

MONTHLY RECIPIENT MASTER LIST

Report ID	:	CCJCC21
Report Name	:	<i>Monthly Recipient Master List</i>
Purpose	:	The <i>Monthly Recipient Master List</i> summaries the recipient master records of the participant as of a calendar month end.
Time available	:	After 9:00 a.m. on the first working day of each month
Frequency	:	Monthly

Section 4.3

Report Description

This key refers to the *Monthly Recipient Master List* sample 4.3.32.

Field Description:

X-Ref	Field Name	Description
(1)	CCJCC21	Report ID for <i>Monthly Recipient Master List</i>
(2)	B11668	Participant ID
(3)	GOODWILL & COMPANY	Participant full name
(4)	RUN DATE	Date of running the report
(5)	RUN TIME	Time of running the report
(6)	AS OF DATE	Date of extracting the recipient master records
(7)	RECIPIENT NO	Reference number of the recipient assigned by the participant
(8)	RECIPIENT NAME	Name of the recipient
(9)	RECIPIENT ADDRESS	Address of the recipient
(10)	HKID/PASSPORT/BR NO	HKID, Passport or Business Registration Number of the recipient
(11)	TOTAL NO. OF RECIPIENTS	Total number of recipients recorded as of a calendar month end.
(12)	STOCK FOR STANDING INSTRUCTION	List of stocks maintained by participants for the Recipient Master record as standing instruction to receive corporate communications of those specified stocks "All Stock" will be printed for updating of designated officer's Recipient Master record with the "All Stock" indicator set as "YES"
(13)	DOMAIN(HK)	Domain of the recipient: Y – Hong Kong, N – Overseas (Address other than HK)