CCASS OPERATIONAL PROCEDURES

Section 21

Costs and Expenses

CLEARING AND SETTLEMENT OF EXCHANGE TRADES 21.1

In this Section 21, references to "HKD" or "HK\$" means Hong Kong Dollar; references to "CNY" means Chinese Yuan (Renminbi) and references to "USD" means US Dollar.

System.

Fee debited on the day of money settlement.

Money settlement fee under CNS HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each DDI or DCI issued by HKSCC in respect of money positions of a Clearing Participant to be settled under the CNS System on each day.

Money Settlement fee for Isolated Trades payable by each Clearing Participant for each Isolated Trade cleared and settled through CCASS.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each EPI issued by HKSCC for Isolated Trades settled in CCASS on a DVP basis.

Fee Debited on the day of money settlement.

21.2 CLEARING AND SETTLEMENT OF SI TRANSACTIONS

Money settlement fee for SI Transactions payable by each counterparty Participant to SI Transactions.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each EPI issued by HKSCC for SI Transactions settled in CCASS on a DVP basis.

Note:

Fee debited on the day of money settlement.

settlement Money fee for SI Transactions settled in CCASS on a RDP basis payable by each Participant SI counterparty to Transactions.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items per side per SI Transaction elected by the Participants to be settled in CCASS on a RDP basis.

Note:

Fee debited on the day of money settlement.

21.3 CLEARING AND SETTLEMENT OF ISI TRANSACTIONS

Transactions pavable by each counterparty Participant to ISI Transactions.

Money settlement fee for ISI HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each EPI issued by HKSCC for ISI Transactions settled in CCASS on a DVP basis.

Note:

Fee debited on the day of money settlement.

Money settlement fee for ISIs Transactions settled in CCASS on basis payable by each counterparty to ISI Transactions.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items per side per ISI Transaction elected by the Participants to be settled in CCASS on a RDP basis.

Note:

Fee debited on the day of money settlement.

21.7 OTHER MONEY SETTLEMENT FEES

Money settlement fees for other miscellaneous amounts to be paid to or collected from Participants (e.g. Marks, Contributions, application and refund monies under Electronic Application Instructions for New Issue Shares and Tender Instructions).

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each DDI/DCI/EPI issued or each CPI settled by HKSCC.

Note:

Fee debited on the day of money settlement.

21.10 APPLICABLE INTEREST RATES

 Rate of interest chargeable on overdue money balances in Hong Kong dollars (HKD) or CNY or US dollars (USD) owed to HKSCC.

Notes:

Interest will be debited to the Money Ledger of Participants and collected on a daily basis (except the Billing Account, to which interest will be debited and collected on a weekly basis).

HKSCC shall pay interest at HKDthe Hong Kong dollar saving account deposit rate or where applicable, CNY or USD dollar savings account deposit rate (or CNY or USD dollar investment rate, if lower) of HKSCC's banker to Participants only if such payment is expressly provided for under the Rules.

HKDHong Kong dollar or where applicable, CNY or USD dollar best lending rate of HKSCC's banker plus 2% per annum or the relevant Interbank Offered Rate for HKD, CNY or USD plus 2% per annum, whichever is the higher and is incurred by HKSCC.

Section 22

Tariff for Investor Participants

22.1 CLEARING AND SETTLEMENT OF ISI TRANSACTIONS

In this Section 22, references to "HKD" or "HK\$" means Hong Kong Dollar; references to "CNY" means Chinese Yuan (Renminbi) and references to "USD" means US Dollar.

- Money settlement fee for ISI
Transactions payable by each
counterparty Participant to ISI
Transactions.

ISI HK\$1.20 for HKD items, HK\$0.50 for CNY
 each items and HK\$3.50 for USD items for each EPI
 ISI issued by HKSCC for ISI Transactions settled in CCASS on a DVP basis.

Note:

Fee debited on the day of money settlement.

Money settlement fee for ISIs
Transactions settled in CCASS on a
RDP basis payable by each
counterparty Participant to ISI
Transactions.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items per side per ISIs Transaction elected by the Participants to be settled in CCASS on a RDP basis.

Note:

Fee debited on the day of money settlement.

22.4 OTHER MONEY SETTLEMENT FEES

Money settlement fees for other amounts to be paid to or collected from Investor Participants (e.g. warrants conversion. rights subscriptions, fees and application and refund monies under Electronic Application Instructions for New Issue Shares and Tender Instructions) payable by Investor Participant.

HK\$1.20 for HKD items, HK\$0.50 for CNY items and HK\$3.50 for USD items for each DDI/DCI/EPI issued or each CPI settled by HKSCC.

Notes:

Fee debited on the day of money settlement.

If the day end balance due for money settlement with HKSCC is less than HK\$10, the balance will be rolled over to the next day and no DDI/DCI will be issued on due date.

22.7 APPLICABLE INTEREST RATES

Rate of interest charge on investor account payable by Investor Participant.

Note:

HKSCC will charge interest if it is expressly provided for under the Rules.

account pavable Investor Participants.

Note:

HKSCC will pay interest credit to Investor Participants only if such payment is expressly provided for under the Rules.

HKD Hong Kong dollar or where applicable, CNY or USD dollar best lending rate of HKSCC's banker plus 2% per annum or the relevant Interbank Offered Rate for HKDHong Kong dollars, CNY or USD dollars plus 2% per annum, whichever is the higher and is incurred by HKSCC.

Rate of interest credit on investor Hong Kong dollar HKD, CNY or USD saving account deposit rate of HKSCC's banker.

Beneficiary Details and Registration Authorization Form Beneficiary Details and Authorization

To: CCASS Depository Hong Kong Securities Clearing Company Limited ("HKSCC") 2/F Vicwood Plaza, 199 Des Voeux Road Central, Hong Kong

	r viewood r idzu, i	199 Des 10euz	A Road Centul, Hong Rong
Re:			units (HKD /
			, <u>currency / nominal amount</u>)
1)	Name of Bond)		
We re <u>in</u> to	efer to our withdra the CCASS Sys	awal request (stem—on	(Login Withdrawal Order No. V) input <u>ted</u> (date) fornunits (/HKD
		for the	nominal <u>amount</u>) in the above-named security and, hereby request registration of the said security into the name of the beneficiary) <u>in accordance with as per</u> the
		nd Payment I	Instructions. We shall collect the bond certificate(s) on behalf of the Depository when they are available.
Comp	pany Chop and Aut	thorized Signa	ature(s) of CCASS Participant
		RE	GISTRATION AUTHORIZATION
То:			(Name of Issuer/Transfer Agent)
Re:	Registration of _		units (/ HKD
curre	ncy / nominal amo		
	-in		(Name of Bond)
name	d security and here	eby request yo	(currency / nominal amount) of the above- ou to arrange for the registration of HKD / ency / nominal amount) of the said security in accordance with as per
			tions as set out below, please let us have the balance in one Global (currency / nominal amount).
HKS	CC Nominees Lim	ited	
Autho	orized Signature (s)	
Regis	stration and Paym	nent Instructi	<u>ions</u>
	hereby confirm the r/Transfer	ıat I∕ W <u>w</u> e hav	ve authorized HKSCC to arrange for myself/ourselves to request the Agent of
(Nam	ne of Bond) to reg nal <u>amount</u>) in my/	gister a total of our name(s) in	of HKD / (currency / n accordance with as per my/our instructions as set out below:
	mination required: nal <u>amount</u>)	:	x HKD/(currency /

Address of bondholder:	
	Tel:
Please pay the redemption proceeds and/or interest payment to my/o	
Bank:	Bank A/C No.:
Authorized Signature(s) of bondholder(s) bondholder(s)	Specimen Signature(s) of

Foreign Currency Dividend Entitlement Instruction Form

HKSCC Nominees Section	<u>on</u> Limited	Date	e:		
	earing Company Limited ("HK				
<u>Units 2505-6, 25/F., Vicy</u>					
199 Des Voeux Road, Ce	ntral				
Hong Kong Fax no.: 2815 2728					
1 dx 110 2013 2720					
Dear Sirs,					
Re:		(Co	ompany Name)		
(Stock Code :)				
Dividend at	(currency / am	ount) per share			
Payable : on or a	bout				
I/weWe wish to receive to account as follows:-	he above dividend on my/ our h	olding of	shares held for my/ our		
1. □ In <mark>b</mark> Bank Dra	ft after deducting the charges in	ncurred			
2. ☐ Credit the net	dividend to my/our foreign cu	rrency account no.			
	dividend to my/our foreign cu with my ban	k held with			
3.2. □ Credit to my with	-our_bank account via telegrap	hic transfer with my ban l	<mark>k account</mark> held		
We understand and acknowled	doe that:				
·	IKSCC no later than the close of the	election period as specified by	y HKSCC in the relevant CCASS		
corporate announcement,					
	ve this form by the stated deadline, HK	<u> (SCC is entitled (but not bound)</u>	to take such actions with respect		
to our securities as it may		HVCCCl:	I Dular of CCASS and dis CCASS		
	ons will only be effected or accepted b as are in force from time to time.	<u>y MKSCC subject to the Genera</u>	t Rules of CCASS and the CCASS		
<u>operational Procedures o</u>	are injerce from time to time.				
Authorized Signature of	CCASS Participant				
	ompany Chop)				
(William	ompany enopy				
Participant ID	:				
•					
Name (in block letter):					
Contact Tel No :					
Contact Person	<u>:</u>				
Note:					
Please check tick the appropriate b	oox(es).				
Please note that this instruction is Announcement Information.	letter should reach HKSCC Nominees Li	mited not later than the Election	End Date specified in the Corporate		
If HKSCC Nominees Limited doe	es not received this instruction letter by th	e stated deadline, HKSCC Nomine	es Limited will (but not be bound to)		
take such action with respect to yo	ur securities as it considers fit.				

Cash/Scrip Dividend Election Form

HKSCC -Nominees <u>Sect</u>	ion Limited		Date:
Hong Kong Securities C	learing Company Lim	ited ("HKSCC")	
<u>Units 2505-6, 25/F., Vic</u>	wood Plaza		
199 Des Voeux Road, C	entral		
Hong Kong			
Fax no.: 2815 2728			
Dear Sirs,			
Re			(Company Name)
(Stock Code :)		(Company 1 tame)
Optional Divide	end at/	(currency / amount) r	
	/	(currency / amount) p	per share
	/	(currency / amount) p	er share
Payable : on or	about		
J			
I/we We wish to receive my/our account as follow		n my/ our holding of	shares held <u>in </u> for
1. ☐ In cash (HK registration e		respect of on my/our to	tal holding as at the last
2. ☐ In cash () on my/our holding a	as at ex-date.	
3-2. □ In scrip in re	<u>spect of on my/</u> our tot	al holding as at ex- the las	t registration date.
4.3. ☐ In cash and/o	or scrip in accordance	with the following distrib	ution
Cash divider	nd (, currency HK	\$) to be received on my/o	ur shares
	<u> </u>	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Cash divider	nd (<u>, currency</u> —)	to be received on my/our	shares
Cash divider	nd (, currency) to l	be received on our	shares
Scrip to be re	eceived on my/ our		
23-4	•	hares	
CCASS corporate anno (2) if HKSCC does not rec with respect to our secu (3) our request and instruc	HKSCC no later than the nuncement; reive this form by the state urities as it may consider fit	d deadline, HKSCC is entitled ; and or accepted by HKSCC subjec	s specified by HKSCC in the relevant (but not bound) to take such actions t to the General Rules of CCASS and
Authorized Signature of	CCASS Participant		
_	npany Chop)		
(with Con	-F)		
Participant ID	:		
Name (in block letter)	:		
Contact Tel No	:		

Contact Person	:		

Please eheck-tick the appropriate box and insert the number of shares if you opt for item 3-partial election. If number of shares is not given in item 4, we shall arrange to receive on your behalf all dividend in the form as offered by the Company.

PLEASE NOTE THAT THIS INSTRUCTION LETTER SHOULD REACH HKSCC NOMINEES LIMITED NOT LATER THAN THE ELECTION END DATE SPECIFIED IN THE CORPORATE ANNOUNCEMENT INFORMATION.

If HKSCC Nominees Limited does not receive this instruction letter by the stated deadline, HKSCC Nominees Limited will (but not be bound to) take such action with respect to your securities as it considers fit.

Subscription of Open Offers Form

HKSCC Nominees Section Limited	Date :
Hong Kong Securities Clearing Co	
<u>Units 2505-6, 25/F.</u> , Vicwood Plaz	a
199 Des Voeux Road, Central.	
_Hong Kong	
<u>Fax no.: 2815 2728</u>	
Dear Sirs,	
Re: Open Offer for shares of	(Company Name)
(Stock Code :	(Company Name) (Company Name) (Company Name)
(currency	y / subscription price) per share
	pect of on my/our holding as follows:-
Open Offer	
funds of / (cr	shares <u>in respect of on my/our holdings</u> . –We will credit good <u>urrency / amount)</u> into <u>the bank account of HKSCC Nominees C's instructions A/C# 600-398333-007 with HSBC for HKD</u>
Pursuant to the above, please debiabove from our CCASS stock according to the above from our CCASS stock according to the above, please debiabove, please de	units of the offer rights of the company mentioned ount number
Excess Application	
excess shares on our behalfWe v	will credit good funds of / (currency / amount) Nominees Limited A/C# 600 398333 007 with HSBC for HKD . ructions.
We understand and acknowledge that:	
(1) this form should reach HKSCC no	later than the close of the subscription period as specified by HKSCC in the
relevant CCASS corporate announce (2) if HKSCC does not receive this form	ement; the stated deadline, HKSCC is entitled (but not bound) to take such actions
with respect to our securities as it m	ay consider fit;
(3) HKSCC will debit immediately from subscribe for as set out herein upon	n our CCASS stock account the number of the offer rights that we are entitled to
(4) our request and instructions will on	ly be effected or accepted by HKSCC subject to the General Rules of CCASS and
the CCASS Operational Procedures	as are in force from time to time.
	Authorized Signature of CCASS Participant (with Company Chop)
	Participant ID :
	Name (in block letter):
	CCASS Stock A/C# :

Contact Tel No	:	
Contact Person	:	

Hong Kong Securities Clearing Company Limited will withdraw immediately from your CCASS account with the number of offer that you are entitled to subscribe as quoted herein upon receipt of your request. For excess application, in the event that the issue is oversubscribed and allotments are made on a scale basis, distributions to applicants may not necessarily be the same as those published by the company.

Take-over Offer Acceptance/Election Form

HK	SCC-N	Nominees SectionLimited		Date :
		ng Securities Clearing Company Limited ("HKSCC")	
	_	5-6, 2 <u>5</u> /F., Vicwood Plaza	<u> </u>	
199	Des V	Voeux Road, Central		
Hon	g Kon	ng		
<u>Fax</u>	no.: 2	<u>2815 2728</u>		
Dea	r Sir <u>s</u> ,	,		
Re:			(Company	Name) (Stock Code:)
	C.	Seels Office of HVD	1	(
		ash Offer at HKD nare and/or	/	(currency / offer price) -per
	SII	lare and/or		
	Sc	crip or Securities Exchange Offer at	_per share	
I/we	We w	rish to receive accept the above take-over	offer in respect of	on my/our holding of
		eld infor my/our account. Accordingly,		
men	tioned	d above from our CCASS stock account nu	ımber () as follows:-
			· · · · · · · · · · · · · · · · · · ·	
1.		Acceptance of the offer consideration Hi	n CASH <u>in respec</u>	et of on my/our holding as at ex-
		datestated above.		
2.		Acceptance of the offer consideration Hi	n SCRIP <u>in respec</u>	ct of on my/our holding as at ex-
		datestated above.		
_	_			
3.		Acceptance of the offer consideration in		
		Cash to be received in respect of on my/	our	shares out of the holding
		as stated above.		
		Scrip to be received in respect of on my/o	our	shares out of the holding
		as stated above.	701	shares out of the holding
		as stated above.		
		and and acknowledge that:		
		rm should reach HKSCC no later than the close of t rate announcement;	<u>he offer period as spec</u>	cified by HKSCC in the relevant CCASS
		CC does not receive this form by the stated deadline	e, HKSCC is entitled (but not bound) to take such actions with
		t to our securities as it may consider fit;		
	<u>HKSCC</u> request,	C will debit immediately from our CCASS stock acc t: and	count the number of si	hares set out herein upon receipt of our
<i>(4)</i>	our req	quest and instructions will only be effected or acce		ect to the General Rules of CCASS and
	the CCA	SASS Operational Procedures as are in force from tin	<u>me to time.</u>	
A 11+1	orizo	ad Signature of CCASS Participant		
Auu	HOHZE	ed Signature of CCASS Participant		
		(with Company Chop)		
Don	.: .:	and ID		
rart	icipai	III ID :		
Nan	ne (in	n block letter) :		
. 342	- (
Con	ıtact T	Гel number : <u> </u>		

Contact Person	:		

Please eheek tick the appropriate box and insert the number of shares if you opt for item 3 partial election.—If number of shares is not giver in item 3, we shall arrange to receive on your behalf all dividend in the form as offered by the Company.

PLEASE NOTE THAT THIS INSTRUCTION LETTER SHOULD REACH HKSCC NOMINEES LIMITED NOT LATER THAN THE ELECTION END DATE SPECIFIED IN THE CORPORATE ANNOUNCEMENT INFORMATION.

If HKSCC Nominees Limited does not receive this instruction letter by the stated deadline, HKSCC Nominees Limited will (but not be bound to) take such action with respect to your securities as it considers fit.

We will withdraw immediately from your CCASS account with the number of rights quoted herein upon receipt of your request.

Rights Issue Subscription Request Form

HKSCC Nominees Section Limited	Date :
Hong Kong Securities Clearing Company	Limited ("HKSCC")
<u>Units 2505-6, 25/F., Vicwood Plaza</u>	
199 Des Voeux Road, Central	
Hong Kong	
Fax no.: 2815 2728	
Dear Sirs,	
	(Company Name)
(currency / subscription price) -per share	
<u>(currency / subscription price)</u> per share	
Please act on my/our behalf on my/our ho	olding as follows:-
Rights Allotment	
Take up new shares	on our behalf. –We will credit good funds of/
	te bank account of HKSCC Nominees Limited A/C# 600
398333 007 with HSBC for HKD	in accordance with HKSCC's instructions.
Accordingly, please debit nil	l-paid rights of the company mentioned above from our
CCASS stock account number	
Excess Application	
Apart from the new shares which Lam/we	e are entitled to subscribe <u>for</u> , please <u>also</u> apply for _
excess shares on our behalfWe will	credit good funds of / (currency /
	C Nominees Limited-A/C# 600-398333-007 with HSBC
for HKD	——— in accordance with HKSCC's instructions.
We understand and acknowledge that: (1) this form should reach HKSCC no later that	n the close of the subscription period as specified by HKSCC in the
relevant CCASS corporate announcement;	i me close of the subscription period as specified by TRSCC in me
(2) if HKSCC does not receive this form by the st	tated deadline, HKSCC is entitled (but not bound) to take such actions
with respect to our securities as it may conside the will debit immediately from our CC	er fit; ASS stock account the number of nil-paid rights set out herein upon
receipt of our request; and	ASS STOCK account the number of nut-paid rights set out never upon
(4) our request and instructions will only be effec	ted or accepted by HKSCC subject to the General Rules of CCASS and
the CCASS Operational Procedures as are in	force from time to time.
	
Authorized Signature of CCASS Participa	ant
(with Company Chop)	
	D. d. t. v. TD.
	Participant ID :
	Name (in block letter):

Contact Tel No	:	
Contact Person	:	
•		

Hong Kong Securities Clearing Company Limited will withdraw immediately from your CCASS account with the number of rights quoted herein upon receipt of your request.

In respect of application for Excess Shares, you will appreciate that although we act on behalf of various individual participants the Company considers ourselves as a single shareholder and therefore allow us to lodge one application form only. In the event that the issue is oversubscribed and allotments are made on a scale basis, distributions to applicants may not necessarily be the same as those published by the Company.

Warrant Conversion Request Form

HKSCC Nominees Limited Section	Date :
Hong Kong Securities Clearing Company Li	
<u>Units 2505-6, 25/F., Vicwood Plaza</u>	
199 Des Voeux Road, Central	
Hong Kong	
Fax no.: 2815 2728	
D 01	
Dear Sirs,	
Re: Conversion of Warrants	
In respect of the my/our warrants held by you	u for my/our account, I/we wish you to act as follows:-
EXERCISE the subscription rights attached	Code:) in (years) warrants // to subscribe for shares of / Code:) at HKD /
(company -name <u>of warrant</u>) (Stock	Code:) in (years) warrants
in units of HKD(currency	to subscribe for shares of
(eCompany nName) (Stock	Code:at-HKD/
(currency / conversion price) per sh	are, and we will credit good funds of /
· · · · · · · · · · · · · · · · · · ·	k account of HKSCC Nominees Limited A/C# 600
398333-007 with HSBC for HKD in a	accordance with HKSCC's instructions.
Pursuant to the above, please debit	units of warrants mentioned above from our
	.Please subscribe on my/our behalf under advice to
me/us, as soon as possible.	
We understand and acknowledge that:	a close of the transport comparison powered as appealfied by HVSCC in
the relevant CCASS corporate announcement;	e close of the warrant conversion period as specified by HKSCC in
	d deadline, HKSCC is entitled (but not bound) to take such actions
with respect to our securities as it may consider f	<u>ĩit;</u>
	stock account the number of warrants set out herein upon receipt of
our request; and	The HVCCC and the Comment But and CCACC and
the CCASS Operational Procedures as are in force	or accepted by HKSCC subject to the General Rules of CCASS and
ine CCASS Operational Procedures as are in jore	2 from time to time.
Authorized Signature of CCASS Participant	-
(with Company Chop)	
1 7 17	
	Participant ID :
	Name (in block letter) :
	Contact Tel No :
	Contact Person :

Note:

Hong Kong Securities Clearing Company Limited will withdraw immediately from your CCASS account with the number of rights quoted herein upon receipt of your request.

LETTER OF INDEMNITY

To:	Hong Kong Securities Clearing Company Limited ("HKSCC") and
	HKSCC Nominees Limited ("HKSCC Nominees")
	<u>Units 2505-6, 25/F., Vicwood Plaza</u>
	199 Des Voeux Road, Central
	Hong Kong

In consideration of <u>HKSCC Nominees instructing and directing HKSCC to effect the act or acts set out in Part 1 below;</u> and in consideration of HKSCC following the instructions of HKSCC Nominees with respect to any act mentioned in Part 1 below, we hereby undertake to indemnify both HKSCC and <u>HKSCC Nominees (together, the "Companies") in the manner set out in Part 2 below.</u>

Part 1			
your reimbursing To rei	mburse, or pay to u	s the Interim/Final* dividend H	⟨\$ of /
	otal and/or send or i	release to us the bonus issue	(Stook Code / Name of the
shares of-		shares in total in respect of	<u>(Stock Code / Name of the shares of</u>
bonus issue) and/or bon	ius	shares in total in respect of	(Company
Name) (Stock Code:) (cort	rificate number(s)) issued by the
company and which are	registered in the na	ame of HKSCC Nominees.) issued by the
company and which are	registered in the na	une of fixsee nonlinees.	
Part 2 (certificate numb	er(s)		
which are re	egistered in vour nau	me, w<u>W</u>e hereby undertake:-	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	vg.scorou in jour nui		
to keep you each of th	e Companies inden	nnified against (i) all actions, cl	aims , or proceedings, damage ,
costs and expenses which	ch may be brought a	against each of the Companies ar	nd (ii) you or all damages, costs
and expenses suffered	or incurred to von	-by each of the Companies and	which may arise out of or in
connection with either of	of the Companies ye	our having done or performed and to us.	y of the acts mentioned in Part
1 abovereimbursed the	said dividend/bonus	s to us .	
Data d this	don of	30	
Dated this	day of	20	
Witness:			
Address:			
	CASS Participant	Banker's endorsement	
(With Company Chop)			
Participant ID			
Name (in block letters)	:		
Contact Tel No	:		
Contact Person	:		
Witness by:	(0)	<u></u>	
	(Signature)		
	(Name)	<u> </u>	
Address:			
Address.		_	
			
*Delete whichever is inapplicable			
Signatura		Banker's endorsement	
Signature		Danker 5 Chaoisement	

Name:

Bond-Debt Securities Conversion **Election** Request Form

HKSCC Nominees Limited Section	Date :
Hong Kong Securities Clearing Company	Limited ("HKSCC")
<u>Units 2505-6, 25/F., Vicwood Plaza</u>	
199 Des Voeux Road, Central	
Hong Kong	
Fax no.: 2815 2728	
Dear Sirs,	
Re: Conversion of Bond Debt Securities	
In respect of the debt securities my/our bas follows:-	ond held by you for my/our account, I/we wish you to act
EXERCISE the <u>conversion</u> ri	ghts attachedment to my/our debt securities:
(veers) bonds in	me of debt securities company name)(Stock Code :) units of HKD (currency)
to convert for shares of	
(eCompany nName)(Stock Code:) -at	HKD / (currency / conversion price)
	and we will credit good funds of/
	ount of HKSCC Nominees Limited in accordance with
HKSCC's instructions A/C# 600 398333	
we understand and acknowledge that: (1) this form should reach HKSCC no later the HKSCC in the relevant CCASS corporate ann (2) if HKSCC does not receive this form by the swith respect to our securities as it may conside (3) HKSCC will debit immediately from our CC receipt of our request; and	tated deadline, HKSCC is entitled (but not bound) to take such actions er fit; (ASS stock account the number of debt securities set out herein upon ted or accepted by HKSCC subject to the General Rules of CCASS and
Authorized Signature of CCASS Participa (with Company Chop)	ant
	Participant ID :
	Name (in block letter):
	Contact Tel number :
	Contact Person :

Hong Kong Securities Clearing Company Limited will withdraw immediately from your CCASS account with the number of rights quoted herein upon receipt of your request.

Bond Debt Securities Redemption Acceptance/Election Form

HKSCC Nominees Lim	ited Secti	<u>on</u>			Date :		
Hong Kong Securities C			("HKSCC")				
<u>Units 2505-6, 25/F., Vic</u>		ıza					
199 Des Voeux Road, C	entral						
Hong Kong							
Fax no.: 2815 2728							
Dear Sirs,							
Re:					(Name	of	Debt
Securities Company Nar							
(Stock Code :		_)					
Bond Debt Sectorshare unit	<u>ırities</u> Re	demption at HKE		(cu	rrency / re	demption	<u>price)</u> per
I/we <u>We</u> wish to receive		_		_			
respect of our holding			•			• •	
units of debt see	curities fi	<u>om on my/</u> our t	otal holding as	at ex-date C	CASS sto	ck accoun	t number
•							
We understand and acknowl	ledge that:						
(1) this form should reach.	HKSCC no		of the debt securitie	es redemption <u>j</u>	period as spe	cified by HK	SCC in the
relevant CCASS corpore			:	1-1 (1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1			
(2) if HKSCC does not rece to our securities as it me			ine, HKSCC is entiti	<u>ea (but not boi</u>	ina) to take s	uch actions i	<u>with respect</u>
(3) HKSCC will debit imme			account the number	of debt securit	ies set out he	rein upon re	<u>ceipt of our</u>
request; and	,,		II WYGG	a	<i>a</i>		aa 1.1
(4) our request and instruction CCASS Operational Pro-				<u>Subject to the subject to the subje</u>	<u>e General R</u>	ules of CCA	.SS and the
<u>eeriss operational Fre</u>	ecames as	are in jorce from im	e to time.				
Authorized Signature of	F C C A S S	Darticipant					
•	Company	•					
Participant ID	: .						
Name (in block letter)	: _						
Contact Tel No							
Contact lei No	• -						
C · · · · · · · · · · · · ·							
Contact Person	<u>:</u>						

Note:

PLEASE NOTE THAT THIS INSTRUCTION LETTER SHOULD REACH HKSCC NOMINEES LIMITED NOT LATER THAN THE ELECTION END DATE SPECIFIED IN THE CORPORATE ANNOUNCEMENT INFORMATION.

If HKSCC Nominees Limited does not receive this instruction letter by the stated deadline, HKSCC Nominees Limited will (but not be bound to) take such action with respect to your securities as it considers fit.

We will withdraw immediately from your CCASS account with the number of rights quoted herein upon receipt of your request.

Rights Issues Subscription Election Form - CNS Positions

Clearing / Settlement Section	Date:
Hong Kong Securities Clearing Company Limited ("HK	SCC")
7/F., Vicwood Plaza,	
199 Des Voeux Road Central,	
Hong Kong.	
Fax no. 2851 6921	
Dear Sir <u>s</u> ,	
Re: Rights Issue for shares of	(e <u>C</u> ompany <u>nN</u> ame)
-(Stock Code :)at
HKD((cur	rency / subscription price) per share
Please act on my/our behalf on my/our CNS long position as follows:-	on(s) (Settlement Position Number(s)
Rights Allotment	
Take up new shares on our be	
(currency / amount)utilize the enclosed case	
bank) for	
of HKSCC Nominees Limited in accordance with HKSC	CC's instructions.
Excess Application Apart from the new shares which Lam/we are entitled shares on our behalf and we will credit good funds of the control of	f utilize the enclosed cashier order no
We understand and acknowledge that: (1) this form should reach HKSCC no later than 2:00 p.m. on the specified by HKSCC in the relevant CCASS corporate announced.	d by HKSCC subject to the General Rules of CCASS and the
	Authorized Signature of CCASS Participant (with Company Chop) Participant ID : Name (in block letter)_:_

Contact Tel No.	:
Contact Person	<u>: -</u>

In the event that the issue is over subscribed and allotments are made on a scale basis, distributions to applicants may not necessarily be the same as those published by the company.

Subscription of Open Offer Form - CNS Positions

Date:
CC")
(eCompan (currency
n(s) (Settlement Position Number(s)) a
the enclosed cashier order no
HKDwe will credit goo
e bank account of HKSCC Nominees Limited i
subscribe <u>for</u> , please <u>also</u> apply for exces
er order no(Name of issuing ban
we will credit good funds of of HKSCC Nominees Limited in accordance wit
of these volumes Emilied in accordance with
usiness Day before the close of subscription period as specifie
HKSCC subject to the General Rules of CCASS and the CCAS
Authorized Circotum of CCACC Dominion
Authorized Signature of CCASS Participar
(with Company Chop
Participant ID :
Name (in block letter)_—:
Name (in block letter)_—
Contact Tel No. :

Contact Person	:

In the event that the issue is over subscribed and allotments are made on a scale basis, distributions to applicants may not necessarily be the same as those published by the company.

Take-over Offer Acceptance/Election Form - CNS Positions

Settlement Section		Date :
g Securities Clearing Company	Limited ("HKSCC")
ood Plaza		
oeux Road Central, Hong Kong	<u>g</u>	
51 6921 Hong Kong		
51 6921		
		(Company Name) (Stock Code:
)		
		<u>(currency / offer price)</u> -per share
and/or		
Scrip or Securities Exchange	Offer at	per share
umber(s)	_	
ex date stated above. Acceptance of the offer consex datestated above.	ideration in <mark>IN-</mark> SCRI	P in respect of on my/our long position(s) as at
-Cash to be received on my/c	ourin respect of	shares of our position(s) stated above
		shares of our position(s) stated above.
Election		
	-Scrip to be re	eceived on my/our
		.1
		shares
		<u> </u>
	Cash eOffer at and/or Scrip or Securities Exchange to receive accept the above talumber(s) Acceptance of the offer consex date stated above. Acceptance of the offer consex date stated above.	Cash oOffer at

Authorized Signature of CCASS Participant (with Company Chop)

Participant ID	:	
Name (in block letter)	:	
Contact Tel No.	:	
Contact Person	<u>:</u>	

Please tick the appropriate box and insert the number of shares if you opt for partial election item 3. If number of shares is not given in item 3, we shall arrange to receive on your behalf all consideration in the form as offered by the Company.

Warrant Exercise Conversion Election Form - CNS Positions

Clearing / Settlement Section	Date:
Hong Kong Securities Clearing Company Limited ("HKSCC")	
7/F., Vicwood Plaza	
199 Des Voeux Road Central	
Hong Kong	
Fax no. 2851 6921	
1 un not 2001 0921	
Dear Sir <u>s</u> ,	
Re: Exercise Conversion of Warrants	
In respect of my / ourthe warrants	(<u>S</u> stock <u>C</u> eode)
(name of warrant)	(years) due from the
CNS long position(s) (Settlement Position Number(s)), <mark>I/</mark> we wish <u>you</u> to act
as follows: -	
I / We indicate the instruction by ticking the appropriate box.	
EXERCISE xercise the subscription rights attached to the above	warrants mentioned above in
units of HKDto subscribe f	
(eCompany nName) (Stock Coo	
order number (name of the issuing bank	
account of HKSCC Nominees Limited in accordance with HKSCC's instru	
We understand and acknowledge that:	
(1) this form should reach HKSCC no later than 2:00 p.m. on the Business Day before the	e close of the warrant conversion period
as specified by HKSCC in the relevant CCASS corporate announcement; and (2) our request and instructions will only be effected or accepted by HKSCC subject to	o the General Pules of CCASS and the
CCASS Operational Procedures as are in force from time to time.	o the General Rules of CCASS and the
Exercise the rights attached to the above warrant in	units and utilizing the enclosed
cashier order number (name of the issuing be	
the amount of HKD	
Authorized Signature of CCASS Participant	
(with Company Chop)	
Participant ID :	
Participant ID :	
Name (in block letter):	
Contact Tal No	

Contact Person	:		

Cash Prepayment – Intra-bank Transfer Sample

(Company Letter Head)

Date		
Bank Name & Addre Attn:	SS	
Dear Sirs,		
Re: Irrevocable Paym	nent by Interna	al Bank Account Transfer
We hereby instruct ar	nd authorise yo	ou r bank to make the following irrevocable payment.
Value date	:	date/month/year
Availability of funds	:	Full payment amount be made available to the beneficiary <u>set out below</u> immediately upon <u>transfer at no later than 2:45 p.m.</u> on <u>the value date</u>
Beneficiary	:	Hong Kong Securities Clearing Company Limited
Beneficiary's account	t number*:	
<u>Currency / Amount</u>	:	HKD-/ USD
Special Instructions	:	By order of Participant ID
		the above instructions, please deliver the bank debit and credit advices in of this letter as evidence of execution.
In settlement, please	debit our acco	unt number
Thank you for your a	ttention.	
Yours faithfully		
		Clearing Operations Department Clearing / Settlement Section - for a full ry account numbers.

<u>Cash Prepayment - </u> CHATS Payment Instruction Sample

(Company Letter Head)

Date			
Bank Nar Attn:	me & Address		
Dear Sirs	,		
Re: Irrev	ocable Payment by C	HAT	S Payment
We hereb	y instruct and author	ise yo	ou r bank to make the following irrevocable payment.
Value dat	e	:	date/month/year
Availabil	ity of funds	:	Immediate full payment amount be made available to the beneficiary set out below at no later than 2:45 p.m. on the value date
Beneficia	nry	:	Hong Kong Securities Clearing Company Limited
Beneficia	ry's account number	*:	
Currency	/Amount	:	HKD / USD
Special In	nstructions	:	By order of Participant ID
In settlen	nent, please debit our	acco	unt number
Thank yo	ou for your attention.		
Yours fai	thfully		
Note:*	Please contact the Clist of HKSCC bene		Clearing Operations Department Clearing / Settlement Section for a full y account numbers.

Rights Issues Subscription Election Form - IT Positions

Clearin	ıg / Settl	ement Section	1					Date		
Hong k	Kong Se	curities Clear	ing Compa	any L	imited_ <mark>(</mark> '	'HKS	CC")			
_	cwood l			•						
-		Road Centra	l							
Hong k										
_	. 2851 6	921								
i un no	. 2051 0) <u>21</u>								
Door C	: <u>.</u>									
Dear Si	11 <u>8</u> ,									
Dat	Diabta	Issue for shor	os of				(Coommony	Moma)	
Re:		Issue for shar								
		Code: "the (-) at	HKD-	/		_ (<u>currency /</u>
	subscri	ption price) p	er snare							
Please	act	on my/ our	behalf	on	my/ our	IT	Position(s)	`		Number(s)
) a	s follows:-	
Righ	nts A	llotment	! !							
Take u	р	nev	w shares c	n our	behalf a	and w	e will credit	good funds o	of /	
										th HKSCC's
		ize the end								
				11112			·			
Evoce	Applica	ation								
EXCESS	Арриса	<u>ation</u>								
A	£ 41	h.a	ماه نامانید	т.	/		ما ده اینا	haariha far		
										o_apply for
		excess								
		nount) into th					Nominees L	<u>ımıted in ac</u>		
instruct	<u>tions</u> util	ize the enclo							_(Name_of_:	issuing bank
) for HK	D			_ .				
We unde	rstand an	d acknowledge i	<u>hat:</u>							
(1) this	form sho	ould reach HKS	CC no later	than 2	2:00 p.m.	on the	Business Day l	pefore the close	of the subscri	ption period as
	-	HKSCC in the rel								
	_	and instructions				-	<u>by HKSCC sub</u>	ject to the Ger	eral Rules of (CCASS and the
		<u>ational Procedur</u>	<u>es as are in</u>	<u>force f</u>	<u>rom time t</u>	<u>o time.</u>				
I / We	underst	and that:								
		ent that the								
di	istributi	ions to applic	eants may	not 	necessa	rily b	e the same a	is those pub	lished by th	e company.

2)Activities under CCASS are subject to the General Rules of CCASS and Operational Procedures in effect.
Authorized Signature of CCASS Participant (with Company Chop)
Participant ID :
Name (in block letter):
Contact Tel No :
Contact Person :

Warrant Exercise Election Form - IT Positions

Clearing / Settlement Section Date							_
Hong I	Kong Secui	rities Cl	earing Company L	Limited ("HKSCC")			
7/F., Vi	icwood Pla	za					
199 De	es Voeux R	oad Cer	ntral				
Hong I	Kong						
_	. 2851 692	1					
T un no	. 2001 072	•					
Dear S	ir <u>s</u> ,						
Re: Ex	ercise of W	/arrant <u>s</u>					
In	respect					<u> </u>	
fuom th	a IT long					(years) (
as follo		positioi	i(s) (Settlement Po	sition Number(s),), I /- we wish <u>you</u> to	acı
I/We ir	ndicate the	instruct	ion by ticking the a	appropriate box.			
1, ,, 0 11.			zon ey vrening uie	appropriate com			
$\overline{\Box}$	-EXERCIS	SE xerci	se the subscriptio	on rights attached to	the above war	rants mentioned above	in
			_	-		sha	
						per sha	
						me of the issuing be	
and u	inse the	Cherose	for the or	number	(Ha	sals Codo .	.mx
						ock Code :	
						od funds of	
			•	the bank account of	HKSCC Nomin	ees Limited in accordan	<u>ice</u>
with H	KSCC's in	structio	<u>ns</u> .				
[] 	Exercise t	he righ	its attached to the	e above warrant in		units and utilizing	the
						of the issuing be	ı nk
) in th	he amount of HKD _			
We unde	erstand and a	cknowle	dge that:				
						<u>of the warrant conversion per</u>	<u>iod</u>
				orporate announcement; a		eneral Rules of CCASS and	th a
	_		edures as are in force f		<u>CC subject to the G</u>	enerai Kuies of CCASS ana	ine
					e General Rules (of CCASS and Operatio	nal
	ures in effe		divides under eer	ibb are subject to the	e General Rules (or eer loo una operatio	iiui
Troccu	ures in erre	Ct.					
A = 41	10.	4	CCACC D	_			
Author	•		CCASS Participant	t			
	(with Cor	npany (Chop)				
Particij	pant ID	:					

Name (in block letter):	
Contact Tel number	:	
Contact Person	:	

Transfer Instruction Form

2/F Vicwood Plaz 199 Des Voeux Ro Hong Kong			uction Date:
Dear Sirs,			
	O NOTES, GOVERNMEN' STRUMENTS RECEIVE	·	INSTRUMENTS AND/OR NSTRUCTION
1. Please RECEIVE note	s Free of Payment via CMU a	according to the following i	nstruction for value on:
DEBIT Counterparty (Account Code)	Beneficiary	Issue Number	Nominal Value (HK\$Currency)
•	ır CCASS <mark>Ss</mark> tock <u>a</u> Account N	_	
Stock Code	Stock	Name	Number of Units
	•		
Participant ID :			
Participant Name			
(in block letters) :			
Contact Person /			
Telephone Number :			
receptione rumber .			
		Authorized Signs	ature of CCASS Participant
Fax Number :		(with Compa	•
		(with Compa	my chop)
 For Receive Free of F Specified Instruments 	and/or CMU Instruments by I	unt will be credited upon rec HKSCC from counterparty in	ent. ceipt of EFN, Government Bonds, n CMU before 3:00 p.m. If EFN,

Government Bonds, Specified Instruments and/or CMU Instruments are received after 3:00 p.m., your account will

be credited on the next working day.

(xiv) Your instruction will only be effected and accepted by HKSCC Activities under CCASS are subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time and to the participant agreements in effect and any other relevant documents from time to time issued by HKSCC.

		For Off	fice Use Only		
Signature Verified	T. I. Input	T. I. Authorized	Account Updated	UML prepared / approved	Advice Issued

Transfer Instruction Form

То	: Hong Kong Securities Clearing Company Limited 2/F Vicwood Plaza 199 Des Voeux Road Central Hong Kong	Instruction Date :
	—Attn:Depository Services (Fax No.: 2543-7910)	
Dear	Sirs.	

EXCHANGE FUND NOTES, GOVERNMENT BONDS, SPECIFIED INSTRUMENTS AND/OR CMU INSTRUMENTS DELIVER FREE OF PAYMENT INSTRUCTION

1. Please DEBIT my/our	CCASS Sstock Aaccount Nnumber	with the following	with the following holdings:			
Stock Code	Stock Name	Nu	Number of Units			
2. Please DELIVER note	es Free of Payment via CMU according to	the following instruction	for value on:			
CREDIT Counterparty (Account Code)	Beneficiary	Issue Number	Nominal Value (<u>Currency</u> HK\$)			
Participant ID	:					
Participant Name						
(in block letters) Contact Person /	:					
Telephone Number	:					
		Authorized Signatur	re of CCASS Participant			
Fax Number	:	(with	Company Chop)			
Note:						

(ii)-Your instruction should reach us **Not** Later Than 2:00 p.m. for same day settlement.

For Deliver Free of Payment, instruction will automatically lapse if the instruction is not settled in the CMU on the value day. You are obliged to submit a fresh instruction to us if you wish to settle the prescribed instruction on the next working day.

(xv)- Your instruction will only be effected and accepted by HKSCC Activities under CCASS are subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time and to the participant agreements in effect and any other relevant documents from time to time issued by HKSCC.

For Office Use Only					
Signature Verified	Account Updated	T. I. Input	T. I. Authorized	UML prepared / approved	Advice Issued

<u>Debt Securities Conversion Request Form - IT Positions</u>

Clearing / Settlement Section	Date
Hong Kong Securities Clearing Company Limited ("HKSCC")	
7/F., Vicwood Plaza	
199 Des Voeux Road Central	
Hong Kong	
Fax no. 2851 6921	
Dear Sirs,	
Re: Conversion of Debt Securities	
In respect of the my / our Ddebt securities due from the IT position(securities), the wish you to act as follows:-	s) (Settlement Position Number(s)
EXERCISE the <u>conversion</u> rights attached to my/ our <u>debt securities:</u>	
(eompany name of debt securities) (Stock Code:) in	units of ———
(currency) to convert for shares of	
(Company Name) (Stock Code:) at /	(currency / conversion price)
· · · · · · · · · · · · · · · · · · ·	/ amount) into the bank account of
HKSCC Nominees Limited in accordance with HKSCC's instructions. (maturity date - dd/mm/yy) inunits to convert	
(company name) at HKD	
and utilise the enclosed cashier order no.	
) for the amount of HKD	
We understand and acknowledge that: (1) this form should reach HKSCC no later than 2:00 p.m. on the Business Day before the closs	e of the debt securities conversion period as
specified by HKSCC in the relevant CCASS corporate announcement; and	e of the deor seewittes conversion period as
(2) our request and instructions will only be effected or accepted by HKSCC subject to the	General Rules of CCASS and the CCASS
Operational Procedures as are in force from time to time. Please convert on my/our behalf as soon as possible.	
riease convert on my/our behan as soon as possible.	
$\rm I$ / We understand that activities under CCASS are subject to the General Procedures in effect.	Rules of CCASS and Operational
<u></u>	
Authorized Signature of CCASS Participant (with Company Chop)	

Participant ID	:	
•		
Name (in block letter)	:	
, ,		
Contact Tel No	:	
Contact Person		

<u>Debt Securities Conversion Request Form - CNS Positions</u>

Clearing / Settlement Section	Date
Hong Kong Securities Clearing Company I	
7/F., Vicwood Plaza	
199 Des Voeux Road Central	
Hong Kong	
Fax no. 2851 6921	
rax 110. 2831 0921	
Dear Sirs,	
Re: Conversion of Debt Securities	
In respect of my / our Dthe debt Ssecur Number(s)	rities due from the CNS position(s) (Settlement Position), \(\frac{1}{2} \) we wish \(\frac{you}{you} \) to act as follows:-
	hts attached to my/our debt securities: e of debt securities) (Stock Code:) in
	(currency) to convert for shares of
	(Company Name) (Stock Code:
	ersion price) per share; and we will credit good funds of
and the state of t	into the bank account of HKSCC Nominees Limited in
	(company name) (coupon
	dd/mm/yy) inunits to convert for
	(company name) at HKD
	per share, and utilise the enclosed cashier order no.
and the control of th	g bank
	, , , , , , , , , , , , , , , , , , , ,
Please convert on my/our behalf as soon as	possible.
We understand and acknowledge that:	
	2:00 p.m. on the Business Day before the close of the debt securities
	e relevant CCASS corporate announcement; and d or accepted by HKSCC subject to the General Rules of CCASS and the
CCASS Operational Procedures as are in force	
I / We understand that activities under C	CCASS are subject to the General Rules of CCASS and
Operational Procedures in effect.	
	_
Authorized Signature of CCASS Participan	t
(with Company Chop)	

Participant ID	:	
Name (in block let	ter):	
Contact Tel No	:	
Contact Person	:	