

To: **Customer Service Centre**
Hong Kong Securities Clearing Company Limited
1/F, One & Two Exchange Square,
8 Connaught Place, Central, Hong Kong

致: 客戶服務中心

香港中央結算有限公司(「結算公司」)

香港中環康樂廣場8號交易廣場1期及2期1樓

STANDING INSTRUCTION
INPUT REQUEST FORM

常設指示輸入表格

To facilitate processing, please fill in block letters.
 為方便電腦處理，請以英文正楷填寫。

Participant ID 參與者編號	Participant Short Name 參與者簡稱	Date 日期 D D M M Y Y
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I/We elect to receive scrip in lieu of cash for future dividends (if applicable) on the entire holding in my/our stock account with CCASS for the following stock(s). 本人/吾等選擇全數以股代息(如適用)收取於本人/吾等在中央結算系統股份戶口內下列股份日後
 的股息。

Details of Instruction 輸入指示之細節

 Add 輸入

 Cancel 取消

 Stock Code : □□□□□□
 股份代號

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 Stock Name : □□□□□□□□□□□□□□□□
 股份名稱

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 All stocks (including stocks to be deposited hereafter)

全部股份(包括日後存入之股份)。

Note:

Your Standing Instruction is only applicable to those dividend announcements with (1) a single scrip option to receive scrip entitlement of the original stock in lieu of cash dividend payment; and (2) option election period to be started after the relevant record date. In case other circumstances may arise, you should follow the existing dividend election process to elect your dividend payment.

閣下已設立的常設指示只用於(1)附有單一票據權益選擇以收取原有股份代替現金股息的股息公佈；及(2)於記錄日期後方開始股息選擇期的股息公佈。若出現其他情況，請依照現行股息選擇程序輸入閣下的股息選擇指示。

For Office Use Only		
Signature verified	Input by	Checked by
□ Incomplete data	□ Signature differ	

 Authorised Signature(s)
 (with company chop, ONLY applicable if it forms part of your signing instruction)

獲授權人士簽名

(連同公司印鑑，只適用於該印鑑為貴戶簽署指示的一部分)

Activities under CCASS are subject to the General Rules of CCASS and Operational Procedures in effect.

所有在中央結算系統內進行的活動均受現行的《中央結算系統一般規則》及《中央結算系統運作程序規則》所約束。

Notes on Personal Information Collection 收集個人資料之說明

Please refer to the hyperlink (http://www.hkex.com.hk/eng/prod/clr/sec_clrsett/ipacctsvc/documents/npic.pdf) to access the statement "NOTES ON PERSONAL INFORMATION COLLECTION" made by HKSCC in accordance with the Personal Data (Privacy) Ordinance of the Hong Kong Special Administration Region. 請查閱相關超連結(http://www.hkex.com.hk/chi/prod/clr/sec_clrsett/ipacctsvc/documents/npic.pdf)以獲取結算公司就香港特別行政區所頒布《個人資料(私隱)條例》而發出的“收集個人資料之說明”。