

DCASS User Account Maintenance Form

To: Clearing Operations – On Exchange Clearing
30/F, One Exchange Square,
8 Connaught Place, Central,
Hong Kong

From: _____

(Full Name of Participant)

Tel: 2211 6932
Fax: 2868 0134
Email: clearingpsd@hkex.com.hk

DCASS Customer Code:

Contact Person: _____

Tel: _____

1. DCASS OAPI User

1.1 **New Installation** **Relocation** **Re-installation** **Termination**

Please tick "✓" in appropriate box

DCASS OAPI User ID : _____ (e.g. BO_CABC901)

Name of DCASS OAPI Program: _____

Version of DCASS OAPI Program: _____

Existing site: _____ (e.g. site 01)
(applicable for Relocation)

New site: _____ (e.g. Site 02)
(applicable for New Installation and Relocation)

Connection via :

Please tick "✓" in appropriate box

- Own SDNet Line
- HKEX Hosting
- Application Service Provider
- Other, please specify _____

Preferred Effective Date: _____ (dd/mm/yyyy)
(at least 3 business days are required for processing)

1.2 Reset password

Please reset password for existing DCASS OAPI User ID : _____ (e.g. BO_CABC901)

2. DCASS Online User

Please tick "✓" in appropriate box below

Creation

(ONLY applicable for newly admitted Clearing Participant. By default, 2 DCASS Online Users will be set up for each Clearing Participant)

Termination

Details of DCASS Online User ID : _____ (e.g. BU_CABC101)

Preferred Effective Date: _____ (dd/mm/yyyy)
(at least 3 business days are required for processing)

3. DCASS Administration User

Please reset password for existing DCASS Administration User : _____
(e.g. BU_CABC201)

Authorised Signature(s)
(with company chop, ONLY applicable if it forms part of your signing instruction)

Date

(Name of Signatories: _____)