

Form Filling Guide

Cash Dividend Announcement Form

General points to note

- Issuers would need to download Adobe Acrobat Reader DC on a PC for viewing and completing the Announcement Forms. Mobile devices such as tablets and mobile phones are not supported.
- Issuer must complete both English and Chinese versions of this Announcement Form. Please use traditional Chinese characters when completing the Chinese version of this Announcement Form. When the Issuer inputs a non-text field in any one language, the corresponding field in the other language will be auto-filled.
- The fields marked with <*> are mandatory.

Part 1. Disclaimer

1. This is the disclaimer from Hong Kong Exchanges and Clearing Limited and The Stock Exchange of Hong Kong Limited. **Please do not edit the text in this field.**

Disclaimer
Hong Kong Exchanges and Clearing Limited and The Stock Exchange of Hong Kong Limited take no responsibility for the contents of this announcement, make no representation as to its accuracy or completeness and expressly disclaim any liability whatsoever for any loss howsoever arisen from or in reliance upon the whole or any part of the contents of this announcement.

Part 2. Cash Dividend Announcement


2. Select the instrument from the dropdown list. <*>



Cash Dividend Announcement for Equity Issuer	
Instrument	Equity issuer
Issuer name	Equity issuer
	Collective investment scheme
Stock code	Hong Kong Depository Receipt ("HDR")

3. Input issuer name and stock code. <*>


Issuer name	XYZ Company Limited
Stock code note	99999

note: For Multi-counter Eligible Security, please input the domain stock code


4. If the issuer's securities are traded in multiple counters, input the multi-counter stock code and its trading currency (e.g. an issuer with stock code XXX may have a Renminbi counter with stock code 80XXX). Issuer may input up to 10 multi-counter stock codes with different currency. Please click  if additional fields are required.

Multi-counter stock code and currency note	80899	Counter	
Other related stock code(s) and name(s)	<input type="checkbox"/> Not applicable	HKD RMB USD AUD CAD CHF EUR GBP ILS	Other related stock code 
Title of announcement			
Announcement date			
Status			

note: For Multi-counter Eligible Security, please input the other currency stock code(s)

5. To remove extra fields, please click .
6. Tick the box 'Not applicable' if there is no multi-counter stock code and currency.

Multi-counter stock code and currency	<input checked="" type="checkbox"/> Not applicable
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7. Input other related stock code and name if applicable (e.g. offshore preference shares with stock code 44XXX). Issuer may input up to 10 other related stock codes and name. Please click  if additional fields are required.

Other related stock code(s) and name(s)	44530	Offshore preference shares	
	stock code	name of other related stock code	


8. To remove extra fields, please click .





9. Tick the box 'Not applicable' if there is no other related stock code and name.


Other related stock code(s) and name(s)	<input checked="" type="checkbox"/> Not applicable
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10. Input title of announcement. <*> [Character limit: 500 characters including space]

Title of announcement	Dividend declared for the twelve-month period ended 31 December 2020
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11. Select the announcement date from the calendar by clicking . <*>

Announcement date	
Status	
Information relating to the dividend	
Dividend type	




March 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10


Announcement date	30 March 2021
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12. Select the announcement status from the dropdown list: <*>


- a. For newly proposed or declared dividend, the Issuer should select "New announcement";

Status	
Information relating to the dividend	<div> <div>New announcement</div> <div>Update to previous announcement</div> <div>Withdrawal of proposed dividend</div> </div>

- b. If the Issuer would like to update or supplement any information on the proposed or declared dividend previously disclosed, the Issuer should select "Update to previous announcement" and input the reason for the update/change in the corresponding field <*> [Character limit: 1,000 characters including space]; and


Status	Update to previous announcement 
Reason for the update / change	

- c. If the Issuer would like to cancel or withdraw any proposed or declared dividend previously disclosed, the Issuer should select "Withdrawal of proposed dividend" and input the reason for the update/change in the corresponding field. **Please note that this field is solely used for the cancellation or withdrawal of the previously proposed or declared dividend and not for the cancellation or withdrawal of the related Announcement Form.** If the Issuer would like to cancel any previously published Announcement Form, please refer to the section "Exception scenario handling" in the FAQ. <*> [Character limit: 1,000 characters including space]


Status	Withdrawal of proposed dividend 
Reason for the update / change	

Part 3. Information relating to the dividend

13. Select the dividend type from the dropdown list. <*>

Information relating to the dividend	
Dividend type	
Dividend nature	First Quarter
For the financial year end	Second Quarter
Reporting period end for the dividend declared	Third Quarter
	Fourth Quarter
	Interim (Semi-annual)
	Final
	Other



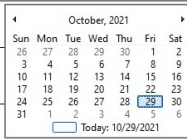
14. If "Other" is selected (refer to Step 13 above), input the type of the other dividend.

Dividend type	Other 
	Monthly Dividend



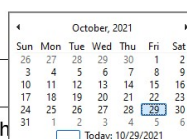

15. Select the nature of the dividend from the dropdown list. <*>

Dividend nature	
For the financial year end	Ordinary
	Special

16. Select the financial year end from the calendar by clicking .

For the financial year end	<input type="checkbox"/> Not applicable		
Reporting period end for the dividend declared	<input type="checkbox"/> Not applicable		
	<input type="checkbox"/> To be announced		
For the financial year end	29 October 2021		

17. Select the reporting period end for the dividend declared from the calendar by clicking .

Reporting period end for the dividend declared	<input type="checkbox"/> Not applicable		
Dividend declared	<input type="checkbox"/> To be announced		
	 per sh		
Reporting period end for the dividend declared	29 October 2021		

18. Tick the box 'Not applicable' if the financial year end is not applicable. For example, a special dividend declared followed by a completion of a disposal conducted by an issuer.

For the financial year end	<input checked="" type="checkbox"/> Not applicable
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19. Tick the box 'Not applicable' if the reporting period end for the dividend declared is not applicable.

Reporting period end for the dividend declared	<input checked="" type="checkbox"/> Not applicable
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20. Select the currency in which the dividend is declared from the dropdown list and input the amount of the dividend declared.

Dividend declared	EUR	0.06	per	1	share
Date of shareholders' approval	HKD	Not applicable	<input checked="" type="checkbox"/>	To be announced	
Information relating to Hong Kong share register					
Default currency and amount in which the dividend will be paid	EUR	Not announced	HKD	per	1 share
Exchange rate	EUR	Not announced	EUR 1 : HKD		

21. Tick the box 'To be announced' if the amount of the dividend declared will be announced afterwards.

Dividend declared	<input checked="" type="checkbox"/> To be announced
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22. Select the date of approval from the calendar by clicking

Date of shareholders' approval	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced	<div> <div>April 2021</div> <table border="1"> <tr> <th>Sun</th> <th>Mon</th> <th>Tue</th> <th>Wed</th> <th>Thu</th> <th>Fri</th> <th>Sat</th> </tr> <tr> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> </table> </div>	Sun	Mon	Tue	Wed	Thu	Fri	Sat	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8
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Information relating to Hong Kong share register																																																			
Default currency and amount in which the dividend will be paid	<input type="checkbox"/> To be announced	HKD																																																	
Exchange rate	<input type="checkbox"/> To be announced	EUR 1 : HKD																																																	

23. Tick the box 'Not applicable' if the declaration is not subject to shareholders' approval.

Date of shareholders' approval	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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24. Tick the box 'To be announced' if the date of approval will be announced afterwards.

Date of shareholders' approval	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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Part 4. Information relating to Hong Kong Share Register/ Unit Register/ HDR Register

25. Select the default currency in which the dividend will be paid from the dropdown list and input the amount of the dividend to be paid in such currency.

Information relating to Hong Kong share register					
Default currency and amount in which the dividend will be paid	HKD	0.5196	per	1	share
Exchange rate	HKD	Not announced	EUR 1 : HKD		
Ex-dividend date	USD	Not announced			
Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	CHF	Not announced		e.g. 16:30	
Bank close period	ILS	Not applicable	<input type="checkbox"/> To be announced	From	to

26. Tick the box 'To be announced' if the default currency and amount in which the dividend will be paid will be announced afterwards.

Default currency and amount in which the dividend will be paid	<input checked="" type="checkbox"/> To be announced	HKD		per	1	share
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27. If the declared currency (refer to Step 18) is different from the default currency (refer to Step 23), input the exchange rate.

Exchange rate	EUR 1 : HKD 9.09
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28. Tick the box 'To be announced' if the exchange rate will be announced afterwards.


Exchange rate	<input checked="" type="checkbox"/> To be announced
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29. Select the ex-dividend date from the calendar by clicking .

Ex-dividend date	<input type="checkbox"/> To be announced	
Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input type="checkbox"/> To be announced	
Book close period	<input type="checkbox"/> Not applicable	
Ex-dividend date	06 May 2021	

30. Tick the box 'To be announced' if ex-dividend date will be announced afterwards.


Ex-dividend date	<input checked="" type="checkbox"/> To be announced
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31. Select the latest date for lodging transfer documents for registration for determining entitlement to the dividend from the calendar by clicking  and input the time (in the format of HH:MM).

Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input type="checkbox"/> To be announced	
Book close period	<input type="checkbox"/> Not applicable	
Record date	<input type="checkbox"/> To be announced	
Payment date	<input type="checkbox"/> To be announced	
Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	07 May 2021 16:30	

32. Tick the box 'To be announced' if the latest date and time for lodging transfer documents for registration will be announced afterwards.

Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input checked="" type="checkbox"/> To be announced
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33. Select the book close period from the calendar by clicking .

Book close period	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced	
Record date	<input type="checkbox"/> To be announced	
Payment date	<input type="checkbox"/> To be announced	
Registrar name		

Book close period	From 10 May 2021 to 10 May 2021
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34. Tick the box 'Not applicable' if there is no book close period.

Book close period	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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35. Tick the box 'To be announced' if the book close period will be announced afterwards.

Book close period	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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36. Select the record date from the calendar by clicking .


Record date	<input type="checkbox"/> To be announced	 <table border="1"> <thead> <tr> <th colspan="7">May 2021</th> </tr> <tr> <th>Sun</th> <th>Mon</th> <th>Tue</th> <th>Wed</th> <th>Thu</th> <th>Fri</th> <th>Sat</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </tbody> </table>	May 2021							Sun	Mon	Tue	Wed	Thu	Fri	Sat	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5
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Address line 1																																																										

Record date	10 May 2021
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37. Tick the box 'To be announced' if the record date will be announced afterwards.

Record date	<input checked="" type="checkbox"/> To be announced
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38. Select the payment date from the calendar by clicking .

Payment date	<input type="checkbox"/> To be announced	 <table border="1"> <thead> <tr> <th colspan="7">May 2021</th> </tr> <tr> <th>Sun</th> <th>Mon</th> <th>Tue</th> <th>Wed</th> <th>Thu</th> <th>Fri</th> <th>Sat</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> </tbody> </table>	May 2021							Sun	Mon	Tue	Wed	Thu	Fri	Sat	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5
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Payment date	24 May 2021
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39. Tick the box 'To be announced' if the payment date will be announced afterwards.

Payment date	<input checked="" type="checkbox"/> To be announced
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40. Input the registrar name and address and select the country/region from the dropdown list.

<*>

Share registrar and its address	ABC Share registrar Limited
	Room 1, 10/F
	Hong Kong Centre
	Hong Kong Road
	Address line 4
	District
	Hong Kong
<div>Country / Region</div> <div><div>Hong Kong</div><div>China (Mainland)</div><div>Macau</div><div>Afghanistan</div><div>Aland Islands</div><div>Albania</div></div>	

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Part 5. Information relating to Withholding Tax


41. Tick the box 'Not applicable' if there is no applicable withholding tax arrangement or requirement for the dividend declared.

Information relating to withholding tax	
Details of withholding tax applied to the dividend declared	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced

42. Tick the box 'To be announced' if details of the withholding tax arrangement will be announced afterwards.

Information relating to withholding tax	
Details of withholding tax applied to the dividend declared	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced

43. Input the withholding tax rate, the country of domicile, and whether or not the tax deducted is claimable. [Character limit: 5,000 characters including space]

After that, select the type of shareholders/ unitholders/ HDR holders subject to the withholding tax arrangement from the dropdown list, input the applicable withholding tax rate and other relevant information if any. Issuer may input up to 10 types of shareholders or different withholding tax arrangement. Please click  if additional fields are required.

Information relating to withholding tax			
Details of withholding tax applied to the dividend declared	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced		
	7.9%, China, Yes		
	Type of shareholders	Tax rate	Other relevant information (if any)
	<div>Enterprise - resident</div> <div>Enterprise - non-resident</div> <div>Individual - resident</div> <div>Individual - non-resident</div> <div>Others (please specify:)</div>	10%	
Information relating to listed warrants / options		by the issuer	


44. To remove extra fields, please click .

45. If 'Other' is selected for the type of shareholders/ unitholders/ HDR holders, input the nature of the other type of shareholders/ unitholders/ HDR holders.

Details of withholding tax applied to the dividend declared	7.9%, China, Yes		
	Type of shareholders	Tax rate	Other relevant information (if any)
	Others (please specify:)		
	Preferred shareholders	10%	

Part 6. Information relating to Listed Warrants/ Convertible Securities issued by the Issuer

46. Input name of listed warrants/ convertible securities and stock code. [Character limit: 1,000 characters including space]

After that, select the latest date for the holders to exercise their conversion rights from the calendar by clicking  and input the time (in the format of HH:MM).

Information relating to listed warrants / convertible securities issued by the issuer																																																		
Name of listed warrants / convertible securities and stock code	MNO warrants (44531)																																																	
Latest time for the holders to exercise their conversion rights in order to be entitled to the dividend	<div> <div>May 2021</div> <table border="1"> <tr> <th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th></tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>1</td></tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr> <td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> </table> </div>	Sun	Mon	Tue	Wed	Thu	Fri	Sat	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5
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Other information e.g. arrangements relating to any	Hong Kong																																																	
Directors of the issuer																																																		
Latest time for the holders to exercise their conversion rights in order to be entitled to the dividend	07 May 2021 16:30																																																	

47. Tick the box 'Not applicable' if there is no listed warrants/ convertible securities issued by the issuer.

Details of listed warrants / convertible securities issued by the issuer	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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48. Tick the box 'To be announced' if details of the listed warrants/ convertible securities issued by the issuer will be announced afterwards.

Details of listed warrants / convertible securities issued by the issuer	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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Part 7. Other Information

49. If the issuer wishes to supplement any information in the Announcement Form, the issuer may either input in the "Other information" field in this Announcement Form (see the guidelines below) or upload additional documents together with the Announcement Form through the ESS system.

Input other information if applicable [Character limit: 5,000 characters including space]. Otherwise, tick the box 'Not applicable' if there is no additional information relating to the dividend required to be disclosed.

Other information	
Dividend declared for the twelve-month period ended 31 December 2020	
Other information	<input checked="" type="checkbox"/> Not applicable

Part 8. Directors of the (Issuer/ Manager for Collective Investment Scheme)

50. Input the details of the directors. <*> [Character limit: 1,000 characters including space]

Directors of the issuer
The Board comprises Mr.A as an executive director; Mr.B , Ms.C and Ms.D as non-executive directors; and Mr. E, Mr. F and Ms. G, as independent non-executive directors.