

Terminal Operations

FUNCTION NAME: GET AUTHORISATION CODE

WHEN TO USE:

- For a delegated administrator (DA) acting as a checker to enquire the authorisation code.

AVAILABLE MAINTENANCE FUNCTIONS:

- A. Get Authorisation Code
To enquire the authorisation code

AVAILABLE FUNCTION TIME:

- The function must be performed between 7:00 a.m. and 7:00 p.m. Monday to Friday, and between 7:00 a.m. and 1:00 p.m. Saturday (except holidays).

FUNCTIONAL DESCRIPTIONS:

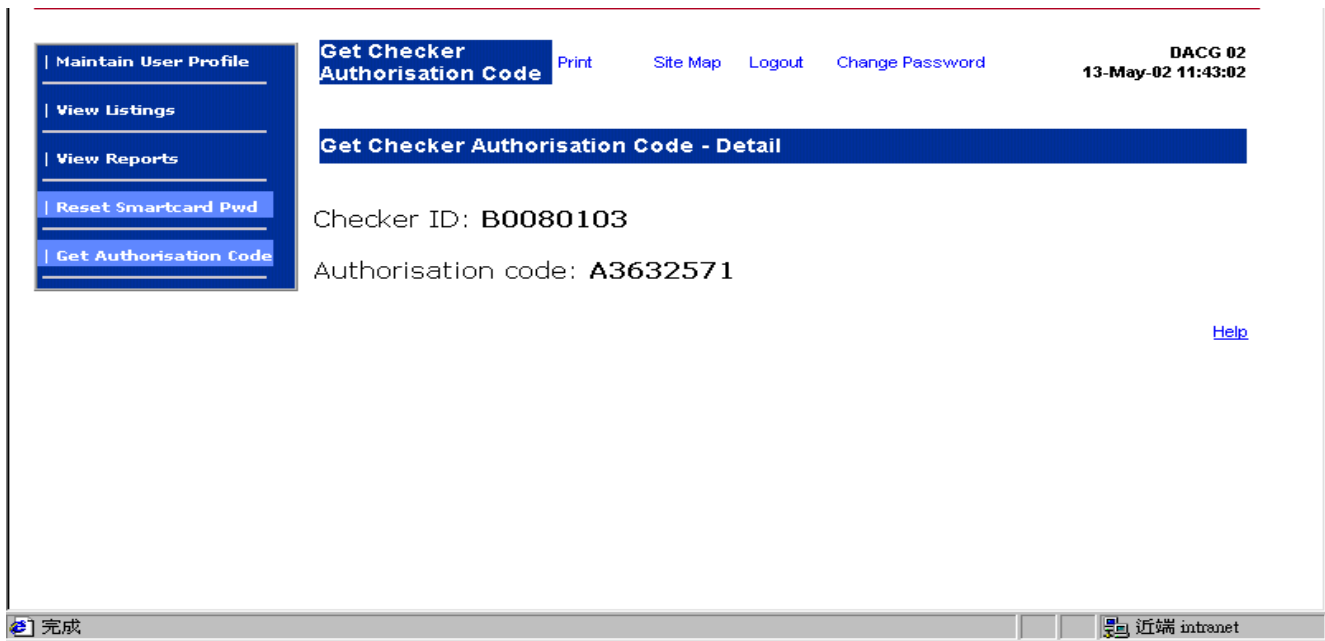
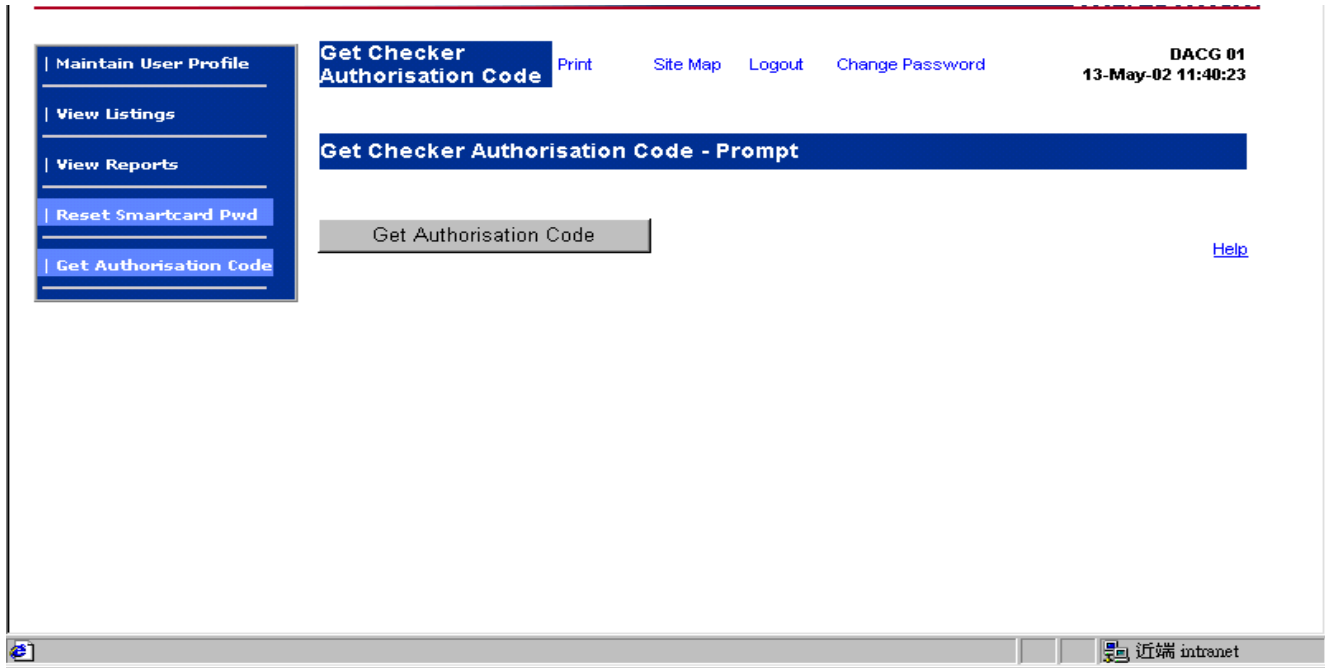
- Maker-checker mechanism is provided for CHANGE USER PROFILE and DELETE USER PROFILE functions. After a maker update the record, the checker have to input the checker ID and authorisation code to effect the changes
- Authorisation code will be renewed at the beginning of each month.
- The checkers can make use of this function to enquire the authorisation codes.

The access path for get authorisation code is:



Section 7.10
Get Authorisation Code

GET AUTHORISATION CODE – Sample Screen:



DESCRIPTION OF FIELDS:

<u>Field</u>	<u>Description/Format</u>
Get Authorisation Code	- Click the button to get authorisation code.
Checker ID	- Checker ID of the user.
Authorisation Code	- Authorisation Code of the user.