# **Terminal Operations**

FUNCTION NAME: GET AUTHORISATION CODE

#### WHEN TO USE:

- For delegated administrators (DA) acting as checker to enquire the authorisation code.

#### **AVAILABLE FUNCTION TIME:**

- Available from 7:00 a.m. to 7:00 p.m. Monday to Friday, and from 7:00 a.m. to 1:00 p.m. Saturday (except holidays).

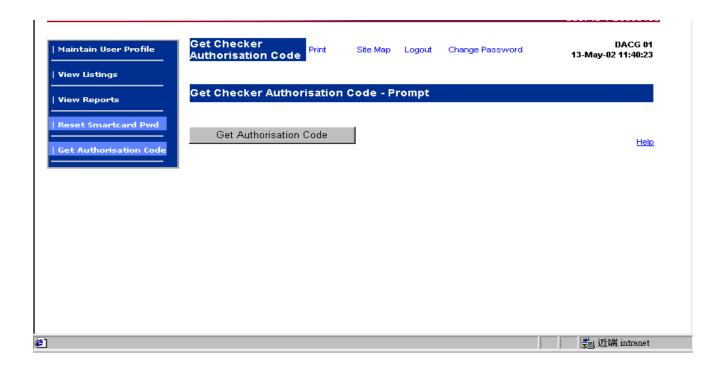
#### **FUNCTIONAL DESCRIPTIONS:**

- maker-checker mechanism is provided for CHANGE USER PROFILE and DELETE USER PROFILE functions. After a maker DA has updated a record, the checker DA has to input his/her ID and authorisation code to effect the change.
- authorisation codes are maintained by HKEX and are changed regularly on the first day of each month.
- checker DAs can make use of this function to enquire the authorisation codes.

The access path for get authorisation code is:



### **GET AUTHORISATION CODE - Sample Screen:**





## **DESCRIPTION OF FIELDS:**

<u>Field</u>	<u>Description/Format</u>
Get Authorisation Code	- click the button to get authorisation code.
Checker ID	- display the ID of the checker DA who initiates the enquiry.
Authorisation Code	- display the authorisation code of the checker DA who initiates the enquiry.