

## **CCASS OPERATIONAL PROCEDURES**

### **Definitions**

(a) For the convenience of readers, the definitions contained in the Rules are repeated below.

#### **“Intra-day Counter Transfer Instruction” or “ICI”**

means an instruction given by a Clearing Participant or Clearing Agency Participant to HKSCC in such form as HKSCC may prescribe from time to time, to effect, where applicable, the transfer of designated Multi-counter Eligible Securities of an Issuer held in such Participant’s Stock Clearing Account from one relevant stock code to another relevant stock code for settlement purposes, as referred to in Rule 1008;

(b) When used in the Operational Procedures, the following expressions shall have the following meanings unless the context otherwise requires:

#### **“Dual Counter Security”**

has the same meaning as defined in the Exchange Rules;

#### **“secondary counter”**

has the same meaning as defined in the Exchange Rules;

## **Section 7**

### **Depository and Related Services**

#### **7.2.5 Deposits and Withdrawals of Certificates**

Participants may, at any time, withdraw Eligible Securities credited to their Stock Accounts, other than their Stock Collateral Control Accounts and where the Participants are TSF CCASS Participants, other than their TSF Accounts, from CCASS, subject to such conditions and restrictions as HKSCC may from time to time impose. Unless otherwise determined by HKSCC or provided in the Rules, Participants cannot physically deposit into or withdraw from CCASS or an Appointed Depository via HKSCC Eligible Securities which are: (a) uncertificated or issued in global form; or (b) Dual Counter Securities under the stock code of the secondary counter. Accordingly, physical deposit or withdrawal of China Connect Securities into or from CCASS or the relevant China Connect Clearing House is not available. and Rules relating to the physical deposit and withdrawal of securities are not applicable to China Connect Securities.

For the avoidance of doubt, no Eligible Securities can be directly deposited into or withdrawn from any Stock Collateral Control Account and any TSF Account.

## **Section 10**

### **Exchange Trades - CNS System**

#### **10.8 LATE DELIVERY : BUY-IN**

##### **10.8.3 Exemption from Buy-in**

HKSCC may grant an exemption from a Buy-in on behalf of a short Participant on T+3 if such Participant is able to provide HKSCC with satisfactory evidence in accordance with Section 10.8.4 that a ground for exemption as set out below applies:

- (xi) in respect of transactions in Eligible Securities which are subject to parallel trading on the Exchange or transfers of Multi-counter Eligible Securities as referred to in Rule 816A or Rule 1008, the Participant applying for exemption or the delivering Participant has: (a) long positions in Eligible Securities or Multi-counter Eligible Securities of the relevant issuer (as the case may be); or (b) sufficient Eligible Securities or Multi-counter Eligible Securities of the relevant issuer (as the case may be) in its Stock Account, which following conversions of such long positions or holdings of Eligible Securities (as applicable) or transfers of Multi-counter Eligible Securities in CCASS, are sufficient to settle the relevant short positions on T+2;

## **Section 13**

### **Securities Settlement**

#### **13.1.1A Intra-day Counter Transfer Instructions**

With respect to certain Multi-counter Eligible Securities designated by HKSCC from time to time, a Clearing Participant or Clearing Agency Participant may submit Intra-day Counter Transfer Instructions to HKSCC at or before 3:00 p.m. on a Settlement Day, via CCASS Terminal or such other means as may be specified by HKSCC from time to time, to facilitate settlement of such Multi-counter Eligible Securities at the final Batch-settlement-run at 3:45 p.m.

A Clearing Participant or Clearing Agency Participant may submit one-off or standing Intra-day Counter Transfer Instructions to HKSCC. Pursuant to an Intra-day Counter Transfer Instruction provided by a Clearing Participant or Clearing Agency Participant, HKSCC will compare the availability of the Multi-counter Eligible Securities under the different stock codes in its Stock Clearing Account and will, to the extent there is a shortfall in one stock code to meet its delivering obligations for settlement and a surplus in another stock code, effect an automatic transfer of surplus Multi-counter Eligible Securities from the other stock code to such stock code up to the amount of the shortfall provided that the Multi-counter Eligible Securities concerned are of the same class.

Any standing Intra-day Counter Transfer Instruction submitted by a Clearing Participant or Clearing Agency Participant authorizes HKSCC to generate recurring Intra-day Counter Transfer Instructions on its behalf on each Settlement Day. Clearing Participants and Clearing Agency Participants are requested to refer to the CCASS Terminal User Guide for further information on the use of the relevant maintenance function.

## Section 15 Enquiry Services

### 15.2 USE OF VARIOUS ENQUIRY FUNCTIONS AVAILABLE

(i) **Available to Participants other than Investor Participants:**

(ba) “Enquire Sellable Balance Adjustment Request” function: to enquire about the details of any sellable balance adjustment request due to SPSA Delivery Failure input by a China Connect Clearing Participant on current day; ~~and~~

(bb) “Enquire Shareholding Category Disclosure” function: to enquire about the details of any Shareholding Category Disclosure made in respect of China Connect Securities;

(bc) “Enquire Intra-day Counter Transfer Standing Instruction” function: to enquire about the status and details of any Intra-day Counter Transfer Standing Instruction; and

(bd) “Enquire Intra-day Counter Transfer Instruction” function: to enquire about the status and details of any Intra-day Counter Transfer Instruction.

## Section 16 Statements and Reports

### 16.6 REPORTS AND STATEMENTS FOR PARTICIPANTS

#### 16.6.1 Reports and Statements for Participants other than Investor Participants to be retrieved from CCASS Terminals or Participant Gateways

Report ID	Report name	Frequency	Time available
CSEAS07	A-share Sellable Balance Adjustment Audit Trail Report	Daily	from the time when the report retrieval function is available
<u>CSEIC01</u>	<u>Intra-day Counter Transfer Standing</u>	<u>Daily</u>	<u>from the time when the report retrieval function is available (for previous day’s</u>

Instruction  
Maintenance A/T  
Report

maintenance activity)

CSEIC02 Intra-day Counter Daily  
Transfer  
Instruction  
Maintenance A/T  
Report

from the time when the report retrieval  
function is available (for previous day's  
maintenance activity)

## Section 21

### Costs and Expenses

#### 21.5 DEPOSITORY AND NOMINEE SERVICES

- Multi-counter eligible securities transfer fee for the transfer of Multi-counter Eligible Securities of an Issuer from one stock code to another stock code.

~~HK\$5 per instruction.~~ NIL

*Notes:*

Fee debited on date of submission of instruction.

## Section 22

### Tariff for Investor Participants

#### 22.2 DEPOSITORY AND NOMINEE SERVICES

- Multi-counter eligible securities transfer fee for the transfer of Multi-counter Eligible Securities of an Issuer from one stock code to another stock code.

~~HK\$5 per instruction.~~ NIL

*Notes:*

Fee debited on date of submission of instruction.