HKEx香港交易所

.

CCASS OPERATIONAL PROCEDURES

Date: _____

Hong Kong Securities Clearing Company Limited <u>1/F One & Two Exchange Square</u> <u>8 Connaught Place</u> <u>Central</u> <u>2/F Infinitus Plaza</u> <u>199 Des Voeux Road Central</u> Hong Kong

Stock Pledgee Declaration Form

We declare that we entered into a stock pledgee transaction with CCASS Participant [ID/Name] ________ on [date] _______. The said CCASS Participant has failed to meet its obligation under the said transaction. We enclose herewith a Withdrawal Order Input Request Form duly completed and signed by us and request the physical withdrawal of the securities from our Stock Account. The withdrawal details are as follows: -

Participant ID	:
Name (in Block Letter)	:
CCASS Stock Account number	:
Stock code	:
Stock Name	:
Number of Shares	:
Reasons	: With reference to SI Input No.
	Authorized Signature of CCASS Participant (With Company Chop)
c.c. Default Stock Pledgor	
Note to Participant	: A completed and signed Withdrawal Order Input Request Form should be submitted together with this form to CCASS Depository.

Beneficiary Details and Registration Authorization Form Beneficiary Details and Authorization

To: Hong Kong Securities Clearing Company Limited ("HKSCC")

<u>1/F One & Two Exchange Square, 8 Connaught Place, Central, 2/F, Infinitus Plaza, 199 Des Voeux Road Central,</u> Hong Kong

Re: Registration of ______ units (____/ ____, currency / nominal amount) in ______ (Name of Bond)

We refer to our withdrawal request (Login Withdrawal Order No. V______) inputted into CCASS on ______ (date) for ______ units (____ / _____, currency / nominal amount) in the above-named security and, hereby request HKSCC to arrange for the registration of the said security into the name of ______ (the beneficiary) in accordance with the attached Registration and Payment Instructions. We shall collect the bond certificate(s) on behalf of the registered bondholder at the CCASS Depository when they are available.

Company Chop and Authorized Signature(s) of CCASS Participant

REGISTRATION AUTHORIZATION

To: _____(Name of Issuer/Transfer Agent)

Re: Registration of ______ units (____/ ____, currency / nominal amount) in ______ (Name of Bond)

We enclose herewith /	(currency / nominal amount) of the above-named security and
hereby request you to arrange for the registration of	/ (currency / nominal amount)
of the said security in accordance with the Registration and	Payment Instructions as set out below, please let us have the
balance in one Global Certificate amounting to /	(currency / nominal amount).

HKSCC Nominees Limited

Authorized Signature (s)

Registration and Payment Instructions	
I/We hereby confirm that I/we have authorized H	KSCC to request the Issuer/Transfer Agent of [Name of Bond] to
register a total of / accordance with my/our instructions as set out below:	
Denomination required: x /	(currency / nominal amount)
Name of bondholder:	
Address of bondholder:	
	Tel:
Please pay the redemption proceeds and/or interest payment to	
Bank:	Bank A/C No.:
Authorized Signature(s) of bondholder(s)	Specimen Signature(s) of bondholder(s)

Appendix 4.1

STOCK SEGREGATED ACCOUNT MAINTENANCE FORM – WITHOUT STATEMENT

To: Customer Service Centre,Participant Administration & Services Hong Kong Securities Clearing Company Limited ("HKSCC") <u>27</u> /F, Infinitus Plaza, 199 Des Voeux Road Central, Hong Kong Fax: (852) 2590-7000 CCASS Hotline: (852) 2979-7111 CCASS From:						
	· ·					
I. <u>MAINTENANCE REC</u>	<u>)UEST</u>					
[] A – Add	[] C – Change	[] D – I	Delete			
II. <u>PARTICULARS</u>						
Effective Date:	/ _ / [DD / M	M / YY]				
a) For Add, Change (New	y) or Delete account, please specif	y:				
a) For Add, Change (New) or Delete account, please specify: STOCK AC NO. SHORTNAME						
Authorized Signature(s) of CCASS Participant (with Company Chop)						
Signature verified and diary	FOR OFFICE US Inputted by:	E ONLY Checked by:	Report checked by:			
updated by:						
Date:	Date:	Date:	Date:			

Note : Each participant is allowed to open up to 14 Stock Segregated Accounts without statement services. Some possible names for Stock A/C No. 03 to No. 16 may include "Dealing A/C", "Investment A/C", "Client A/C"

Creation of Units - Credit Authorization Form (Cash Application)

To :	Hong Kong Securities Clearing Company 1/F One & Two Exchange Square	Limited ("HKSCC")	Date :	
	<u>8 Connaught Place</u>			
	<u>Central</u> - <u>2/F Infinitus Plaza</u> - <u>199 Des Voeux Road Central</u>			
	Hong Kong Attn : Depository Services (Fax No. : 254		No.:	
Dear	Sirs,			
With	reference to our Unit Creation Order (b	by Cash Application) in respec	t of	units in the
	dated	and the subsequent accept	ance of that Order, we here	by authorize
HKS	CC to credit the above units to our CCASS	stock account number	on	·

We understand and acknowledge that our request and instructions will only be effected or accepted by HKSCC subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time.

Participant ID	:	
Participant Name (in block letter)	:	
Contact Person / Telephone Number	:	

:____

Authorized Signature of CCASS Participant (with Company Chop)

Fax Number

	For Office Use Only					
Signature Verified	Instruction Approved	Units Credited	Report Checked	Advice Issued		

Appendix 8.2

Creation of Units - Debit and Credit Authorization Form

To :	Hong Kong Securities Clearing Company Limited ("He 1/F One & Two Exchange Square	KSCC")	Date :
	8 Connaught Place		
	Central		
	-2/F Infinitus Plaza		
	<u>199 Des Voeux Road Central</u>		
	Hong Kong	Creation Order	No.:
	Attn : Depository Services (Fax No. : 2543-7910)		

Dear Sirs,

With reference to our Unit Creation Order in respect of ______ units in the ______ dated _____ and the subsequent acceptance of that Order, we hereby authorize HKSCC to debit these units from our CCASS stock account number ______ on _____ and deliver them to the registrar of the Fund. Upon receipt of the above units, HKSCC is authorized to credit them to our CCASS stock account number

Stock Code	Stock Short Name	Share Quantity	Stock Code	Stock Short Name	Share Quantity

We understand and acknowledge that our request and instructions will only be effected or accepted by HKSCC subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time.

Participant ID

Participant Name : (in block letter)

Contact Person / Telephone Number : _____

: _

Fax Number

Authorized Signature of CCASS Participant (with Company Chop)

	For Office Use Only				
Signature Verified	Instruction Approved	Units Debited	Share Credited	Report Checked	Advice Issued

HKEx香港交易所

Appendix 8.3

Redemption of Units - Debit and Credit Authorization Form

Dear Sirs,

With reference to our Unit Redemption Order in respect of ______ units in the ______ dated ______ and the subsequent acceptance of that Order, we hereby authorize HKSCC to debit these units from our CCASS stock account number ______ on _____ and deliver them to the registrar of the Fund. Upon receipt of Eligible Securities in respect of the said redemption, HKSCC is authorized to credit them to our CCASS stock account number ______.

Stock Code	Stock Short Name	Share Quantity	Stock Code	Stock Short Name	Share Quantity
		+ $+$ $+$ $+$ $+$ $+$ $+$ $+$ $+$ $+$			
		$\frac{1}{1}$			

We understand and acknowledge that our request and instructions will only be effected or accepted by HKSCC subject to the General Rules of CCASS and the CCASS Operational Procedures as are in force from time to time

Participant ID

Participant Name : (in block letter)

:

:

Contact Person / Telephone Number :

Authorized Signature of CCASS Participant (with Company Chop)

Fax Number

For Office Use Only					
Signature Verified	Instruction Approved	Units Debited	Share Credited	Report Checked	Advice Issued

HKEx香港交易所