

# HONG KONG EXCHANGES AND CLEARING LIMITED

## GUIDE ON PRE-VETTING REQUIREMENTS AND SELECTION OF HEADLINE CATEGORIES FOR ANNOUNCEMENTS

1 January 2009 (updated 1 April 2015)

### Status of the Guide

This Guide has been produced to assist listed issuers to meet certain of their continuing obligations under the Listing Rules. It aims to identify:

- i. whether particular announcements require pre-vetting under the Listing Rules and provides cross-references to the relevant listing rule requirements; and
- ii. the generally applicable headline categories for particular announcements.

### *Pre-vetting requirements*

Users of this Guide should note that the narrative descriptions of the matter and/or transaction in question are not exhaustive and that the descriptions have been extracted from the Listing Rules and from examples of other announcements which are common in the Hong Kong market. Some of these other announcement descriptions are themselves derived from an obligation in the Listing Rules to publish a circular on the subject matter. The subject matter in relation to an announcement may fall under more than one of the descriptions provided.

The specific pre-vetting requirements for listed issuers' announcements are set out in Main Board Rule 13.52(2) / GEM Rule 17.53(2) which is only applicable to the certain types of announcements.

In addition to the specific requirement mentioned above, the Exchange may request to review any announcements prior to publication in individual cases under Main Board Rule 13.52A / GEM Rule 17.53A. It is envisaged that the Listing Division will only exercise this power in exceptional circumstances. This is generally the case where the Listing Division has an interest in reviewing certain disclosure in a listed issuer's announcement, for example, the Exchange has required the listed issuer to make certain specific disclosure in its announcement and such disclosure is necessary to ensure a fair, orderly and efficient market.

In such cases, the Listing Division will communicate to the listed issuer its direction to review the announcement prior to publication and the reasons for its decision.

**(Superseded by new version issued on 28 September 2023)**

### *Selection of headline categories*

Please note that the headlines set out in this Guide for announcements issued under specific Listing Rules are those usually applicable to those Listing Rules. Sometimes however it may be necessary to select additional headlines. The Listing Rules require a listed issuer to, when submitting an announcement through HKEx-EPS for publication, select all appropriate headlines from the list of headlines set out in Appendix 24 of the Main Board Listing Rules / Appendix 17 of the GEM Listing Rules. As a general principle, a listed issuer should select all headlines that are applicable to the content of the announcement. If the announcement relates to more than one subject matters or is issued to satisfy different rule requirements, all headlines relating to the subject matters and rule requirements must be selected. In particular, the listed issuer should consider whether the subject matter / transaction of the announcement is inside information which requires disclosure under Main Board Listing Rule 13.09(2)(a) or GEM Listing Rule 17.10(2)(a), and if so, the headline "Inside Information" must be selected (in addition to those headlines applicable to the announcement under the other specific rule requirements). Please also refer to notes 5 to 9 in the Guide when choosing appropriate headlines for announcements.

Users are encouraged to refer to the Listing Rules themselves and, where necessary, seek qualified professional advice. In the event of any discrepancy between any of the contents of this Guide and the Listing Rules, as amended and interpreted from time to time, the provisions of the Listing Rules prevail.

The Listing Division is available for providing confidential guidance on listing matters. Listed issuers and practitioners are encouraged to contact the Listing Division at the earliest opportunity with any queries they may have on the Listing Rules.

Ref. no.	Matter and/or transaction in question (For both Main Board and GEM unless stated otherwise)		Means of disclosure	Main Board Listing Rules	GEM Listing Rules	Is pre-vetting required under the Listing Rules? [Notes 1 & 2]	Generally Applicable Headline Categories [Note 5]
1.1	Inside information		Announcement	R13.09(2)(a)	R17.10(2)(a)	No	Inside Information
1.2	Dual listing disclosure obligation and disclosure of information by the issuer or its listed subsidiary		Announcement	R13.10B	R17.12, R17.13	No	Overseas Regulatory Announcement [Note 9] Results of a Subsidiary
1.3	General matters relevant to the issuer's business	Advance to entities	Announcement	R13.13, R13.14, R13.15	R17.15, R17.16, R17.17	No	Advance to an Entity
1.4	General matters relevant to the issuer's business	Financial assistance and guarantees to affiliated companies	Announcement	R13.16	R17.18	No	Financial Assistance and/or Guarantee to Affiliated Company
1.5	General matters relevant to the issuer's business	Pledging of shares by controlling shareholder to secure debts of the issuer, and loan agreements with covenants relating to specific performance of the controlling shareholder	Announcement	R13.17, R13.18	R17.19, R17.20	No	Charging or Pledging of Shares by Shareholder Loan Agreement with Specific Performance Covenant
1.6	General matters relevant to the issuer's business	Breach of loan agreement by issuer	Announcement	R13.19	R17.21	No	Breach of Loan Agreement
1.7	Change in business	Decision to change the general character or nature of business of the issuer or group	Announcement	R13.45(5)	R17.25	No	Change in Principal Business Activities Group Restructuring or Scheme of Arrangement
1.8	Change in business	Transaction or arrangement in a period of 12 months from the listing which would result in a fundamental change in the principal business activities, and a waiver granted by the Exchange on the basis that the circumstances are exceptional and the transaction or arrangement is subject to independent shareholders' approval	Announcement	R14.89, R14.90	R17.25, R19.88, R19.89	Yes	Change in Principal Business Activities
1.9	<b>(Guidance withdrawn on 3 June 2010)</b>						

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1.10	Other listing	New listing of securities of listed issuer or its subsidiaries on other stock exchange or securities markets	Announcement	R13.32(1)(b)	R17.38	No	Listing on Overseas Exchange or Securities Market;  Spin-off (for listing of subsidiary)
1.11	Spin-off	Information relating to spin-off proposal	Announcement	PN15 - Para 3(g)	PN 3 - Para 3(g)	No	Spin-off
2.1	Statement relating to unusual movements in price and/or trading volume of listed securities and possible development of a false market in the issuer's securities		Announcement	R13.09(1), 13.10	R17.10(1), 17.11	No	Unusual Price/Turnover Movements - Qualified  Unusual Price/Turnover Movements - Standard or Super  Clarification of News or Reports - Qualified  Clarification of News or Reports - Standard or Super
3.1	Suspension and resumption	Information relating to trading halt or suspension and resumption	Announcement	R6.04, R6.05	R9.08, R9.11	No	Trading Halt  Suspension  Resumption
3.2	Suspension and resumption	Trading halt or suspension notification	Announcement	R2.07C(1)(a)(iv)	R16.17(1)(d)	No	Trading Halt  Suspension
3.3	Suspension and resumption	Resumption at the direction of the Exchange	Announcement	R6.07	R9.12	No	Resumption
3.4	Suspension and resumption	Cash company - Issuer becoming a cash company for any reason (including immediately after completion of a notifiable transaction or connected transaction)	Announcement	R14.82, R14.83	R19.82, R19.83	Yes	Sufficiency of Assets and/or Operations and/or Issuer becoming Cash Company
3.5	Suspension and resumption	Periodic update after suspension	Announcement	R13.24A	R17.26A	No	Other - Miscellaneous

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3.6	Withdrawal / cancellation of listing	Information relating to withdrawal / cancellation of listing, which is considered to be inside information	Announcement	R13.09(2)(a)	R17.10(2)(a)	No	Privatisation/Withdrawal or Cancellation of Listing of Securities
3.7	Withdrawal / cancellation of listing	Voluntary withdrawal of listing under compulsory acquisition pursuant to applicable laws and regulations or privatisation pursuant to the Takeovers Code	Announcement	R6.15	R9.23	No	Privatisation/Withdrawal or Cancellation of Listing of Securities  Announcement by Offeree pursuant to TakeoverCode  Announcement by Offeror pursuant to TakeoverCode
3.8	Withdrawal / cancellation of listing	Voluntary withdrawal of secondary listing	Announcement	R6.16	N/A	No	Privatisation/Withdrawal or Cancellation of Listing of Securities
3.9	Withdrawal / cancellation of listing	Cancellation of listing according to delisting procedures	Announcement	PN17 - Para 3	R9.17	No	Privatisation/Withdrawal or Cancellation of Listing of Securities
3.10	Transfer of listing	Application for transfer of listing from GEM to Main Board	Announcement	N/A	R9.26	No	Transfer of listing from GEM to Main Board

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4.1	Issue of securities - general disclosure obligation	Issue of securities (including convertible securities or warrants, options or similar rights) by any method which is considered to be inside information	Announcement	R13.09(2)(a)	R17.10(2)(a)	No  Capitalisation Issue Consideration Issue Issue of Convertible Securities Issue of Debt Securities Issue of Preference Shares Issue of Shares under a General Mandate Issue of Shares under a Specific Mandate Issue of Warrants [Note 6] Open Offer Rights Issue Placing Conversion of Securities Trading Arrangements (other than Change in Board Lot Size) Capital Reorganisation

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4.2	Issue of securities for cash		Announcement	R13.28, R13.29	R17.30, R17.30A	No	Issue of Convertible Securities Issue of Debt Securities Issue of Preference Shares Issue of Shares under a General Mandate Issue of Shares under a Specific Mandate Issue of Warrants [Note 6] Open Offer Rights Issue Placing Trading Arrangements (other than Change in Board Lot Size)
4.3	Issue of securities - method of listing	Offer for subscription - Formal notice	Announcement	R12.02	R16.07	No	Formal Notice
4.4	Issue of securities - method of listing	Offer for subscription - Results and basis of allotment	Announcement	R12.08, R12.09	R16.13, R16.14, R17.31	No	Allotment Results Striking Price on Offer for Subscription or for Sale by Tender
4.5	Issue of securities - method of listing	Offer for sale - Formal notice	Announcement	R12.02	R16.07	No	Formal Notice
4.6	Issue of securities - method of listing	Offer for sale - Results and basis of allotment	Announcement	R12.08, R12.09	R16.13, R16.14, R17.31	No	Allotment Results Striking Price on Offer for Subscription or for Sale by Tender
4.7	Issue of securities - method of listing	Placing of securities of a class new to listing - Formal notice	Announcement	R12.02(2), R12.02(3), R12.03(1), R12.03(2)	R16.07(2), R16.07(3), R16.08(1), R16.08(2)	No	Formal Notice

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4.8	Issue of securities - method of listing	Results of placing	Announcement	No specific disclosure requirements	R10.12(4), R10.14, R16.16	No	Placing Allotment Results
4.9	Issue of securities - method of listing	Introduction - Formal notice	Announcement	R12.03(3), R12.03(4)	R16.08(3), R16.08(4)	No	Formal Notice
4.10	Issue of securities - method of listing	Rights issue - Matters relating to any arrangement for excess applications	Announcement	R7.21	R10.31	No	Rights Issue
4.11	Issue of securities - method of listing	Rights issue - Results and basis of allotment	Announcement	R12.10	R16.15, R17.31	No	Rights Issue Allotments Results
4.12	Issue of securities - method of listing	Rights issue - extension of time granted for currency of temporary documents of title	Announcement	R13.30 Note	R17.31 Note	No	Rights Issue
4.13	Issue of securities - method of listing	Open offer - Matters relating to any arrangement for excess applications	Announcement	R7.26A	R10.42	No	Open Offer
4.14	Issue of securities - method of listing	Open offer - Results and basis of allotment	Announcement	R12.08	R16.13, R17.31	No	Open Offer Allotments Results
4.15	Issue of securities - method of listing	Consideration issue	Announcement	R7.31, R14.34, R14.35	R10.48, R19.34, R19.35	No	Consideration Issue
4.16	Issue of securities - method of listing	Issue of securities by a listed issuer of a class new to listing which does not fall within any Main Board Listing Rules 12.02 or 12.03(1) to (4) or any GEM Listing Rules 16.07 or 16.08(1) to (4) - Formal notice	Announcement	R12.03(5)	R16.08(5)	No	Formal Notice
4.17	Issue of securities - warrants, options or similar rights	Issue of new warrants to existing warrant holders and/or alter the terms of existing warrants	Announcement	PN4 - Para 4(g)	R21.07(8)	No	Issue of Warrants [Note 6] Change in Terms of Securities or Rights attaching to Securities
4.18	Issue of securities - share scheme of the issuer or its principal subsidiaries	Outcome of shareholders' meeting for adoption of share scheme	Announcement	R17.02(1)(a)	R23.02(1)(a)	No	Share Scheme Results of AGM Results of EGM/SGM

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4.19	Issue of securities - grant of options or awards under share schemes	Grant of options or awards under share scheme	Announcement	R17.06A	R23.06A	No	Share Scheme
5.1	Purchase of issuer's securities	Matters covered by the Code on Share Repurchases or information relating to repurchase of securities which is considered to be inside information	Announcement	R13.09(2)(a)	R17.10(2)(a)	No	Announcement pursuant to Code on Share Buy-backs
5.2	Takeovers	Takeovers, mergers or offers subject to the Takeovers Code	Announcement	R14.78, PN11 - Para 3	R9.05(2), R17.89, R19.78	No	Announcement by Offeree pursuant to Takeovers Code  Announcement by Offeror pursuant to Takeovers Code
6.1	Matters relating to issuer's securities	Change in terms of convertible securities	Announcement	R13.27	R17.34	No	Change in Terms of Securities or Rights attaching to Securities
6.2	Matters relating to issuer's securities	Lack of genuine open market in securities or concentration of shareholding	Announcement	R13.34	R17.10	No	Lack of Open Market in Securities  Concentration of Shareholdings
6.3	Matters relating to issuer's securities	Sufficiency of public float	Announcement	R13.32(1)(a)	R17.36	No	Sufficiency of Public Float
6.4	Matters relating to issuer's securities	Change in rights attaching to securities	Announcement	R13.51(3)	R17.32	No	Change in Terms of Securities or Rights attaching to Securities  Change in Class Rights
7.1	Notifiable transaction	Share transactions, discloseable transactions and major transactions	Announcement	R14.34, R14.35	R19.34, R19.35	No	Share Transaction  Discloseable Transaction  Major Transaction

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7.2	Notifiable transaction	Very substantial acquisitions, very substantial disposals and reverse takeovers	Announcement	R14.34, R14.35	R19.34, R19.35	Yes	Very Substantial Acquisition Very Substantial Disposal Reverse Takeover
7.3	<b>(Guidance withdrawn on 3 June 2010)</b>						
7.4	Notifiable transaction	<b>Discloseable transactions only</b> - further announcement on profit forecast in respect of the issuer or a company which is, or proposed to become, one of its subsidiaries	Announcement	R14.60A	R19.60A	No	Discloseable Transaction
7.5	Notifiable transaction	Material information after issue of circular	Announcement or supplemental circular	R14.42, R14.52	R19.42, R19.52	No	Material Information after Issue of Circular Major Transaction Very Substantial Acquisition Very Substantial Disposal Reverse Takeover
7.6	Notifiable transaction	Matters relating to options	Announcement	R14.74(2), R14.76(1), R14.77	R19.74(2), R19.76(1), R19.77	No	Matters relating to Options [Note 7] Share Transaction Discloseable Transaction Major Transaction Very Substantial Acquisition Very Substantial Disposal Reverse Takeover

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7.7	Notifiable transaction	Termination of transaction or material variation to terms or material delay in completion	Announcement	R14.36	R19.36	No	Delay in Completion Termination of Transaction Variation to Terms Share Transaction Discloseable Transaction Major Transaction Very Substantial Acquisition Very Substantial Disposal Reverse Takeover
7.8	Notifiable transaction	Successful bid by issuer for a Qualified Property Project	Announcement	R14.33B(1)	R19.33B(1)	No	Major Transaction Very Substantial Acquisition
7.9	Notifiable transaction	Successful bid by a joint venture for a Qualified Property Acquisition	Announcement	R14.33B(1)	R19.33B(1)	No	Major Transaction Very Substantial Acquisition
7.10	Connected transaction	Connected transactions and continuing connected transactions (except fully-exempt transactions)	Announcement	R14A.35	R20.33	No	Connected Transaction Continuing Connected Transaction
7.11	Connected transaction	Termination of transaction or material variation to terms or material delay in completion	Announcement	R14A.35 - Note	R20.33 - Note	No	Delay in Completion Termination of Transaction Variation to Terms Connected Transaction Continuing Connected Transaction

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7.12	Connected transaction	Granting of waivers to transaction which is connected only by virtue of interest of a non-executive director	Announcement	R14A.103	R20.101	No  Waiver in respect of Connected Transaction Requirements  Connected Transaction  Continuing Connected Transaction
7.13	Connected transaction	Delay in distribution of circular	Announcement	R14A.47	R20.45	No  Delay in Despatch of Circular or other Document
7.14	Connected transaction	Material information after issue of circular	Announcement or supplemental circular	R14A.48	R20.46	No  Material Information after Issue of Circular  Connected Transaction  Continuing Connected Transaction
7.15	Connected transaction	Independent non-executive directors / auditors unable to confirm matters relating to continuing connected transactions	Announcement	R14A.59	R20.57	No  Auditors or INEDs Unable to Confirm Matters relating to Continuing Connected Transaction  Continuing Connected Transaction
7.16	Connected transaction	Continuing transactions subsequently becoming connected transactions	Announcement	R14A.60	R20.58	No  Continuing Connected Transaction
7.17	Connected transaction	Guaranteed profits or net tangible assets	Announcement	R14A.62, R14A.63	R20.60, R20.61	No  Guaranteed Net Tangible Assets or Profits;  Connected Transaction
7.18	Connected transaction	Proposed transaction subsequently becoming connected transaction	Announcement	R14A.64, R14A.65	R20.62, R20.63	No  Connected Transaction
7.19	Connected transaction	Matters relating to options	Announcement	R14A.61(1), R14A.61(2), R14A.79(5)	R20.59(1), R20.59(2), R20.77(5)	No  Matters relating to Options [Note 7]  Connected Transaction

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7.20	Connected transaction	Adoption of alternative classification test for transfer, termination or non-exercise of options	Announcement	R14A.79(4)(b)	R20.77(4)(b)	No Matters relating to Options [Note 7] Connected Transaction
7.21	Connected transaction	Successful bid by a joint venture for a Qualified Property Acquisition	Announcement	R14A.101 - Note	R20.99 - Note	No Connected Transaction
8.1	Meetings	Notice of annual general meeting	Announcement	R13.37, R13.73	R17.44, R17.46(2)	No Notice of AGM
8.2	Meetings	Results of general meeting	Announcement	R13.39(4), 13.39(5)	R17.47(4), R17.47(5)	No Results of AGM Results of EGM/SGM
8.3	Meetings	Change in intention of any party as to whether to abstain or vote against resolution	Announcement or circular	R13.40	R17.47A	No Change of Voting Intention
8.4	Meetings	Notice of meetings of shareholders or creditors	Announcement	R13.73	R17.44, R17.46(2)	No Notice of AGM Notice of EGM/SGM
8.5	Meetings	Material information on the subject matter to be considered at a general meeting that comes to the directors' attention after issue of circular	Supplementary circular or announcement	R13.73	R17.46(2)	No Material Information after Issue of Circular
9.1	Results and financial information	Full financial year	Final results announcement	R13.49(1), R13.49(2), R13.49(4), App 16 - Para 45	R18.49, R18.50, R18.50B, R18.51	No Final Results Qualified and/or Modified Audit Report Prior Period Adjustments to Correction of Material Errors
9.2	Results and financial information	First half of financial year	Half-year results announcement	R13.49(6), R13.49(7), App 16 - Para 46	R18.50B, R18.78	No Interim Results; Qualified and/or Modified Audit Report Prior Period Adjustments to Correction of Material Errors
9.3	Results and financial information	First 3 and 9 month periods	Quarterly results announcement	N/A	R18.79	No Quarterly Results [Note 8]

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9.4	Results and financial information	Delay in announcement of preliminary results	Announcement	R13.49(3)	R17.10	No	Delay in Results Announcement
9.5	Results and financial information	Subsequent changes made to the published preliminary announcements of results	Announcement	App 16 - Para 45A	R18.50A	No	Revision of Information in Published Preliminary Results
9.6	Results and financial information	Results to be materially different from any profit forecast published by the issuer	Announcement	R13.24B(1) & (2)	R17.26A(1) & (2)	No	Profit Warning
9.7	Results and financial information	Date of board meeting at which the declaration, recommendation or payment of a dividend is expected to be decided or results announcement is to be approved for publication	Announcement	R13.43	R17.48	No	Date of Board Meeting
9.8	Results and financial information	Revision of interim reports, annual reports or summary financial reports	Announcement	R13.51(7)	R17.50(6)	No	Revision of Published Financial Statements and Reports
9.9	Results and financial information - Monthly statement of net asset value	<b>Main Board issuers only</b> - For investment companies listed on the Exchange	Announcement	R21.12(3)	N/A	No	Net Asset Value
10.1	Directors and personnel	Change in directorate or supervisory committee or chief executive - any appointment/resignation/re-designation/retirement/removal of director or supervisor or chief executive, or any important change in the holding of an executive office	Announcement	R13.51(2)	R17.50(2)	No	Change in Directors or of Important Executive Functions or Responsibilities  Change in Supervisors  Change in Chief Executive
10.2	Directors and personnel	Change of information of directors or supervisors	Announcement	R13.51B(2), R13.51B(3)	R17.50A(2), R17.50A(3)	No	Change in a Director's or Supervisor's Biographical Details
10.3	Directors and personnel	Issuer failing to comply with the requirements relating to independent non-executive directors	Announcement	R3.11	R5.06, R17.51(3)	No	Non-compliance with INED Requirements or INED Failing to Meet Independence Guidelines
10.4	Directors and personnel	Appointment of independent non-executive director who fails to meet any of the independent guidelines	Announcement	R3.14	R5.10	No	Non-compliance with INED Requirements or INED Failing to Meet Independence Guidelines  Change in Directors or of Important Executive Functions or Responsibilities

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10.5	Directors and personnel	Change in member of audit committee	Announcement	No specific disclosure requirement	R17.50(3)	No	Change of Audit Committee Member
10.6	Directors and personnel	Issuer failing to comply with the requirements relating to audit committee	Announcement	R3.23	R5.33, R17.51(2)	No	Non-compliance with Audit Committee Requirements
10.7	Directors and personnel	Change in secretary	Announcement	R13.51(5)	R17.50(3)	No	Change in Company Secretary
10.8	Directors and personnel	<b>GEM issuers only</b> - Change in compliance officer	Announcement	N/A	R17.50(3)	No	Change in Compliance Officer
10.9	Directors and personnel	<b>GEM issuers only</b> - Issuer failing to appoint a compliance officer	Announcement	N/A	R5.23, R17.51(1)	No	Non-compliance with Compliance Officer Requirements
10.10	Directors and personnel	Nomination of directors by a shareholder after publication of the notice of meeting	Announcement or circular	R13.70	R17.46B	No	Nomination of Director by Shareholder  Re-election or Appointment of Director subject to Shareholders' Approval
10.11	Directors and personnel - Directors' dealings during blackout period	Sale or disposal of securities by a director under exceptional circumstances where the sale or disposal is otherwise prohibited under the model code	Announcement	App 10 - Para 14	R5.67	No	Dealing in Securities by Director where Otherwise Prohibited under Model Code
10.12	Directors and personnel	Issuer failing to comply with the requirements relating to remuneration committee	Announcement	R3.27	R5.36	No	Non-compliance with Remuneration Committee Requirements
11.1	Matters relating to pledge of issuer's securities by controlling shareholders	Pledging or charging of interests in issuer's securities by a controlling shareholder of issuer in favour of an authorised institution for a bona fide commercial loan during the restriction period prescribed under the Listing Rules	Announcement	R10.07(2) note (3)	R13.19 to R13.20, R17.43	No	Charging or Pledging of Shares by Shareholder
11.2	Matters relating to pledge of issuer's securities by controlling shareholders	Disposal of securities pledged or charged by a controlling shareholder of issuer during the restriction period prescribed under the Listing Rules	Announcement	R10.07(2) note (3)	R13.19 to R13.20, R17.43	No	Charging or Pledging of Shares by Shareholder  Change in Shareholding

<u>Ref. no.</u>	<u>Matter and/or transaction in question</u> (For both Main Board and GEM unless stated otherwise)	<u>Means of disclosure</u>	<u>Main Board Listing Rules</u>	<u>GEM Listing Rules</u>	<u>Is pre-vetting required under the Listing Rules?</u> [Notes 1 & 2]	<u>Generally Applicable Headline Categories</u> [Note 5]	
12.1	Other corporate matters	Winding up or liquidation of listed issuer, its holding company or its major subsidiary	Announcement	R13.25	R17.27	No	Winding Up and Liquidation of Issuer, its Holding Company or Major Subsidiary
12.2	Other corporate matters	Change in capital structure	Announcement	R13.45(4)	R17.49(4)	No	Capital Reorganisation  Change in Shareholding  Group Restructuring or Scheme of Arrangement
12.3	Other corporate matters	Decision on declaration, recommendation or payment of dividends	Announcement	R13.45(1), (2)	R17.49 (1), (2)	No	Dividend or Distribution
12.4	Other corporate matters	Proposed alteration of memorandum or articles of association or equivalent documents	Announcement	R13.51(1)	R17.50(1)	No	Amendment of Constitutional Documents
12.5	Other corporate matters	Change of expected date of payment of dividends	Announcement	R13.45(3) Note 3	R17.49(3) Note 3	No	Change of Dividend Payment Date
12.6	Other corporate matters	Change in compliance adviser	Announcement	R3A.29, R13.51(6)	R6A.29	No	Change in Compliance Adviser
12.7	Other corporate matters	Change in auditors	Announcement	R13.51(4)	R17.50(4)	No	Change in Auditors  Change in Auditors Subject to Shareholders' Approval
12.8	Other corporate matters	Change in financial year end	Announcement	R13.51(4)	R17.50(4)	No	Change in Financial Year End
12.9	Other corporate matters	Change in registered address, registered office, registered place of business in Hong Kong or agent for service of process in Hong Kong	Announcement	R13.51(5)	R17.50(5)	No	Change in Registered Address or Office, Registered Place of Business in HK or Agent for Service of Process in HK
12.10	Other corporate matters	Change in share registrar including overseas branch share registrar	Announcement	R13.51(5)	R17.50(3)	No	Change in Share Registrar/Transfer Agent
12.11	Other corporate matters	Closure of books	Announcement	R13.66	R17.78	No	Closure of Books or Change of Book Closure Period

<u>Ref. no.</u>	<u>Matter and/or transaction in question</u> (For both Main Board and GEM unless stated otherwise)		<u>Means of disclosure</u>	<u>Main Board Listing Rules</u>	<u>GEM Listing Rules</u>	<u>Is pre-vetting required under the Listing Rules?</u> [Notes 1 & 2]	<u>Generally Applicable Headline Categories</u> [Note 5]
12.12	Other corporate matters	Emergency share registration arrangements during typhoon / black rainstorm warnings-new dividend payment date and extension in book-closure period	Announcement	PN8 - Para 3 (2)(i), Para 3(3)(e)	R17.79(9), R17.80(5)	No	Change of Dividend Payment Date  Closure of Books or Change of Book Closure Period
12.13	Other corporate matters	Proposed arrangements to ascertain whether holders of issuer's securities wish to receive any corporate communication in English or Chinese	Announcement	R2.07B note	R16.04B note	No	Other - Miscellaneous
12.14	Other corporate matters	Temporary documents of title - Notice relating to issue of letters of regret	Announcement	App 2a - Para 5	App 2a - Para 5	No	Other - Miscellaneous
12.15	Other corporate matters	Notice of issuer's intention to sell shares of a member who is untraceable	Announcement	App 3 - Para 13(2)	App 3 - Para 13(2)	No	Intention to Sell Shares of Untraceable Member
12.16	Other corporate matters	<b>Depository receipts only</b> - Change of depository	Announcement	R19B.17	N/A	No	Change in Terms of Securities or Rights attaching to Securities
12.17	Other corporate matters	<b>Depository receipts only</b> - Change of custodian	Announcement	R19B.18	N/A	No	Change in Terms of Securities or Rights attaching to Securities
12.18	Other corporate matters	<b>Depository receipts only</b> - Material changes to the deposit agreement including changes to the rights and obligations of holders of depository receipts and any changes to the fees and charges payable to the depository	Announcement	R19B.17	N/A	No	Change in Terms of Securities or Rights attaching to Securities
13.1	Arrangements regarding trading in listed securities		Announcement	R13.52B(1)	R17.53B(1)	No [Note 3]	Change of Company Name  Change in Board Lot Size  Trading Arrangements (other than Change in Board Lot Size)

<u>Ref. no.</u>	<u>Matter and/or transaction in question</u> (For both Main Board and GEM unless stated otherwise)	<u>Means of disclosure</u>	<u>Main Board Listing Rules</u>	<u>GEM Listing Rules</u>	<u>Is pre-vetting required under the Listing Rules?</u> [Notes 1 & 2]	<u>Generally Applicable Headline Categories</u> [Note 5]	
14.1	Matters relating to collective investment schemes	<b>Main Board issuers only</b> - Notice of the Securities and Futures Commission to withdraw authorisation of the scheme	Announcement	App 7G - Para 4(1)	N/A	No	Matters relating to Collective Investment Schemes  Privatisation/Withdrawal or Cancellation of Listing of Securities
14.2	Matters relating to collective investment schemes	<b>Main Board issuers only</b> - Intention to vary or terminate the scheme	Announcement	App 7G - Para 4(2)	N/A	No	Matters relating to Collective Investment Schemes  Privatisation/Withdrawal or Cancellation of Listing of Securities
14.3	Matters relating to collective investment schemes	<b>Main Board issuers only</b> - Information necessary to enable the holders of interests to appraise the position of the Scheme and to avoid the establishment of a false market in the interests of the Scheme	Announcement	App 7G - Para 4(3)	N/A	No	Matters relating to Collective Investment Schemes
14.4	Matters relating to collective investment schemes	<b>Main Board issuers only</b> - Statement relating to unusual movements in price and/or trading volume of listed securities	Announcement	App 7G - Para 11	N/A	No	Matters relating to Collective Investment Schemes  Unusual Price/Turnover Movements - Qualified  Unusual Price/Turnover Movements - Standard or Super

Notes: -

1. Main Board Listing Rule 13.52(2) or GEM Listing Rule 17.53(2) sets out the specific categories of announcements of listed issuers that are subject to pre-vetting.
2. In addition to the specified circumstances mentioned in Note 1 above, Main Board Listing Rule 13.52A or GEM Listing Rule 17.53A provides that the Exchange has the right to request to review any announcements prior to publication in individual cases. In any such case, the Exchange will communicate to the issuer its direction to review the announcement prior to publication and the reasons for its decision.

It is envisaged that the Exchange will only exercise the power under Main Board Listing Rule 13.52A or GEM Listing Rule 17.53A to pre-vet an announcement in special circumstances. This is generally the case where the Exchange has an interest in reviewing certain disclosure in a listed issuer's announcement, for example the Exchange has required the listed issuer to make certain specific disclosure in its announcement and such disclosure is necessary to ensure a fair, orderly and efficient market.

3. Under Main Board Listing Rule 13.52B or GEM Listing Rule 17.53B, where the subject matter of an announcement may involve a change in or relate to or affect arrangements regarding trading in the issuer's listed securities (including suspension/resumption of dealings and withdrawal/cancellation of listing), the issuer must consult the Exchange before the announcement is issued. The announcement must not contain any reference to a specific date or specific timetable in respect of such matter which has not been agreed in advance with the Exchange.
4. This note cancelled on 3 June 2010
5. Under Main Board Listing Rule 2.07C(3) or GEM Listing Rule 16.18(2), when submitting an announcement through e-Submission System for publication, the issuer must select all headlines that may be appropriate from the list of headlines set out in Appendix 24 of the Main Board Listing Rules or Appendix 17 of the GEM Listing Rules. If the announcement is issued pursuant to different rule requirements, all relevant headlines that are related to such rule requirements must be selected. An issuer should not select the headline(s) under "Other" unless all other headlines are not applicable to its announcement (see Item 2 in Frequently Asked Questions Series 27).

In particular, the issuer should consider whether the subject matter / transaction of the announcement is inside information which requires disclosure under Main Board Listing Rule 13.09(2)(a) or GEM Listing Rule 17.10(2)(a), and if so, the headline category "Inside Information" must be selected (in addition to those headline categories applicable to the announcement pursuant to other specific rule requirements).

6. The headline category "Issue of Warrants" is intended to apply to announcement relating to any issue or grant of options, warrants and similar rights to subscribe or purchase equity securities of an issuer under Chapter 15 of the Main Board Listing Rules or Chapter 21 of the GEM Listing Rules.
7. The headline category "Matters relating to Options" is intended to apply to announcement relating to any transaction involving an issuer writing, accepting, transferring, exercising or terminating an option or deciding not to exercise an option in the manner described in Chapter 14 or 14A of the Main Board Listing Rules / Chapter 19 or 20 of the GEM Listing Rules. The issuer should also select the appropriate headline category related to notifiable/ connected transaction.
8. The headline category "Quarterly Results" also applies to a quarterly results announcement issued by any Main Board issuer.
9. The issuer should select the appropriate headline(s) under "Overseas Regulatory Announcement" according to the nature of information disclosed in its overseas regulatory announcement. See also Item 4 in Frequently Asked Questions Series 27.