4.2   Participantship Management

SCARD 3   ORDER SMARTCARD READER(S)

WHEN TO USE:

➢ When a HKSCC/HKCC/SEOCH Participant, HKSCC Designated Bank or HKSCC Clearing Agency Participant wishes to order smartcard reader(s) through Client Connect.

➢ The eService is available at any time.

ABOUT THIS eSERVICE:

➢ This eService is available to Client Connect Delegated Administrators (CCDAs) granted with the access rights EU_UserMaintenance.

➢ This eService is equivalent to "ORDER FORM FOR SMARTCARD READER(S)"(G-Form 1).

➢ Smartcard reader ordering can only be requested for 1 Participantship in each submission.

➢ Email and Dashboard notifications will be sent to both maker and checker once there is change relating to eService status.

SAMPLE UX:

Users can expand all sections to view all the fields.

There is built-in validation on the data input.

FIELDS HIGHLIGHTS:

#	Field Name	Highlights
COMPANY INFORMATION		
1	From	- Display the company name on behalf of which the maker is acting.
2	As	- Applicable to HKSCC/HKCC/SEOCH Participant, HKSCC Designated Bank and HKSCC Clearing Agent Participant.
AUTHORIZATION DETAILS		
3	Number of Smartcard Reader Requested	- All felds are mandatory except 2nd and 3rd Collector. - Amount (HKD) is auto calculated by eService and non-editable.
4	Name of Authorized Collector(s) o 1st Collector o 2nd Collector o 3rd Collector	- Payment method is responsive to Participantship selected under COMPANY INFORMATION.
5	Amount (HKD)	
6	Payment method (displayed as note 2 at the end)	
CONTACT INFORMATION		
7	Name of Contact Person	- Auto-filled based on maker's profile and editable.
8	Email Address	- If group email is defined, fill in group email instead of maker's email.
9	Telephone Number	- Built-in validation: Only on the format of email address and telephone number but not on data correctness.
10	+ CONTACT PERSON	- Maker can provide up to 5 contact information.