# Corporate **Governance Report**

The Board is committed to high standards of corporate governance and recognises that good governance is vital for the long-term success and sustainability of HKEX businesses.

HKEX's key corporate governance practices and activities during the year ended 31 December 2020 are highlighted in this report and the Committee Reports, as well as in the 2020 CSR Report which will be published on the HKEX Group website together with this Annual Report. All the Committee Reports form part of this report.

More details about HKEX's corporate governance structure, principles and practices are available on the HKEX Group website CG.

### **Committee Reports**

Nomination and Governance Committee Report: pages 96 to 98

Audit Committee Report: pages 99 to 101 Risk Committee Report: pages 102 to 105 Remuneration Committee Report: pages 106 to 112 CSR Committee Report: pages 113 and 114

### HKEX Group website (www.hkexgroup.com)

About HKEX (Our Structure) section OS

Investor Relations section IR

Corporate Governance section CG

Corporate Social Responsibility section CSR

# **Governance Highlights**

#### **Board Structure**

- 12 of the 13 Directors are independent
- Members of all governance related committees\* are INEDs
- 3 of the 13 Directors are female
- · Set a goal to achieve gender parity on the Board
- · Diverse range of expertise and experience
- Periodic Board refreshment

#### **Board and Governance Process**

- 48 Board and committee meetings in total in 2020
- Completion of an internally-led Board evaluation
- International Advisory Council has been set up to provide the Board with expert insight and perspective
- Annual review of succession plans
- Annual review of compensation policies
- Robust risk management and internal controls framework
- Embedded compliance culture
- Proactive and ongoing stakeholder engagement

# **Compliance with Corporate Governance Code**

Throughout the year 2020, HKEX complied with all code provisions and, where appropriate, adopted the recommended best practices set out in the Corporate Governance Code, with the following exceptions:

# Code Provision A.4.1 (Re-election of non-executive directors)

The Government Appointed Directors, all being Non-executive Directors, are not subject to election or re-election by Shareholders as their appointments are governed by the SFO.

### Code Provision A.4.2 (Retirement by rotation of directors)

The Chief Executive in his capacity as a Director is not subject to retirement by rotation, as his term on the Board is coterminous with his employment as the Chief Executive with HKEX under HKEX's Articles.

<sup>\*</sup> Refer to the Audit Committee, the Nomination and Governance Committee, the Remuneration Committee, and the Risk Committee

HKEX has applied the principles of the Corporate Governance Code to its corporate governance structure and practices as described in this report and on the HKEX Group website CG / IR / OS . A checklist detailing HKEX's compliance with the Corporate Governance Code is available on the HKEX Group website CG . The Board has delegated its corporate governance functions to the Nomination and Governance Committee. A summary of the work of the Committee in 2020/2021 is set out in the Nomination and Governance Committee Report.

# **Strategic Planning**

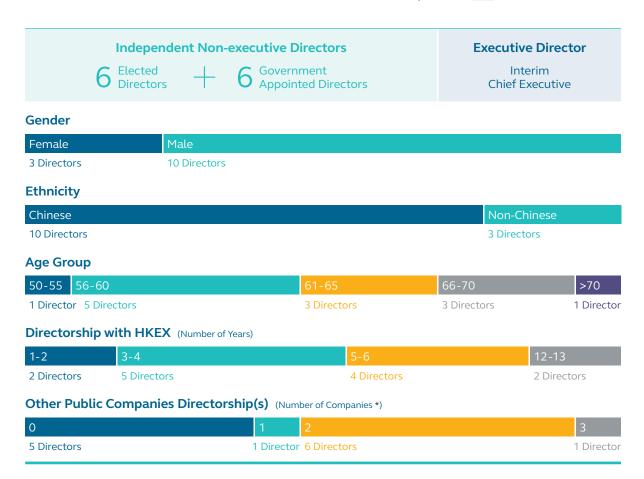
HKEX has a rigorous and continuing strategic planning process to identify and assess the opportunities and challenges that the Group might face and to develop a planned course of action for the Group to generate sustainable long-term value for Shareholders.

HKEX's three-year Strategic Plan 2019-2021 is available on the HKEX Group website (About HKEX section). In addition to the mid-year strategy review, the Board held a strategy meeting in September 2020 to review the achievements under the Strategic Plan, and discuss and explore potential strategic moves. The accomplishments achieved during the year are reported in the Chief Executive's Review and Business Review sections of this Annual Report.

## The Board

# **Board Composition**

The Board's structure is governed by HKEX's Articles and the SFO. The Board has an appropriate mix of skills, experience, and diversity that are relevant to HKEX's strategy, governance, and business, and underpin its effectiveness and efficiency. Its approach to achieving diversity is set out in the Board Diversity Policy, which is available on the HKEX Group website CG.



<sup>\*</sup> Directorships or alternate directorships held at companies within the same group are considered to be one single directorship.

#### **Directors' Skills And Experience**

	Executive leadership & strategy/Directorship or senior executive experience with other listed company(ies)	Capital market expertise	International business	Mainland China exposure	Accounting professionals/ financial management expertise	Legal professionals/ regulatory & compliance/ risk management	Digital
INEDs							
Laura M Cha (Chairman)	•	•	•	•		•	
Apurv Bagri	•	•	•		•	•	
T C Chan	•	•	•	•	•	•	
C H Cheah	•	•	•	•			
Susan Chow	•		•	•		•	
Anita Fung	•	•	•	•		•	
Rafael Gil-Tienda	•	•	•	•		•	
Fred Hu	•	•		•	•		•
Benjamin Hung	•	•	•	•			
Hugo Leung	•	•	•	•		•	
John Williamson	•	•	•	•	•	•	•
Stephen Yiu	•		•	•	•	•	•
<b>Executive Director</b>							
Calvin Tai	•	•	•	•	•	•	•
Coverage (% of entire Board)	100%	85%	92%	92%	46%	77%	31%

The names of the Directors in office during 2020 and up to the date of this report, and the brief biographies of the current Directors are included in the Board and Committees section and the Board of Directors and Senior Management section, respectively, of this Annual Report.

Under HKEX's Articles, the term of office of Non-executive Directors is not more than three years (subject to re-appointment or re-election), although each Government Appointed Director is normally appointed for a term of approximately two years. Staggered terms of service enable the Board to have a good balance of experienced and new Directors. The average tenure of the current Directors as at the date of this report is 5 years. The service term of Anita Fung, Rafael Gil-Tienda and Stephen Yiu (Government Appointed Directors), and T C Chan, Fred Hu and John Williamson (Elected Directors)

will expire at the conclusion of the 2021 AGM. On 5 February 2021, the Government appointed Nisa Leung and re-appointed Rafael Gil-Tienda and Stephen Yiu as members of the Board, each for a term of approximately two years from the conclusion of the 2021 AGM until the conclusion of the AGM to be held in 2023. On 24 February 2021, the Board accepted the nomination by the Nomination and Governance Committee and recommended Nicholas Allen, Anna Cheung and Zhang Yichen to stand for election at the 2021 AGM.

Information about the Board Diversity Policy and the Nomination Policy along with the results of the review of the Board's composition, the nomination of Board candidates and the assessment of INEDs' independence during 2020/2021 are set out in the Nomination and Governance Committee Report.

## **Roles and Responsibilities**

Good governance emanates from an effective and accountable board. At HKEX, the Board directly, and indirectly through its committees, leads and provides direction to management by laying down strategies and overseeing their implementation by management. The Board monitors the Group's operating and financial performance, reviews the Group's compensation policies and succession planning, and ensures that effective governance and CSR policies and sound internal control and risk management systems are in place. The Board operates under defined terms of reference which set out matters specifically reserved for its decision. The terms of reference are available on the HKEX Group website OS.

For effective oversight and leadership, the Board regularly reviews reports from the Chief Executive and senior executives on the progress of the approved strategies, plans and budgets, and receives updates/advice from the Board committees, external market/industry experts and management on the Group's governance, business performance, and development. In light of the increasingly competitive and complex global environment, the International Advisory Council has been established to provide the Board with expert insight and perspective. Further details relating to the Board committees, the International Advisory Council, the Consultative Panels, and HKEX's management functions are set out in the Board Delegation section below.



#### **Board Effectiveness**

The Board recognises that conducting regular evaluation of its performance is essential to good corporate governance and Board effectiveness. Following the evaluation of the Board's performance by an independent external consultant in 2019, actions were taken during 2020 to further enhance the quality and efficiency of the Board's discussions, its risk oversight, and engagement with stakeholders.

In 2020, HKEX conducted an internal evaluation of the performance of the Board and its governance committees, which was led by the HKEX Chairman with the support of the Group Company Secretary. As part of the evaluation process, each Director completed a questionnaire to assess the performance of the Board, the Audit Committee, the Nomination and Governance Committee, the Remuneration Committee, and the Risk Committee, and also the 2020 Strategy Meeting. In addition, the HKEX Chairman interviewed other Directors individually to solicit their views, and her views were collected by the chairman of the Remuneration Committee. At the subsidiary level, each of OTC Clear, the LME, and LME Clear also conducted an internal evaluation of the performance of its respective board and board governance committees in 2020.

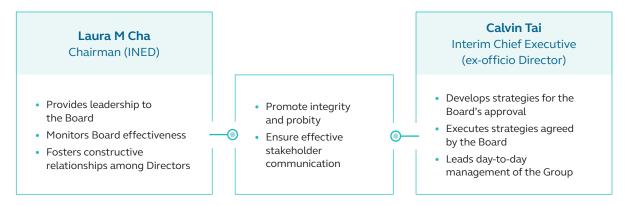
The evaluation results indicated that the directors of HKEX, OTC Clear, LME, and LME Clear agreed that the respective boards operate effectively and perform well in the governance of the respective companies, and they were satisfied with the composition and operational effectiveness of the relevant board committees. The evaluation results were presented to the HKEX Nomination and Governance Committee and the HKEX Board in November and December 2020 respectively. Recommendations for improvement are being followed up.

#### **Chairman and Chief Executive**

Following Charles Li's retirement as the Chief Executive of HKEX on 31 December 2020, Calvin Tai has been appointed as the Interim Chief Executive of HKEX with effect from 1 January 2021 until the new Chief Executive is appointed.

At HKEX, the roles of the Chairman and the Chief Executive are complementary, but importantly, they are distinct and separate with a clear and well established division of responsibilities. Details of their respective roles and responsibilities are available on the HKEX Group website  $\overline{CG}$ .

# Key Responsibilities of the Chairman and the Chief Executive



The Chairman, the Interim Chief Executive and other Directors do not have any financial, business, family or other material/relevant relationships with each other.

# **Induction and Development**

Upon appointment to the Board, Directors are provided with comprehensive induction training to ensure that they have a thorough understanding of the Group's operations and governance policies, as well as their role and responsibilities. Every new Board member also receives a Director's Handbook which contains the Board's terms of reference, an overview of Directors' responsibilities, the Guidelines on Conduct, and information on other key governance matters. The Director's Handbook and more information about induction training for new Directors are available on the HKEX Group website CG.

Ongoing training helps Directors keep abreast of current trends and issues facing the Group, while enabling them to update and refresh their skills and knowledge necessary for the performance of their duties. Directors are invited to attend the Board knowledge sessions, the Board strategy meeting(s), and the International Advisory Council meetings held during the year, at which external industry experts, Council members or senior executives of HKEX are engaged to provide information on various topics of interest, in particular on global strategies, market best practices, and the latest market trends and developments.

All Directors are required to provide HKEX with their training records, and to confirm their respective records on a semi-annual basis. The records are maintained by the Group Company Secretary for annual review by the Nomination and Governance Committee. During 2020, the Directors received an aggregate of about 420 hours of training by attending or participating in Board knowledge sessions, management briefings, and events such as conferences, seminars, and workshops on directors' duties and other topics relevant to HKEX's strategy and business.

# 2020 Directors' Training by Topic

	Average hours of training: 32							
-	HKEX's strategy/ business	Economy/ financial markets & products	Director's duties/ ESG practices	Financial reporting/risk management	Legislative/ regulatory compliance	IT		
INEDs								
Laura M Cha (Chairman)	•	•	•	•	•	•		
Apurv Bagri	•	•	•	•	•	•		
T C Chan	•	•	•	•	•	•		
C H Cheah	•	•	•	•	•	•		
Susan Chow	•	•	•	•	•	•		
Anita Fung	•	•	•	•	•	•		
Rafael Gil-Tienda	•	•	•	•	•	•		
Fred Hu	•	•	•	•	•	•		
Benjamin Hung	•	•	•	•	•	•		
Hugo Leung	•	•	•	•	•	•		
John Williamson	•	•	•	•	•	•		
Stephen Yiu	•	•	•	•	•	•		
Executive Director								
Charles Li	•	•	•	•	•	•		



#### **Board Process**

In addition to the strategy meeting in September 2020, the Board held 10 meetings in 2020 to discuss matters relating to the Group's strategies, business operations, performance, governance, risk management, regulatory compliance, CSR, and human capital. The Chairman also had regular gatherings with other Directors, occasionally without the presence of the Chief Executive, to consider issues in an informal setting.

#### Attendance Record of Directors and Committee Members in 20201

	2020 AGM	Board	Audit Committee	Board Executive Committee	CSR Committee	Investment Committee	Nomination and Governance Committee	Panel Member Selection Committee	Remuneration Committee	Risk Committee	Risk Management Committee (statutory)
Number of Meetings	1	10	4	5	4	4	6	<b>-</b> <sup>2</sup>	5	5	5
INEDs											
Laura M Cha (Chairman) 3	1/1	10/10		5/5	4/4		6/6		5/5	5/5	5/5
Apurv Bagri	1/1	10/10					4/6				
T C Chan <sup>4</sup>	1/1	10/10	4/4				6/6	-		5/5	2/2
C H Cheah	1/1	10/10		5/5		4/4	5/6	-	5/5		
Susan Chow 5		6/6							4/4	3/3	3/3
Anita Fung	1/1	10/10	4/4			3/4		-			
Rafael Gil-Tienda	1/1	10/10					5/6	-	5/5		
Fred Hu <sup>6</sup>	0/1	9/10			2/2	4/4			4/5		
Benjamin Hung <sup>7</sup>	1/1	10/10				3/4	4/4				
Hugo Leung <sup>8</sup>	1/1	10/10	4/4	5/5	2/2	4/4		-		5/5	
John Williamson <sup>9</sup>	1/1	10/10	4/4	5/5	4/4				4/5	5/5	5/5
Stephen Yiu	1/1	10/10	4/4		4/4					5/5	
<b>Executive Director</b>											
Charles Li	1/1	10/10		4/5	4/4						
Market Professionals											
Clara Chan 10											1/1
Daisy Cheung 11											4/5
Lawrence Lam											4/5
Clement Lau 10											4/4
Rico Leung											5/5
Barbara Shiu											4/5
Attendance Rate	92%	99%	100%	96%	100%	90%	88%	N/A	93%	100%	93% <sup>12</sup>

- 1 During 2020, certain members of the Board also performed a regulatory role by serving as members of the Listing Nominating Committee and the Listing Policy Panel, and attending as the chairman, the deputy chairman, or a member of the hearings held by the Listing Appeals Committee of the
- 2 No meeting was held by the Panel Member Selection Committee during 2020.
- 3 Mrs Cha was redesignated from chairman to member of the Risk Committee on 2 January 2020.
- 4 Mr Chan ceased to be a member of the Risk Management Committee (statutory) on 7 May 2020.
- 5 Mrs Chow was appointed as a Director and a member of the Remuneration Committee, the Risk Committee, and the Risk Management Committee (statutory) on 7 May 2020.
- 6 Dr Hu was appointed to the CSR Committee on 7 May 2020.
- 7 Mr Hung was appointed to the Nomination and Governance Committee on 7 May 2020.
- 8 Mr Leung ceased to be a member of the CSR Committee on 7 May 2020.
- 9 Mr Williamson was appointed as the chairman of the Risk Committee and a member of the Risk Management Committee (statutory) on 2 January 2020.
- 10 Ms Chan was appointed to the Risk Management Committee (statutory) on 17 October 2020 to replace Mr Lau.
- 11 Ms Cheung was appointed to the Risk Management Committee (statutory) on 1 January 2020 to replace Gao Yingxin.
- 12 The attendance rate calculation took into account the attendance by the alternate member of the committee.

To facilitate effective oversight and decision making by the Board, HKEX has established the Group Escalation and Incident Reporting Policy to set out guidelines on handling critical concerns relating to the Group's operations and performance. The Continuous Disclosure and Communication Policy is in place to ensure timely reporting of inside information to the Board and communication with the Group's stakeholders, which together with other key features of the Board process are available on the HKEX Group website CG.

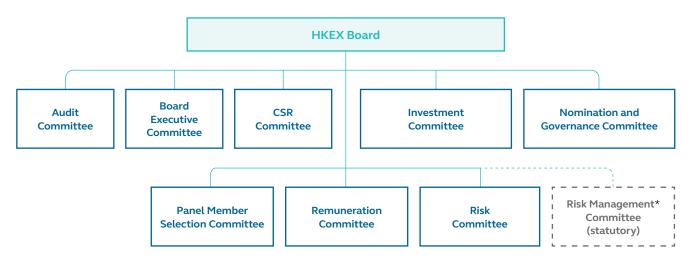
# **Group Company Secretary**

All Directors have access to the advice and services of the Group Company Secretary. The Group Company Secretary reports to the Chairman on Board governance matters, and is responsible for ensuring that Board procedures are followed and for facilitating information flows and communications among Directors, as well as with Shareholders and management.

David Fu has been appointed to succeed Joseph Mau as the Group Company Secretary with effect from 1 April 2020. Mr Fu's biography is set out in the Board of Directors and Senior Management section of this Annual Report. During 2020, Mr Fu attended over 15 hours of professional training.

# **Board Delegation**

# **Committees**



 $<sup>^{\</sup>star}~$  A statutory committee established under Section 65 of the SFO

The Board has delegated authority to various committees to deal with specific matters under defined terms of reference. The composition and terms of reference of the Board committees are reviewed annually to ensure that they remain appropriate and in line with the Group's business and changes in governance practices. The list of members of the Board committees is set out in the Board and Committees section of this Annual Report, and their attendance record is set out in "Board Process" above. More information about the Board committees is available on the HKEX Group website CG / OS .

# **International Advisory Council**

HKEX has established the International Advisory Council to provide the Board with insight and expertise from around the world, on business, economics, technology, and finance, drawing on the extensive skills and experience of its members. With the addition of Neil Shen as a new member in November 2020, the Council comprises six members, and is chaired by the HKEX Chairman. Four Council meetings were held in 2020.

## **Members of International Advisory Council**

- Laura M CHA (Chairman)
- Stuart GULLIVER
- Mary SCHAPIRO
- Neil SHEN
- Joseph TSAI
- Marcus WALLENBERG

# **Consultative Panels**

HKEX has three Consultative Panels which provide market expertise and advice to the Board in relation to the trading and clearing in Hong Kong's securities and derivatives markets. The composition and terms of reference of the Consultative Panels are available on the HKEX Group website OS.

### Number of Panel Meeting(s) held in 2020

•	Cash Market Consultative Panel	1
•	Derivatives Market Consultative Panel	3
•	Clearing Consultative Panel	3

## Management

Senior executives, under the leadership of the Chief Executive, are responsible for the day-to-day management of the Group's businesses and implementation of the strategies approved by the Board. The Management Committee, a management decision-making body chaired by the Chief Executive with defined authority delegated by the Board, aims to meet at least twice a month. Its membership as at the date of this report is set out in the Management Committee section of this Annual Report, and its duties are available on the HKEX Group website OS. The Executive Committee, which comprises the Chief Executive and selected members of the Management Committee, is responsible for supervising and coordinating all key business and operational activities in relation to the implementation of HKEX's Strategic Plan. Members of the Executive Committee as at the date of this report and their biographies are set out in the Board of Directors and Senior Management section of this Annual Report.

During 2020, several senior executives changes were made to support the Group's latest strategic focus and replace retired or outgoing executives. Details are set out in the Media Centre (News Release) section of the HKEX Group website. HKEX's updated organisation structure is available on the HKEX Group website OS.

The Board recognises the importance of continuity in senior executives and identifying leaders with appropriate skills and experience to support delivery of the Group's strategic initiatives. Succession planning for senior executives is considered by the Nomination and Governance Committee and the Board annually. A mentoring programme pairing selected senior executives with experienced Directors is also in place to enhance succession planning and strengthen link between senior executives and the Board.

Given the competitive business environment in which the Group operates, HKEX arranges professional development programmes for its senior executives from time to time to support its long-term growth and success. During 2020, the Senior Management received an aggregate of about 396 hours of training by attending or participating in conferences, seminars, and workshops on various topics, including HKEX's strategy and business, development of the financial markets, regulatory compliance, ESG practices, risk management, information technology, leadership, and management. Other employees of the Group also attended training throughout the year. Details are set out in the 2020 CSR Report.

## **Subsidiary Governance**

HKEX is committed to fostering good governance and a strong compliance culture at all levels of the organisation. To ensure an integrated, Group-wide approach towards upholding high governance standards, efforts have been made to strengthen the governance structures and processes of HKEX's subsidiaries.

For effective oversight of its subsidiaries, HKEX promotes governance linkages within the Group through common memberships between the Board and the subsidiaries' boards/committees and appointment of HKEX's senior executives to the subsidiaries' boards. A list of HKEX subsidiaries' directors is set out in the Directors' Report contained in this Annual Report. Details about the governance structures of the Group's major subsidiaries (including composition and terms of reference of their boards and committees) are available on the HKEX Group website OS . Induction training and materials have been provided to subsidiaries' non-executive directors to facilitate their understanding of the Group's business and their duties and obligations as a director.

HKEX has implemented a number of Group-wide governance policies, which are subject to review from time to time, to support its commitment to high standards of business, professional, and ethical conduct, and to ensure best practices across the organisation. In 2020, the Group organised a series of initiatives, including the Legal and Compliance Month, the Risk Awareness Month, Know Your Regulator Series, and e-training for new and existing employees, to reinforce a strong culture of compliance and risk management among the employees.

# Key governance policies for employees

- Code of Conduct
- Continuous Disclosure and Communication Policy
- Group Anti-Bribery and Anti-Corruption Policy
- Group Personal Account Dealing Policy
- Group Prevention of Financial Crime Policy
- Group Whistleblowing Policy
- Group Compliance Policy

Information about the Group's governance policies and practices is available on the HKEX Group website  $\overline{\text{CG}}$  /  $\overline{\text{CSR}}$ .

# **Conflict Management**

As a recognised exchange controller, HKEX shall act in the interest of the public with particular regard to the interest of the investing public, and ensure that the interest of the public prevails where it conflicts with HKEX's interest. Given its role of being the exchange controller and a listed company, HKEX has implemented a number of measures to ensure a level playing field with other listed issuers. These include, among others, the entering into an MOU with the SFC and the Stock Exchange, the separation of the regulatory function, and the establishment of a Conflict Committee. More information about HKEX's public and corporate responsibilities and its conflict management measures is available on the HKEX Group website CG.

The HKEX's Guidelines on Conduct as set out in the Director's Handbook also serve to provide guidance to Directors and committee members of the Group on the requirements to avoid conflicts of interest and on the circumstances under which appropriate action(s) shall be taken by the director in conflict. During 2020, the policy governing the acceptance by the Group's directors of external appointments in listed and unlisted companies was updated to

introduce specific safeguards that shall be undertaken by HKEX and each director to avoid potential conflicts of interest. The Director's Handbook is available on the HKEX Group website CG.

# Remuneration of Directors and Senior Management

HKEX has formal and transparent procedures for fixing the remuneration packages of individual Directors and senior executives. Information about HKEX's remuneration policies and the Remuneration Committee, including its work in 2020/2021, is set out in the Remuneration Committee Report.

# Directors' Securities Transactions and Interests in HKEX

# **Compliance with Model Code**

HKEX has adopted the Model Code as its own code of conduct regarding Directors' securities transactions. In response to a specific enquiry by the Company, all Directors confirmed that they complied with the Model Code at all applicable times during 2020.

# Directors' Interests and Short Positions in Shares and Underlying Shares of HKEX

The interests and short positions of Directors, including the Chief Executive, in the shares and underlying shares of HKEX (within the meaning of Part XV of the SFO) as at 31 December 2020 as recorded in the register required to be kept under Section 352 of the SFO, or as otherwise notified to HKEX and the SFC under the Model Code, are set out below.

### Long Positions in Shares and Underlying Shares of HKEX

	Number of shares/underlying shares held					
Name of Director	Personal interests	Family interests	Corporate interests	Other interests	Total	% of HKEX <sup>1</sup> shares in issue
Charles Li	502,649²	-	_	-	502,649	0.03
Stephen Yiu	_	2,0003	_	-	2,000	0.00

- 1 Based on 1,267,836,895 HKEX shares in issue as at 31 December 2020
- 2 Details of Mr Li's interests in Awarded Shares are set out in the Remuneration Committee Report.
- 3 Mr Yiu's spouse was the beneficial owner of those shares.

Save as disclosed above, none of the Directors had any interests or short positions in the shares, underlying shares or debentures of HKEX or any of its associated corporations (within the meaning of Part XV of the SFO) as at 31 December 2020 as recorded in the register required to be kept under Section 352 of the SFO, or as otherwise notified to HKEX and the SFC under the Model Code.

Apart from the Awarded Shares as disclosed in the Remuneration Committee Report and notes 15 and 43 to the Consolidated Financial Statements, during 2020, none of the Directors (including their spouses and children under the age of 18) had any interests in or was granted any right to subscribe for the securities of HKEX or its associated corporations (within the meaning of Part XV of the SFO), or had exercised any such rights.

# Other Persons' Interests and Short Positions in Shares and Underlying Shares of HKEX Minority Controllers

As at the date of this report, other than the Government which has been a Minority Controller since 7 September 2007, 12 entities have been approved as Minority Controllers on the basis that they hold HKEX shares in custody for their clients. According to the Participant Shareholding Report as at 31 December 2020, these Minority Controllers in aggregate held approximately 77 per cent of HKEX shares in issue. More information about Minority Controllers is set out on the HKEX Group website CG.

Other persons' interests and short positions in the shares and underlying shares of HKEX (within the meaning of Part XV of the SFO) as at 31 December 2020 as recorded in the register required to be kept under Section 336 of the SFO are set out below.

## Long Positions in Shares and Underlying Shares of HKEX

Name	Capacity	Number of shares/ underlying shares held	Total	% of HKEX <sup>1</sup> shares in issue
JPMorgan Chase & Co. (JPMC)	Interest of corporation controlled by JPMC	7,697,713	)	
	Investment manager	37,779,999		
	Person having a security interest in shares	68,023	89,391,803 <sup>2</sup>	7.05
	Trustee	36,586		
	Approved lending agent	43,809,482 🌙	/	
HKSAR Government (for the account of the Exchange Fund)	Beneficial owner	74,840,961 <sup>3</sup>	74,840,961	5.90

## Short Positions in Shares and Underlying Shares of HKEX

Name	Capacity	Number of shares/ underlying shares held	Total	% of HKEX <sup>1</sup> shares in issue
JPMC	Interest of corporation controlled by JPMC	6,125,295	6,125,2954	0.48

- 1 Based on 1,267,836,895 HKEX shares in issue as at 31 December 2020
- 2 It included an aggregate interest in 5,699,894 underlying shares through JPMC's holding of certain listed derivatives (physically settled: 3,258,400 shares; cash settled: 1,029,130 shares) and unlisted derivatives (physically settled: 799,234 shares; cash settled: 613,130 shares).
- 3 Based on Hong Kong Monetary Authority's notification to HKEX on 4 June 2018
- 4 It included an aggregate interest in 6,080,835 underlying shares through JPMC's holding of certain listed derivatives (physically settled: 1,191,400 shares; cash settled: 2,290,180 shares) and unlisted derivatives (physically settled: 1,688,916 shares; cash settled: 910,339 shares).

Save as disclosed above, no other persons had any interests or short positions in the shares or underlying shares of HKEX as at 31 December 2020 as recorded in the register required to be kept under Section 336 of the SFO, or as otherwise notified to HKEX and the Stock Exchange.

## **Senior Management**

All employees of the Group are obliged to follow the Company's restrictions on dealing in securities, futures contracts, and other derivatives, which are on terms no less stringent than the Model Code, as set out in the Group Personal Account Dealing Policy. Senior Management's interests in the shares and underlying shares of HKEX as at 31 December 2020 are set out below.

Senior Management	Number of shares held	Number of shares that <sup>1</sup> remained unvested under the Share Award Scheme	Derivatives (number of underlying shares)
Matthew Chamberlain	13,322	46,103	-
Bonnie Y Chan	4,988	-	-
Romnesh Lamba	20,852	29,894	-
Vanessa Lau	26,258	13,780	-
Glenda So	2,000	-	-
Calvin Tai	110,502	38,002	-
Wilfred Yiu	-	28,551	-

<sup>1</sup> Details of the Senior Management's interests in the Awarded Shares are set out in the Remuneration Committee Report.

# **Continuing Connected Transactions**

In June 2000, the SFC granted a waiver to HKEX from strict compliance with the Main Board Listing Rules with respect to certain continuing connected transactions as referred to in (A), (B) and (C) below. The waiver has remained valid since then. The following table sets out the types of the continuing connected transactions subject to the waiver, and details of any of these continuing connected transactions entered into by the Group during 2020.

- A. Transactions between HKEX or its subsidiaries and HKEX's connected person(s) arising from or in connection with the use of the facilities provided by the Group for the trading, clearing and/or settlement of securities and futures products, and transactions, and all services offered by the Group which are ancillary, incidental or otherwise related to the foregoing:
  - The Group did not enter into any of the above transactions with HKEX's connected persons during 2020
- B. Transactions between HKEX or its subsidiaries and HKEX's connected person(s) arising from or in connection with the listing of securities on the Stock Exchange, and all services offered by the Group which are ancillary, incidental or otherwise related to the foregoing:
  - Laura M Cha, the Chairman, was interested in the transactions entered into by HKR International Limited and Hanison Construction Holdings Limited, which are listed on the Stock Exchange and are Mrs Cha's associates by virtue of the Main Board Listing Rules.
- C. Transactions between HKEX or its subsidiaries and HKEX's connected person(s) arising from or in connection with the HKSCC arrangement on behalf of CCASS Participants for: (i) carrying out "buy-in" when a CCASS Participant has failed to deliver securities on time for settlement under the CNS System or the Isolated Trades System operated by CCASS; (ii) the purchase or sale of securities in connection with the liquidation of the positions of a CCASS Participant that has been declared by HKSCC to be in default; and (iii) the sale of entitlements of securities held through CCASS (collectively referred to as Buy-in Transactions):
  - The Group did not enter into any Buy-in Transactions with HKEX's connected persons during 2020.

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The Board has delegated authority to the Audit Committee to review the above continuing connected transactions pursuant to Rule 14A.55 of the Main Board Listing Rules. The results of the Audit Committee's review are set out in the Audit Committee Report.

The Company's external auditor was engaged to report on the above continuing connected transactions of the Group in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised) "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information", and with reference to Practice Note 740 "Auditor's Letter on Continuing Connected Transactions under the Hong Kong Listing Rules" issued by the HKICPA. The external auditor has issued an unqualified report containing its findings and conclusions in respect of the transactions disclosed above in accordance with Rule 14A.56 of the Main Board Listing Rules. The Company has provided a copy of the report to the SFC and the Stock Exchange.

# **Related Party Transactions**

During 2020, the Group entered into certain transactions with "related parties" as defined under the applicable accounting standards. Related party transactions are disclosed in note 50 to the Consolidated Financial Statements. They include the following connected transactions under the Main Board Listing Rules.

Related party transactions which constitute connected transactions	Compliance with Main Board Listing Rules
Payment of membership fee by an associate of a Director to the LME as covered in note 50(a) to the Consolidated Financial Statements	This was a connected transaction exempt from the connected transaction requirements under Rule 14A.76(1) of the Main Board Listing Rules.
Compensation to the Chief Executive and the directors of HKEX's subsidiaries and remuneration to HKEX's Non-executive Directors, which formed part of the "Key management personnel compensation" described in note 50(b) to the Consolidated Financial Statements	These were continuing connected transactions exempt from the connected transaction requirements under Rule 14A.76(1) or 14A.95 of the Main Board Listing Rules.

# **Accountability and Audit**

# **Financial Reporting**

The Board, which is responsible for overseeing the preparation of annual financial statements, receives monthly management accounts and updates on the Group's performance, financial position, and prospects. In 2020, HKEX published its annual, interim, and quarterly results within three months, two months, and 45 days respectively after the relevant period end. In preparing the financial statements for the year ended 31 December 2020, the Board adopted appropriate accounting policies consistently, made prudent and reasonable judgements and estimates, and ensured that the financial statements were prepared on a going concern basis and show a true and fair view of the consolidated financial position of the Group as at 31 December 2020 and of the Group's consolidated financial performance and cash flows for the year then ended.

# Risk Management and Internal Control

The Board has the overall responsibility for evaluating and determining the nature and extent of the risks (including ESG-related risks) it is willing to take in achieving the Group's strategic objectives, maintaining sound and effective risk management

and internal control systems (including those for ESG-related risks) and reviewing their effectiveness to safeguard Shareholders' investment and the Group's assets. To this end, management continues to allocate resources for internal control and risk management systems based on the Committee of Sponsoring Organizations of the Treadway Commission (COSO) Internal Control - Integrated Framework 2013 and the ISO 31000 Risk Management principles and guidelines to provide reasonable, though not absolute, assurance against material misstatement or loss and to manage rather than eliminate the risk of failure to achieve business objectives. Details of the Group's risk governance structure and the Group Risk Management Framework are set out in the Risk Committee Report. Details of the Group's key control procedures and internal audit functions are available on the HKEX Group website CG.

The Board reviews the adequacy and effectiveness of the Group's risk management and internal control systems at least quarterly, through the Risk Committee and the Audit Committee. Information about the Risk Committee and the Audit Committee, including their work in 2020/2021, is set out in their respective reports contained in this Annual Report.

# **Independence of External Auditor**

HKEX has engaged PricewaterhouseCoopers as its external auditor. An analysis of remuneration for audit and non-audit services provided by PricewaterhouseCoopers and details of the Audit Committee's work in assessing the independence of PricewaterhouseCoopers and ensuring audit effectiveness are set out in the Audit Committee Report.

Information about HKEX's policies and procedures in safeguarding and supporting the independence and objectivity of the external auditor is available on the HKEX Group website  $\overline{\text{CG}}$ .

# **Shareholder Relations**

The Board gives high priority to maintaining balanced, clear, and transparent communications with Shareholders and other investors to facilitate their understanding of the Group's performance and prospects, as well as the market environment in which it operates. HKEX has an ongoing dialogue with Shareholders and other investors through various communication channels and takes any areas of concern into consideration when formulating its business strategies.

## **Investor Engagement and Communications**

HKEX's investor relations team focuses on effective communication with and provision of relevant public information to investors and analysts to support the appropriate valuation of HKEX equity. Through an extensive engagement programme, institutional investors and analysts can interact with the Chairman, the Chief Executive and other senior executives for updates on the development of the Group's strategic initiatives and operations, as well as HKEX's corporate governance policies. During 2020, around 250 physical/virtual meetings were held with institutional investors and analysts in Hong Kong, Mainland China, and overseas. To facilitate effective investor relations, regular shareholding analyses were conducted under Section 329 of the SFO to gain a better view of changes in HKEX's shareholding structure.



#### **Investor Relations Activities in 2020**

- Small group/one-to-one meetings
- Non-deal roadshows
- Analyst briefings
- Investor conferences

#### **Investor Relations Contact Details**

Email: investorrelations@hkex.com.hk Tel: (852) 2840 3330

Investment community views are communicated regularly to the Board, including sell-side consensus rating and target price for HKEX shares and summaries of questions and feedback from investors and analysts. During 2020, investors' major areas of interest included:

- (i) HKEX Strategic Plan 2019-2021;
- (ii) Updates on financial performance of the Group;
- (iii) ESG related topics, including board diversity, Chief Executive succession plan, and HKEX Foundation; and
- (iv) Latest developments regarding the Group's initiatives, including Stock Connect, Bond Connect, product development, IPO market, development of ETF market, FIC strategy, LME's initiatives, development of QME, the listing regime reform, and data strategy.

To foster investors' understanding of the Group's governance performance, HKEX continues to provide related information to international and local ESG rating agencies upon request.

## **Shareholder Engagement and Communications**

## Corporate · HKEX ensures prompt dissemination of corporate communications to enable Shareholders and other stakeholders to keep abreast of the Group's business and developments so that they can communications The HKEX Group website has been adopted as the designated company website for publication of HKEX's announcements, notices and other corporate communications. As at 31 December 2020, about 79 per cent of Shareholders had opted to receive corporate communications via electronic means. Financial key dates The financial calendar highlighting important dates for Shareholders in 2021 is set out in the Shareholder Information section of this Annual Report and is also available on the HKEX Group website IR. **Dividend** HKEX's dividend policy is set out in the Shareholder Information section of this Annual Report. information Information about HKEX's dividend record is available on the HKEX Group website $\ensuremath{\mathsf{IR}}$ . **General meetings** One or more Shareholders representing at least 5 per cent of the total voting rights of all Shareholders having a right to vote at general meetings may request the Board to call a general meeting. The request must state the general nature of the business to be dealt with, and it may include the text of a resolution that may properly be moved and is intended to be moved at the meeting. Such requests must be sent to the Group Company Secretary at HKEX's registered office, or by email to ssd@hkex.com.hk. Under HKEX's Articles, if a Shareholder wishes to propose a person for election as a Director at a general meeting, he or she should give written notice of the nomination to the Group Company Secretary at HKEX's registered office. Details of the procedures for nominating candidates to stand for election as a Director at the 2021 AGM is set out in the circular to Shareholders to be sent together with this Annual Report. Shareholders may put forward proposals at general meetings by sending written notice of their proposals to the Group Company Secretary at HKEX's registered office, or by email to ssd@hkex.com.hk. Details of the procedures for putting forward proposals by Shareholders are set out on the HKEX Group website CG. Policies and The Shareholders Communication Policy ensures that Shareholders are provided with ready, guidelines equal, and timely access to information about HKEX. The policy is regularly reviewed to ensure its effectiveness and is posted on the HKEX Group website CG. The Shareholders' Guide with answers to the frequently asked questions of Shareholders with regard to their interests in HKEX shares is also available on the HKEX Group website CG. Shareholding Based on publicly available information and within the Directors' knowledge as at the date of this analysis report, approximately 100 per cent of the HKEX shares were held by the public. HKEX's market capitalisation and shareholding distribution as at 31 December 2020 are set out in the Shareholder Information section of this Annual Report.

Further information about the Group's stakeholder engagement activities in 2020 is set out in the 2020 CSR Report.

The Board is grateful to Shareholders and other stakeholders for their continued support and welcomes their views as well as any questions they may have about the management and governance of the Group. Shareholders and other stakeholders may at any time send their enquiries and concerns to the Board by addressing them to the Group Company Secretary and sending them by post to the Secretarial Services Department, HKEX, 8/F, Two Exchange Square, 8 Connaught Place, Central, Hong Kong, or by email to ssd@hkex.com.hk.

# 2020 Annual General Meeting

HKEX uses the AGM as a forum to establish constructive dialogue with Shareholders. Separate resolutions are proposed on each substantially separate issue, with all resolutions considered in a poll conducted by HKEX's registrar and verified by an independent scrutineer. Electronic voting is used at the AGMs to enhance efficiency and transparency of the vote counting process.

Shares voted at the 2020 AGM:

45.7%

of total issued shares

Most of the Directors in office on the meeting date, including the Chairman and the chairmen of the Audit Committee and other Board committees, attended the 2020 AGM along with key senior executives and the external auditor. In light of the Covid-19 situation, a live webcast of the 2020 AGM was arranged and made available on the HKEX Group website for viewing by Shareholders who were not able to attend the meeting.

The voting results and the minutes of the 2020 AGM are available on the HKEX Group website IR.

## Key Matters Resolved at the 2020 AGM<sup>1</sup>

- Receipt of the 2019 audited financial statements
- Re-election of C H Cheah and Hugo Leung as Directors
- Re-appointment of PricewaterhouseCoopers as the Company's auditor
- Granting a general mandate to buy back HKEX shares (not exceeding 10 per cent of the number of shares in issue)
- Granting a general mandate to issue HKEX shares (not exceeding 10 per cent of the number of shares in issue and at a price not exceeding a discount of 10 per cent)
- 1 The full text of the resolutions is set out in the Notice of the 2020 AGM.

# 2021 Annual General Meeting

The 2021 AGM will be held on Wednesday, 28 April 2021 at 4:30 pm at the HKEX Connect Hall on the 1st Floor, One and Two Exchange Square, Central, Hong Kong. The Notice of the 2021 AGM, which constitutes part of a circular to Shareholders, will be sent together with this Annual Report. The Notice, the circular which sets out details of the business to be conducted at the 2021 AGM, and the proxy form will be available on the HKEX Group website IR. The results of the voting on the proposed resolutions will be published on the HKEX Group website IR shortly after the 2021 AGM is held.

In light of the uncertain development of the current Covid-19 situation, Shareholders are encouraged to appoint the chairman of the 2021 AGM as their proxy to vote on the resolutions, instead of attending the meeting in person. In accordance with prevailing guidelines published by the Government and/or regulatory authorities, HKEX will implement additional precautionary measures at the 2021 AGM to ensure the safety of the Shareholders attending the meeting. Details of the measures will be set out in the circular to Shareholders, and any further updates will be announced as appropriate.

# Changes after Closure of Financial Year

This report takes into account the changes that occurred between the end of 2020 and the date of the approval of this report.

On behalf of the Board **FU Yat Hung, David** Group Company Secretary

Hong Kong, 24 February 2021