

香港聯合交易所有限公司

(香港交易及結算所有限公司全資附屬公司)

THE STOCK EXCHANGE OF HONG KONG LIMITED

(A wholly-owned subsidiary of Hong Kong Exchanges and Clearing Limited)

Our ref: HOL20201030-058

30 October 2020

To: Main Board Listed Issuers (Attn: Authorised Representatives)
Main Board Listed Debt Issuers (Attn: Authorised Representatives)
GEM Listed Issuers (Attn: Authorised Representatives)
Market Practitioners

Dear Sirs

Launch of e-Forms by Listing Division

Listed issuers, listed debt issuers and market practitioners are requested to note that the Listing Division will launch the following e-Forms (the “Listing e-Forms”) with a view to facilitating listing applications and streamlining the submission of documents to the Listing Division:

- (i) Director’s / Supervisor’s Declaration and Undertaking (DU003M/ DU003G/ DU004M/ DU004G/ DU005M/ DU005G);
- (ii) Contact Details Form For Director / Supervisor / Authorised Representatives / Company Secretary / Compliance Officer (GEM only) (FF004);
- (iii) Formal Application (For Equity Securities) (Form C1 for Mainboard) (FFD001M);
- (iv) Application Form – Equity Securities (of an issuer part of whose share capital is already listed) (Form B for GEM) (FF201G);
- (v) Size Tests for Notifiable Transactions and Connected Transactions (CF006);
- (vi) Trading Arrangement Form (CF093);
- (vii) Blackout Period Notification Form (FF005)
- (viii) Listing Application Form (Main Board Form A1 (M103)/ GEM Form 5A (G103));
- (ix) New Listing Particulars (M201/ G201);
- (x) Sponsor Engagement Notification (SE001); and
- (xi) New Listing Particulars – Debt Securities (DS001)

The Listing e-Forms will be launched at 18:00 on 29 November 2020. To facilitate your planning and preparation for the implementation, please find below the implementation timetable and the preparation work expected from users of the Listing e-Forms:

Timetable	Description	Notes to Users
30 October 2020	Publication of template Listing e-Forms on the HKEX website (https://www.hkex.com.hk/Listing/Rules-and-Guidance/eForm-	<ul style="list-style-type: none">Users are encouraged to familiarise themselves with the Listing e-Forms and Form Filing Guide

Timetable	Description	Notes to Users
	Corner?sc_lang=en). A Form Filing Guide for each Listing e-Form and an FAQ available on HKEX website.	<p>prepared for each Listing e-Form prior to the launch of these forms.</p> <ul style="list-style-type: none"> Users are to ensure that they have a valid e-Submission System (ESS) account for Listing Related Matters in order to submit the Listing e-Forms. Information on registration procedures and documentation requirements in connection with an ESS application are set out in the ESS registration page¹.
18:00 on 29 November 2020	ESS is available for submission of Listing e-Forms	Users can start to submit Listing e-Forms through ESS.
29 November to 31 December 2020	Transitional period	<p>During this transitional period:</p> <ul style="list-style-type: none"> Users are encouraged to submit the new Listing e-Forms through ESS; and the Listing Division will also continue to process existing forms submitted by other means².
1 January 2021	Effective date of Listing e-Forms	Users should submit the Listing e-Forms through ESS only from this day onwards.

If you have any enquiries relating to this letter, or if you wish to enquire further information regarding any of the Listing e-Forms for listed issuers (items (i) to (vii) above), please contact the Listing Division case officers responsible for your company.

For enquiries relating to the Listing e-Forms for new listing applications (items (i), (ii), or (viii) to (x) above), please send your enquiries to ipoteamadmin@hkex.com.hk.

¹ <https://www1.esubmission.hkex.com.hk/EDSReg/registration/regForm.xhtml?lang=en>

² Currently, there is no existing form which is equivalent to the Listing e-Form relating to New Listing Particulars – Debt Securities (DS001). Debt issuers are encouraged to use this new form during the transitional period.

In respect of the Listing e-Form that relates to New Listing Particulars – Debt Securities (item (xi) above), please send your enquiries to debt@hkex.com.hk.

For matters relating to submission procedures for Listing e-Forms, please contact our ESS Hotline at (+852) 2840 3460 or email us at esshotline@hkex.com.hk.

Yours faithfully
For and on behalf of
The Stock Exchange of Hong Kong Limited

[Signed]

Bonnie Y Chan
Head of Listing