# 4.2 Participantship Management

# AC 14 STOCK SEGREGATED ACCOUNT - WITHOUT STATEMENT MAINTENANCE REQUEST TO HKSCC

#### WHEN TO USE:

- ➤ When a HKSCC Participant or HKSCC Clearing Agency Participant wishes to submit maintenance requests for its Stock Segregated Account (SSA) without Statement Services through Client Connect.
- > The eService is available at any time.

### **ABOUT THIS eSERVICE:**

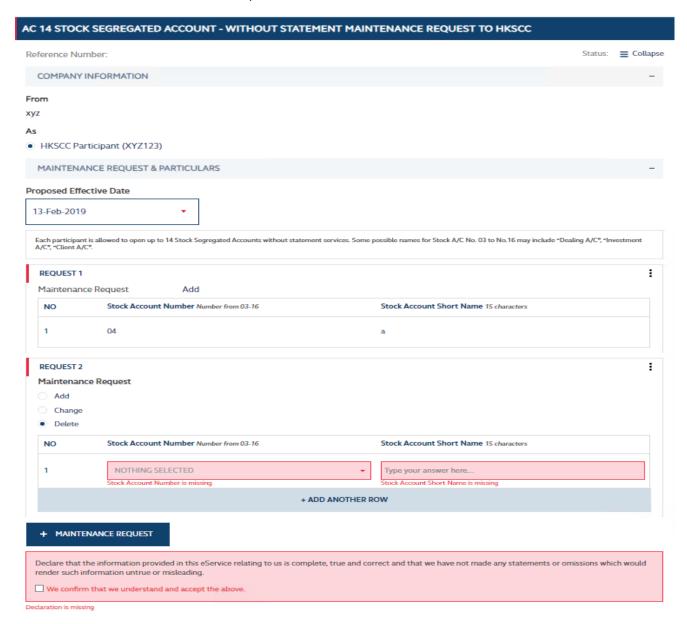
- > This eService is available to Business users granted with the access rights EU AccountMaintenance.
- ➤ This eService is equivalent to "STOCK SEGREGATED ACCOUNT MAINTENANCE FORM WITHOUT STATEMENT" (CCASS-Form 55).
- > Participant is allowed to open up to 14 SSAs without statement services. Account maintenance request is only applicable to account no. 03 to 16.
- Email and Dashboard notifications will be sent to both maker and checker once there is change relating to eService status.

#### **SAMPLE UX:**

Users can expand all sections to view all the fields.



There is built-in validation on the data input.



## FIELDS HIGHLIGHTS:

#	Field Name	Highlights
COMPANY INFORMATION		
1	From	- Display the company name on behalf of which the maker is
2	As	acting Applicable to HKSCC Participants or HKSCC Clearing Agency Participants.
MAINTENANCE REQUEST & PARTICULARS		
3	Proposed Effective Date	<ul> <li>All fields are mandatory.</li> <li>Proposed Effective Date must be equal to or later than next business date.</li> <li>If Change is selected in the Maintenance Request, maker must input the Old Stock Account Short Name.</li> <li>Maker can add more than 1 row for each type of maintenance and add more than 1 maintenance request.</li> </ul>
4	Maintenance Request  o Add  o Change  o Delete	
5	Stock Account Number	
6	Stock Account Short Name	
7	Old Stock Account Short Name	
8	+ ADD ANOTHER ROW	
9	+ MAINTENANCE REQUEST	
10	Declaration checkbox	
CONTACT INFORMATION		
11	Name of Contact Person	<ul> <li>Auto-filled based on maker's profile and is editable.</li> <li>If group email is defined, fill in group email instead of maker's email.</li> <li>Built-in validation: Only on the format of email address and telephone number but not on data correctness.</li> <li>Maker can provide up to 5 contact information.</li> </ul>
12	Email Address	
13	Telephone Number	
14	+ CONTACT PERSON	