

SMARTCARD REQUEST FORM FOR CCASS/CCMS USER

To : Cash & Derivatives Clearing Operations
 Hong Kong Exchanges and Clearing Limited
 30/F, One Exchange Square, 8 Connaught Place, Central, Hong Kong

Date : _____

CCASS/HKCC/SEOCH Participant / Designated Bank ID : _____ Full Name : _____

Maintenance Request : **A** = Add new User **RS** = Replace damaged Smartcard

	<u>For Office Use Only</u>																																											
	Ref.No.: _____																																											
	<u>User ID</u>	<u>Smartcard Serial Number</u> <u>Password</u>																																										
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 15%; text-align: center;">Maintenance Request</th> <th style="width: 15%;"></th> <th style="width: 20%; text-align: center;">User Name</th> <th style="width: 15%;"></th> <th style="width: 25%; text-align: center;">User ID</th> </tr> <tr> <td></td> <td style="text-align: center;">[A / RS]</td> <td></td> <td style="text-align: center;">Surname Other Names(s)</td> <td></td> <td></td> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">[]</td> <td></td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">2.</td> <td style="text-align: center;">[]</td> <td></td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">3.</td> <td style="text-align: center;">[]</td> <td></td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">4.</td> <td style="text-align: center;">[]</td> <td></td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">5.</td> <td style="text-align: center;">[]</td> <td></td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table> <p>Remarks : (1) For “A”, please fill in User Name only. (2) For “RS”, please fill in both User Name and current User ID.</p>		Maintenance Request		User Name		User ID		[A / RS]		Surname Other Names(s)			1.	[]		_____	_____	_____	2.	[]		_____	_____	_____	3.	[]		_____	_____	_____	4.	[]		_____	_____	_____	5.	[]		_____	_____	_____		
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4.	[]		_____	_____	_____																																							
5.	[]		_____	_____	_____																																							
	Signature Verified by _____ Date _____																																											
	Prepared/Checked by _____ Date _____																																											
	Reviewed by _____ Date _____																																											
	Updated by _____ Date _____																																											

FOR & ON BEHALF OF _____

Tick whichever is appropriate

- [] _____ smartcard(s) is / are attached for reuse.
- [] Order _____ new smartcard(s), total for HKD _____ (@HKD250.00).

1. For **CCASS Participants**, the above charges will be debited from your CCASS Money Ledger (Billing A/C 05).
2. For **HKCC / SEOCH Participants**, the above charges will be debited from your CCMS House Account.
3. For **CCASS Designated Banks**, please issue cheque payable to “Hong Kong Securities Clearing Company Limited”.

 Authorised Signature(s) (with Company Chop)