

# Form Filling Guide

## Cash Dividend with Currency Option Announcement Form

### **General points to note**

- Issuers would need to download Adobe Acrobat Reader DC on a PC for viewing and completing the Announcement Forms. Mobile devices such as tablets and mobile phones are not supported.
- Issuer must complete both English and Chinese versions of this Announcement Form. Please use traditional Chinese characters when completing the Chinese version of this Announcement Form. When the Issuer inputs a non-text field in any one language, the corresponding field in the other language will be auto-filled.
- The fields marked with <\*> are mandatory.

**Part 1. Disclaimer**

1. This is the disclaimer from Hong Kong Exchanges and Clearing Limited and The Stock Exchange of Hong Kong Limited. **Please do not edit the text in this field.**

<b>Disclaimer</b>
Hong Kong Exchanges and Clearing Limited and The Stock Exchange of Hong Kong Limited take no responsibility for the contents of this announcement, make no representation as to its accuracy or completeness and expressly disclaim any liability whatsoever for any loss howsoever arisen from or in reliance upon the whole or any part of the contents of this announcement.

**Part 2. Cash Dividend with Currency Option Announcement**

2. Select the instrument from the dropdown list. <\*>

Cash Dividend with Currency Option Announcement for Equity Issuer	
Instrument	Equity issuer
Issuer name	Equity issuer Collective investment scheme
Stock code	Hong Kong Depository Receipt ("HDR")

3. Input issuer name and stock code. <\*>

Issuer name	XYZ Company Limited
Stock code	99999

4. If the issuer's securities are traded in multiple counters, input the multi-counter stock code and its trading currency (e.g. an issuer with stock code XXX may have a Renminbi counter with stock code 80XXX). Issuer may input up to 10 multi-counter stock codes with different

currency. Please click  if additional fields are required.

Multi-counter stock code and currency	80899	Counter				
Other related stock code(s) and name(s)	<input type="checkbox"/> Not applicable	<table border="1"> <tr> <td>stock code</td> <td>                 HKD RMB USD AUD CAD CHF EUR GBP ILS             </td> <td>Other related stock code</td> <td></td> </tr> </table>	stock code	HKD RMB USD AUD CAD CHF EUR GBP ILS	Other related stock code	
stock code	HKD RMB USD AUD CAD CHF EUR GBP ILS	Other related stock code				
Title of announcement						
Announcement date						
Status						

5. To remove extra fields, please click .
6. Tick the box 'Not applicable' if there is no multi-counter stock code and currency.

Multi-counter stock code and currency	<input checked="" type="checkbox"/> Not applicable
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7. Input other related stock code and name if applicable (e.g. offshore preference shares with stock code 44XXX). Issuer may input up to 10 other related stock codes and name. Please

click  if additional fields are required.

Other related stock code(s) and name(s)	44530	Offshore preference shares	
	stock code	name of other related stock code	

8. To remove extra fields, please click .
9. Tick the box 'Not applicable' if there is no other related stock code and name.

Other related stock code(s) and name(s)	<input checked="" type="checkbox"/> Not applicable
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10. Input title of announcement. <\*> [Character limit: 500 characters including space]

Title of announcement	Final Results for the six months ended 31 December 2020
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11. Select the announcement date from the calendar by clicking . <\*>

Announcement date	
Status	
<b>Information relating to the dividend</b>	
Dividend type	

April 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Announcement date	30 April 2021
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12. Select the announcement status from the dropdown list: <\*>

- a. For newly proposed or declared dividend, the Issuer should select “New announcement”;

Status	
<b>Information relating to the dividend</b>	<div style="border: 1px solid black; padding: 2px;">                 New announcement                  Update to previous announcement                  Withdrawal of proposed dividend             </div>

- b. If the Issuer would like to update or supplement any information on the proposed or declared dividend previously disclosed, the Issuer should select “Update to previous announcement” and input the reason for the update/change in the corresponding field <\*> [Character limit: 1,000 characters including space]; and

Status	Update to previous announcement 
Reason for the update / change	

- c. If the Issuer would like to cancel or withdraw any proposed or declared dividend previously disclosed, the Issuer should select “Withdrawal of proposed dividend” and input the reason for the update/change in the corresponding field. **Please note that this field is solely used for the cancellation or withdrawal of the previously proposed or declared dividend and not for the cancellation or withdrawal of the related Announcement Form.** If the Issuer would like to cancel any previously published Announcement Form, please refer to the section “Exception scenario handling” in the FAQ. <\*> [Character limit: 1,000 characters including space]

Status	Withdrawal of proposed dividend 
Reason for the update / change	

**Part 3. Information relating to the dividend**

13. Select the dividend type from the dropdown list. <\*>

<b>Information relating to the dividend</b>	
Dividend type	
Dividend nature	<div style="border: 1px solid black; padding: 2px;">                 First Quarter                  Second Quarter                  Third Quarter                  Fourth Quarter                  Interim (Semi-annual)                  Final                  Other             </div>
For the financial year end	
Reporting period end for the dividend declared	

14. If "Other" is selected (refer to Step 13 above), input the type of the other dividend.

Dividend type	Other
	Monthly Dividend

15. Select the nature of the dividend from the dropdown list. <\*>

Dividend nature	
For the financial year end	<input type="checkbox"/> Ordinary <input checked="" type="checkbox"/> Special

16. Select the financial year end from the calendar by clicking

For the financial year end	<input type="checkbox"/> Not applicable	
Reporting period end for the dividend declared	<input type="checkbox"/> Not applicable	
	<input type="checkbox"/> To be announced	
For the financial year end	29 October 2021	

17. Select the reporting period end for the dividend declared from the calendar by clicking

Reporting period end for the dividend declared	<input type="checkbox"/> Not applicable	
Dividend declared	<input type="checkbox"/> To be announced	
	per sh	
Reporting period end for the dividend declared	29 October 2021	

18. Tick the box 'Not applicable' if the financial year end is not applicable. For example, a special dividend declared followed by a completion of a disposal conducted by an issuer.

For the financial year / period end	<input checked="" type="checkbox"/> Not applicable
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19. Tick the box 'Not applicable' if the reporting period end for the dividend declared is not applicable.

Reporting period end for the dividend declared	<input checked="" type="checkbox"/> Not applicable
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20. Select the currency in which the dividend is declared from the dropdown list and input the amount of the dividend declared.

Dividend declared	RMB	0.099 per 1 share
Date of shareholders' approval	<input checked="" type="checkbox"/> applicable <input type="checkbox"/> To be announced	
Information relating to Hong Kong shareholders	<input checked="" type="checkbox"/> per share <input type="checkbox"/> per share	
Default currency and amount in which the dividend will be paid	<input type="checkbox"/> announced <input type="checkbox"/> per 1 share	
Exchange rate	<input type="checkbox"/> announced RMB 1 :	

21. Tick the box 'To be announced' if the amount of the dividend declared will be announced afterwards.

Dividend declared	<input checked="" type="checkbox"/> To be announced
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22. Select the date of approval from the calendar by clicking 

Date of shareholders' approval	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced	
<b>Information relating to Hong Kong share register</b>		
Default currency and amount in which the dividend will be paid	<input type="checkbox"/> To be announced	
Exchange rate	<input type="checkbox"/> To be announced	RMB 1 : 

Date of shareholders' approval	10 May 2021
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23. Tick the box 'Not applicable' if the declaration is not subject to shareholders' approval.

Date of shareholders' approval	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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24. Tick the box 'To be announced' if the date of approval will be announced afterwards.

Date of shareholders' approval	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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**Part 4. Information relating to Hong Kong Share Register/ Unit Register/ HDR Register**

25. Select the default currency in which the dividend will be paid from the dropdown list and input the amount of the dividend to be paid in such currency.

<b>Information relating to Hong Kong share register</b>		
Default currency and amount in which the dividend will be paid	HKD	0.011615472 per 1 share
Exchange rate	HKD	announced RMB 1 : HKD 
Amount in which the dividend will be paid in alternative currency 1	USD	announced  per 1 share 
Exchange rate for alternative currency 1	CHF	announced RMB 1 : 
Partial election of currency option	GBP	

26. Tick the box 'To be announced' if the default currency and amount in which the dividend will be paid will be announced afterwards.

Default currency and amount in which the dividend will be paid	<input checked="" type="checkbox"/> To be announced	HKD		per 1 share
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27. If the declared currency (refer to Step 18) is different from the default currency (refer to Step 23), input the exchange rate.

Exchange rate	RMB 1 : HKD 1.14
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28. Tick the box 'To be announced' if the exchange rate will be announced afterwards.

Exchange rate	<input checked="" type="checkbox"/> To be announced
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29. Select the alternative currency in which the dividend will be paid from the dropdown list, input the amount of the dividend to be paid in such alternative currency and the exchange rate for the alternative currency. Issuer may input up to 10 alternative currencies. Please click  if additional fields are required.

Amount in which the dividend will be paid in alternative currency 1	RMB	0.099	per	1	share	
Exchange rate for alternative currency 1	HKD	RMB 1				
Amount in which the dividend will be paid in alternative currency 2	USD	announced			per 1 share	
Exchange rate for alternative currency 2	AUD	announced	RMB 1 :			
Partial election of currency option	CAD					
	CHF					
	EUR					
	GBP					
	ILS					

Amount in which the dividend will be paid in alternative currency 1	RMB	0.099	per	1	share	
Exchange rate for alternative currency 1	RMB 1	RMB 1				

30. To remove extra fields, please click .
31. Tick the box 'To be announced' if the amount in which the dividend will be paid in alternative currency will be announced afterwards.

Amount in which the dividend will be paid in alternative currency 1	<input checked="" type="checkbox"/> To be announced		per	1	share	
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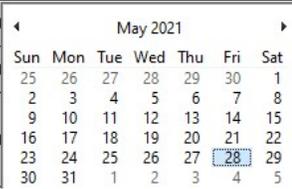
32. Tick the box 'To be announced' if the exchange rate for alternative currency will be announced afterwards.

Exchange rate for alternative currency 1	<input checked="" type="checkbox"/> To be announced
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33. State whether the currency option is available for partial election, i.e. shareholder receives a combination of currency, by selecting from the dropdown list. <\*>

Partial election of currency option	
Closing date and time for option election	<input type="checkbox"/> Yes <input type="checkbox"/> No e.g. 16:30

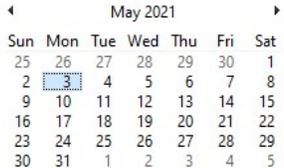
34. Select the closing date for option election from the calendar by clicking  and input the time (in the format of HH:MM).

Closing date and time for option election	<input type="checkbox"/> To be announced		
Ex-dividend date	<input type="checkbox"/> To be announced		
Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input type="checkbox"/> To be announced		
Closing date and time for option election	28 May 2021	16:30	

35. Tick the box 'To be announced' if the closing date and time for option election will be announced afterwards.

Closing date and time for option election	<input checked="" type="checkbox"/> To be announced
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36. Select the ex-dividend date from the calendar by clicking .

Ex-dividend date	<input type="checkbox"/> To be announced		
Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input type="checkbox"/> To be announced		
Book close period	<input type="checkbox"/> Not applicable		

Ex-dividend date	03 May 2021
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37. Tick the box 'To be announced' if ex-dividend date will be announced afterwards.

Ex-dividend date	<input checked="" type="checkbox"/> To be announced
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38. Select the latest date for lodging transfer documents for registration for determining entitlement to the dividend from the calendar by clicking  and input the time (in the format of HH:MM).

Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input type="checkbox"/> To be announced		
Book close period	<input type="checkbox"/> Not applicable		
Record date	<input type="checkbox"/> To be announced		
Payment date	<input type="checkbox"/> To be announced		

Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	06 May 2021 16:30
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39. Tick the box 'To be announced' if the latest date and time for lodging transfer documents for registration will be announced afterwards.

Latest time to lodge transfer documents for registration with share registrar for determining entitlement to the dividend	<input checked="" type="checkbox"/> To be announced
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40. Select the book close period from the calendar by clicking .

Book close period	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced		
Record date	<input type="checkbox"/> To be announced		
Payment date	<input type="checkbox"/> To be announced		
	Registrar name		

Book close period	From 07 May 2021 to 07 May 2021
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41. Tick the box 'Not applicable' if there is no book close period.

Book close period	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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42. Tick the box 'To be announced' if the book close period will be announced afterwards.

Book close period	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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43. Select the record date from the calendar by clicking .

Record date	<input type="checkbox"/> To be announced		
Payment date	<input type="checkbox"/> To be announced		
Registrar name			

Record date	07 May 2021
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44. Tick the box 'To be announced' if the record date will be announced afterwards.

Record date	<input checked="" type="checkbox"/> To be announced
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45. Select the payment date from the calendar by clicking .

Payment date	<input type="checkbox"/> To be announced		
Registrar name			
Address line 1			
Address line 2			

Payment date	07 June 2021
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46. Tick the box 'To be announced' if the payment date will be announced afterwards.

Payment date	<input checked="" type="checkbox"/> To be announced
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47. Input the registrar name and address and select the country/region from the dropdown list.  
<\*>

Share registrar and its address	ABC Share registrar Limited
	Room 1, 10/F
	Hong Kong Centre
	Hong Kong Road
	Address line 4
	District
	Hong Kong

Country / Region

Hong Kong

China (Mainland)

Macau

Afghanistan

Åland Islands

Albania

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**Part 5. Information relating to Withholding Tax**

48. Tick the box 'Not applicable' if there is no applicable withholding tax arrangement or requirement for the dividend declared.

Information relating to withholding tax	
Details of withholding tax applied to the dividend declared	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced

49. Tick the box 'To be announced' if details of the withholding tax arrangement will be announced afterwards.

Information relating to withholding tax	
Details of withholding tax applied to the dividend declared	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced

50. Input the withholding tax rate, the country of domicile, and whether or not the tax deducted is claimable. [Character limit: 5,000 characters including space]

After that, select the type of shareholders/ unitholders/ HDR holders subject to the withholding tax arrangement from the dropdown list, input the applicable withholding tax rate and other relevant information if any. Issuer may input up to 10 types of shareholders or different withholding tax arrangement. Please click  if additional fields are required.

Information relating to withholding tax																												
Details of withholding tax applied to the dividend declared	<input type="checkbox"/> Not applicable <input type="checkbox"/> To be announced																											
	7.9%, China, Yes																											
	<table border="1"> <thead> <tr> <th>Type of shareholders</th> <th>Tax rate</th> <th>Other relevant information (if any)</th> <th></th> </tr> </thead> <tbody> <tr> <td> </td> <td>10%</td> <td></td> <td><input type="button" value="+"/></td> </tr> <tr> <td>Enterprise - resident</td> <td></td> <td></td> <td><input type="button" value="-"/></td> </tr> <tr> <td>Enterprise - non-resident</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Individual - resident</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Individual - non-resident</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Others (please specify: )</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type of shareholders	Tax rate	Other relevant information (if any)			10%		<input type="button" value="+"/>	Enterprise - resident			<input type="button" value="-"/>	Enterprise - non-resident				Individual - resident				Individual - non-resident				Others (please specify: )		
Type of shareholders	Tax rate	Other relevant information (if any)																										
	10%		<input type="button" value="+"/>																									
Enterprise - resident			<input type="button" value="-"/>																									
Enterprise - non-resident																												
Individual - resident																												
Individual - non-resident																												
Others (please specify: )																												
Information relating to listed warrants / c	by the issuer																											

51. To remove extra fields, please click .

52. If 'Other' is selected for the type of shareholders/ unitholders/ HDR holders, input the nature of the other type of shareholders/ unitholders/ HDR holders.

Details of withholding tax applied to the dividend declared	7.9%, China, Yes																		
	<table border="1"> <thead> <tr> <th>Type of shareholders</th> <th>Tax rate</th> <th>Other relevant information (if any)</th> <th></th> </tr> </thead> <tbody> <tr> <td>Others (please specify: )</td> <td></td> <td></td> <td><input type="button" value="+"/></td> </tr> <tr> <td>Preferred shareholders</td> <td>10%</td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td><input type="button" value="-"/></td> </tr> </tbody> </table>			Type of shareholders	Tax rate	Other relevant information (if any)		Others (please specify: )			<input type="button" value="+"/>	Preferred shareholders	10%						<input type="button" value="-"/>
	Type of shareholders	Tax rate	Other relevant information (if any)																
Others (please specify: )			<input type="button" value="+"/>																
Preferred shareholders	10%																		
			<input type="button" value="-"/>																

### **Part 6. Information relating to Listed Warrants/ Convertible Securities issued by the Issuer**

53. Input name of listed warrants/ convertible securities and stock code. [Character limit: 1,000 characters including space]

After that, select the latest date for the holders to exercise their conversion rights from the calendar by clicking  and input the time (in the format of HH:MM).

Information relating to listed warrants / convertible securities issued by the issuer	
Name of listed warrants / convertible securities and stock code	MNO warrants (44531)
Latest time for the holders to exercise their conversion rights in order to be entitled to the dividend	
Other information	
e.g. arrangements relating to any	Hong Kong
Directors of the issuer	
Latest time for the holders to exercise their conversion rights in order to be entitled to the dividend	07 May 2021 16:30

54. Tick the box 'Not applicable' if there is no listed warrants/ convertible securities issued by the issuer.

Details of listed warrants / convertible securities issued by the issuer	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> To be announced
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55. Tick the box 'To be announced' if details of the listed warrants/ convertible securities issued by the issuer will be announced afterwards.

Details of listed warrants / convertible securities issued by the issuer	<input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> To be announced
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### **Part 7. Other Information**

56. If the issuer wishes to supplement any information in the Announcement Form, the issuer may either input in the "Other information" field in this Announcement Form (see the guidelines below) or upload additional documents together with the Announcement Form through the ESS system.

Input other information if applicable [Character limit: 5,000 characters including space]. Otherwise, tick the box 'Not applicable' if there is no additional information relating to the dividend required to be disclosed.

Other information	
The default currency option for Singapore register is RMB	

Other information	<input checked="" type="checkbox"/> Not applicable
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### **Part 8. Directors of the (Issuer/ Manager for Collective Investment Scheme)**

57. Input the details of the directors. <\*> [Character limit: 1,000 characters including space]

Directors of the issuer	
The Board comprises Mr.A as an executive director; Mr.B , Ms.C and Ms.D as non-executive directors; and Mr. E, Mr. F and Ms. G, as independent non-executive directors.	