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## Reporting Functions

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**FUNCTION NAME:** REPORT DOWNLOAD

**WHEN TO USE:**

- To print CCMS report(s).

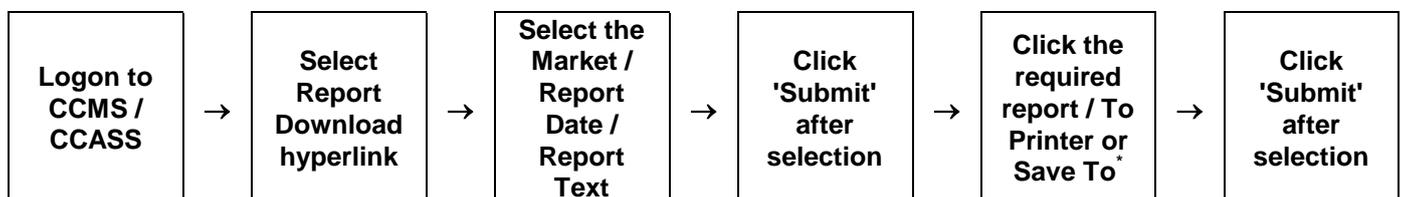
**AVAILABLE FUNCTION TIME:**

- Available from 7:15 a.m. to 9:30 p.m. Monday to Friday, and from 7:15 a.m. to 1:00 p.m. Saturday (except holidays).
- For availability schedule of CCMS reports, please refer to Section 4.2.

**FUNCTIONAL DESCRIPTION:**

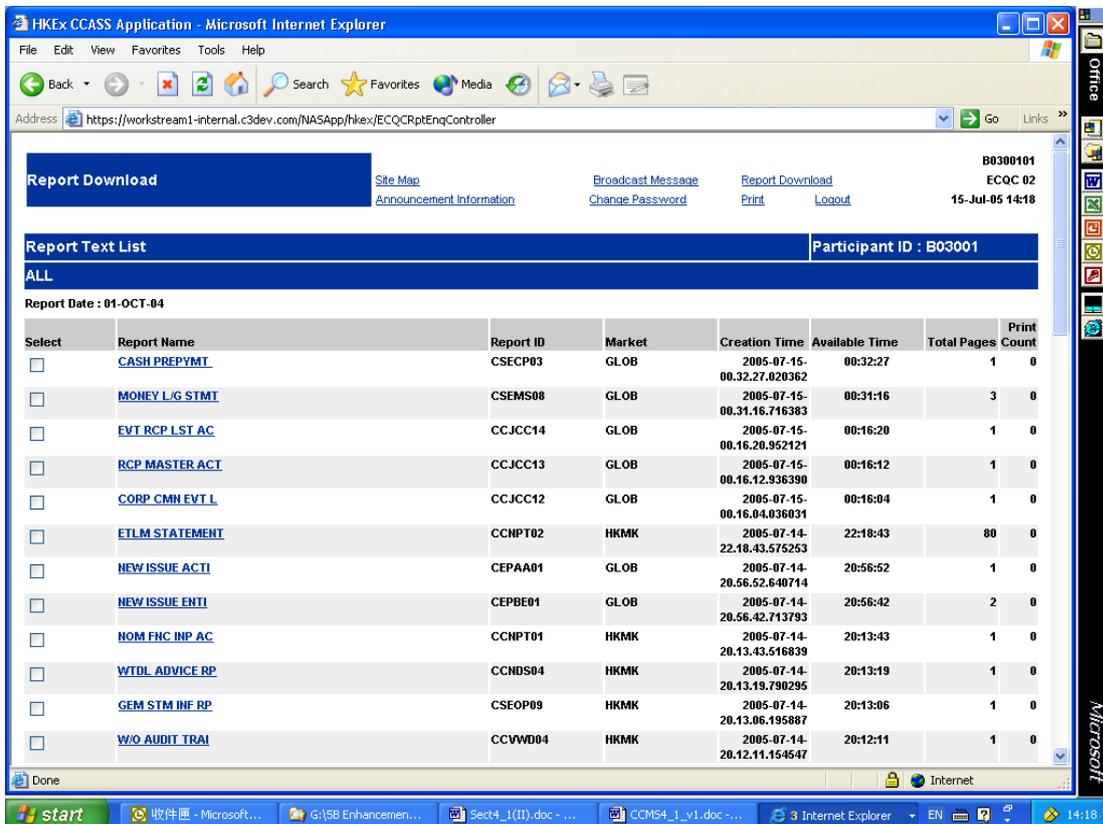
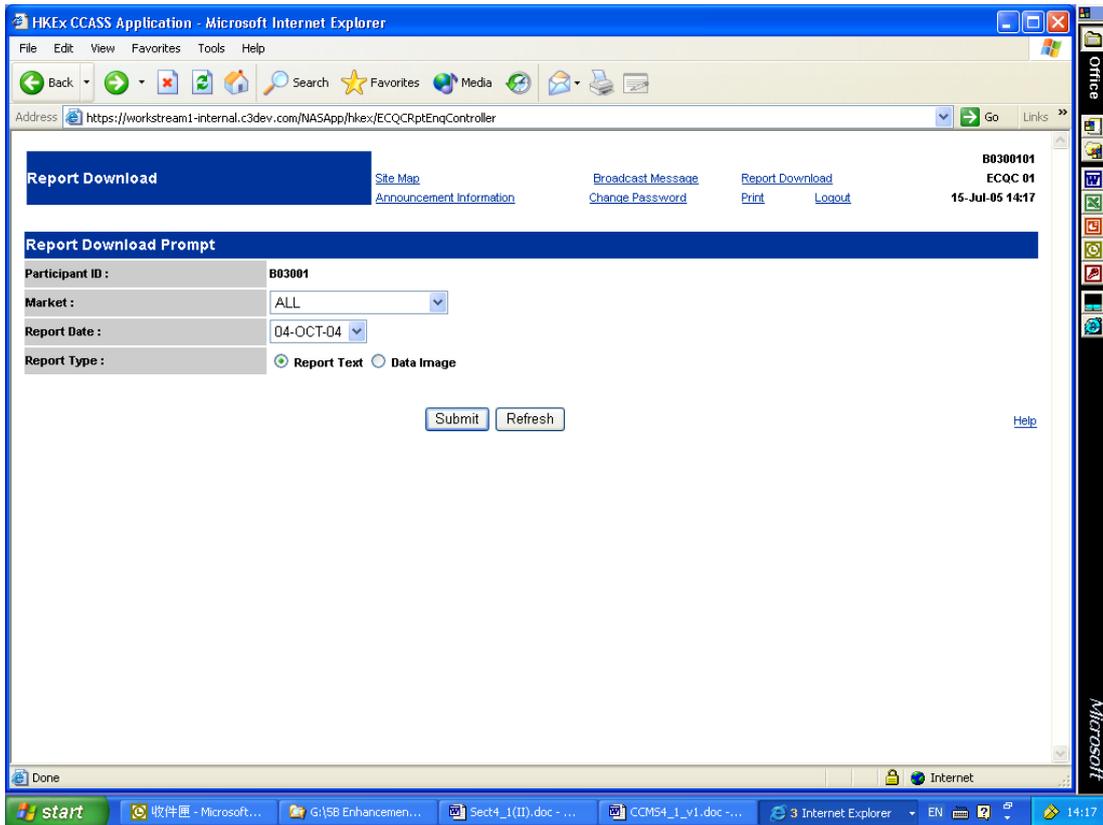
- a common function between CCASS and CCMS for users to print report(s) directly to the connected printer, save report(s) in text format into specified directory, or preview report text on screen (up to a maximum of 10 pages).
- all reports displayed on the REPORT TEXT LIST screen are available for printing.
- notification on the availability of some online reports, such as Posting/Collateralisation Result Report will be displayed via the Enquire Broadcast Message function.
- upon successful printing of reports, a Report Download Result will be displayed on screen.
- report(s) created within last two business days and current day are available for printing.

The access path for Downloading and Printing Report(s) is:



Note: \* Specify a designated directory to save the report in text format.

REPORT DOWNLOAD - Sample Screen



REPORT DOWNLOAD - Sample Screen (cont'd)

The screenshot shows a Microsoft Internet Explorer window displaying a table of report data. The table has columns for report names, codes, dates, and times. Below the table are several controls including a 'Display' dropdown, checkboxes for printing to different devices, and a 'Save To Directory' field.

Report Name	Code	Category	Date	Time	Count	Status
SETTLED POS RP	CSESP01	HKMK	2005-07-14	17:28:15	1	0
UNMATCH SI RPT	CCLUS01	HKMK	2005-07-14	17:27:10	1	0
ID IS/IS LIST	CSESI02	HKMK	2005-07-14	17:26:50	2	0
PCS	CCLTN04	HKMK	2005-07-14	17:19:28	1	0
UNMATCH SI RPT	CCLUS01	HKMK	2005-07-14	14:39:44	1	0
ID IS/IS LIST	CSESI02	HKMK	2005-07-14	14:01:53	2	0
FCS	CCLTN05	HKMK	2005-07-14	12:45:19	1	0
UNMATCH SI RPT	CCLUS01	HKMK	2005-07-14	12:45:14	1	0
ID IS/IS LIST	CSESI02	HKMK	2005-07-14	11:58:20	2	0
ID MARK COL RP	CRMIM01	GLOB	2005-07-14	11:40:47	1	0
UNMATCH SI RPT	CCLUS01	HKMK	2005-07-14	11:35:01	1	0
ID IS/IS LIST	CSESI02	HKMK	2005-07-14	10:52:26	1	0
UNMATCH SI RPT	CCLUS01	HKMK	2005-07-14	10:07:33	1	0

Controls below the table:

- Display: All
- Print to Dot Matrix Printer
- Print to LaserJet Printer
- Save To Directory: C:\C3T\ONLINE\RMFA
- Buttons: Submit, Refresh

The screenshot shows a web application interface. On the left is a sidebar menu with various options. The main content area is titled 'Report Download' and includes a 'Report Text View' section. The report preview shows a table of transaction data for participant HKABC1.

**Report Download**

Site Map | Broadcast Message | Report Download | MKABC1  
 Announcement | Change | Print | Logout | ECOC 03  
 Information | Password | 29-Oct-02 14:35

**Report Text View** | Participant ID : HKABC1

PART COL AC MVMT RPT(PART LVL) (CCMMV01) | Go To List Back Help

Print to Dot Matrix Printer | Print to LaserJet Printer | Save To: c:\ccms\_rpt

From Page 1 To 7 Copies: 1

CCY	CU	TRAN DATE/TIME/	TYPE /	CONFIRMED AMT	OUTSD DB
		TRAN REF	UPDATED BY		
A. CASH					
HKD	GEN	28OCT02/10:59	IN	-1,950.74	0
		0	PBCMIS02		
		28OCT02/18:27	YA	-92,150,000.00	0
		0	PBCMP001		
TOTAL MV BAL:				-92,151,950.74	0

**DESCRIPTION OF FIELDS:**

<b><u>Field</u></b>	<b><u>Description/Format</u></b>
PARTICIPANT ID	- display the ID of the Participant being logon.
MARKET	- display the market code of the market assigned by HKEX, and should be 'GLOBAL' for CCMS.
REPORT DATE	- click at the "selection box" to select date of the reports. - refer to the "as of " date of the reports, i.e., the date where relevant data should be included in the report (generally, it is same as the date when CCMS generates the reports).
REPORT TYPE	- reports are available in different formats (types): text format and/or data format. - user can click respective radio button to select the type of reports available. - select 'Report Text' for CCMS reports.
SELECT	- click the 'selection box' to select the report(s) for printing. - more than one report can be selected at a time.
SELECT ALL	- click the 'Selection All' box to select all the available report(s) for printing.
REPORT NAME	- display the report short name. - to preview the report, click on the report name hyperlink, the report (at a maximum of 10 pages) will be displayed on screen under "Report Text View" with PRINT (with printing criteria) and SAVE TO (with designated directory) buttons for selection.
REPORT ID	- display the report ID.
CREATION TIME	- display the time when the report is being created.
AVAILABLE TIME	- display the time when the report is available for printing.
TOTAL PAGES	- display the total number of pages of the report.
PRINT COUNT	- display the number of copies of that report that has already been printed. - the print count increases by one each time when the report is printed. - only displayed after selecting the "REPORT TEXT" as REPORT TYPE at the REPORT DOWNLOAD PROMPT screen. - No PRINT COUNT is provided for the report "Collateral Parameters Information List (CCMIR02)".

<u><b>Field</b></u>	<u><b>Description/Format</b></u>
DOWNLOAD COUNT	<ul style="list-style-type: none"> <li>- display the number of times the report data image(s) have been downloaded.</li> <li>- Only applicable to CCASS reports but not CCMS reports (as CCMS reports do not have data image).</li> </ul>
DISPLAY	<ul style="list-style-type: none"> <li>- select respective category from the pull down menu to filter the report(s) to be displayed under the list screen.</li> <li>- select "ALL" option via the pull down menu for display of all available reports.</li> <li>- select "ONLINE" option via the pull down menu for display of all online generated reports.</li> <li>- select "OVERNIGHT" option via the pull down menu for display of all day-end generated reports.</li> <li>- select "UNPRINT" option via the pull down menu for display of all not yet printed reports.</li> <li>- select "UNDOWNLOAD" option via the pull down menu for display of all not yet downloaded reports.</li> </ul>
SAVE TO DIRECTORY	<ul style="list-style-type: none"> <li>- a default directory is provided, user can also specify another directory for saving reports.</li> <li>- click to save the selected report(s) to the specified directory.</li> </ul>
PRINT TO DOT MATRIX PRINTER	<ul style="list-style-type: none"> <li>- click to print the selected report(s) directly to the connected dot matrix printer.</li> </ul>
PRINT TO LASER PRINTER	<ul style="list-style-type: none"> <li>- click to print the selected report(s) directly to the connected laser printer.</li> </ul>
SAVE TO	<ul style="list-style-type: none"> <li>- click to save the displayed report to the specified directory (a default directory is provided and can be overridden by users).</li> <li>- report text files will be saved to the specified directory with the following naming convention:  <i>For CCMS Reports - by Firm Level,</i>            \&lt;FirmID&gt;\YYYYMMDD\&lt;ReportID_CreationTime.txt&gt;  <i>For CCMS Reports - by Part Level,</i>            \&lt;PartID&gt;\YYYYMMDD\&lt;ReportID_CreationTime.txt&gt;  <i>For CCMS Reports - common to all participants (i.e. "CCMIR02"),</i> \YYYYMMDD\&lt;ReportID_CreationTime.txt&gt;         </li> </ul>
PAGE RANGE	<ul style="list-style-type: none"> <li>- select the page range for printing.</li> </ul>
COPIES	<ul style="list-style-type: none"> <li>- specify the number of copies of the report to be printed.</li> </ul>