

香港聯合交易所期權結算所有限公司

(香港交易及結算所有限公司全資附屬公司)

The SEHK Options Clearing House Limited

(A wholly-owned subsidiary of Hong Kong Exchanges and Clearing Limited)

通告 CIRCULAR

Subject: **Guidance on Clearing Rules Obligations¹**

Enquiry: surveillance@hkex.com.hk

As part of the continuing efforts to enhance awareness of our rules and regulations, The SEHK Options Clearing House Limited (“**SEOCH**”) is issuing this guidance note on the rule obligations concerning the continuing requirements applicable to SEOCH Participants to notify SEOCH of any change of their details under the Options Clearing Rules of SEOCH (“**SEOCH Rules**”).

From our recent review on participants’ compliance with relevant clearing house rules and requirements, it was observed that a number of SEOCH Participants have failed to notify SEOCH of the change in the details supplied at the time of admission and thereafter, including but not limited to changes in respect of:

- (1) Their key contact persons for daily operations (i.e. Margin Call and Money Settlement, DCASS Operations Day / Night and DCASS IT Day / Night); and/or
- (2) Their updated risk and control documents when engaging in new business activities such as proprietary trading.

In this regard, SEOCH would like to draw participants’ attention to the followings:

- Under SEOCH Rules 403 (17), each SEOCH Participant at all times shall notify SEOCH of any change in the details supplied to SEOCH at the time of admission and thereafter, including but not limited to anything relating to such SEOCH Participant, its directors or employees which would render inaccurate, incomplete or superseded a statement or information previously furnished by such SEOCH Participant to SEOCH.

¹ Unless otherwise defined, capitalized terms and abbreviations used in this circular shall have the same meanings as defined in the SEOCH Rules.

SEOCH would like to remind participants that they should:

- Put in place appropriate controls (including adequate policies and procedures and workflow) to ensure that notification of any change of their details is given to SEOCH on a timely basis including but not limited to changes in their key contact persons for daily operations or updates in their risk and control documents; and
- Notify SEOCH in case of any violations of the SEOCH Rules or any of the conditions in any approval given by SEOCH.

SEOCH Participants are strongly advised to review their current set up, adopt appropriate measures to strengthen their controls, and where necessary, take appropriate actions to address any potential rule breaches or deficiencies. Any failure to comply with the relevant clearing rules obligations may be liable to potential action by SEOCH, including fines or disciplinary proceedings.

Should there be any question on the above, please contact the Market Surveillance and Monitoring Department (email: surveillance@hkex.com.hk).

Felix Wang
Head of Market Surveillance and Monitoring
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This circular has been issued in English together with Chinese translation of the same. If there is any discrepancy between the Chinese translation and the English version, the English version shall prevail.