

Date: \_\_\_\_\_

To: Cash & Derivatives Clearing Operations - Settlement  
 Hong Kong Securities Clearing Company Limited (“HKSCC”)  
 30/F, One Exchange Square,  
 8 Connaught Place, Central,  
 Hong Kong  
 Fax no. 2851 6921      Email: [CSC\\_incomingform@HKEX.COM.HK](mailto:CSC_incomingform@HKEX.COM.HK)

**BUY-IN REQUEST FORM (FOR CCASS ISOLATED TRADES ONLY)**

The following transaction is still outstanding as at the date of this letter. Please instruct the delivering Participant to buy back the shares required for completion of settlement.

**Details of the outstanding transaction**

Name of delivering participant	_____	CCASS Participant ID	_____
Settlement position no.	_____	Transaction date	_____
Stock name	_____	Stock Code	_____
O/S position quantity	_____	O/S position amount	_____

*We understand and acknowledge that our request and instructions will only be effected or accepted by HKSCC subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time.*

\_\_\_\_\_  
 Authorized Signature of CCASS Participant  
 (with company chop, ONLY applicable if it forms part of your signing instruction)

Participant ID : \_\_\_\_\_

Name (in block letter): \_\_\_\_\_

Contact Tel No: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
 \_\_\_\_\_