

## Terminal Operations

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**FUNCTION NAME: GET AUTHORISATION CODE**

**WHEN TO USE:**

- For a delegated administrator (DA) acting as a checker to enquire the authorisation code.

**AVAILABLE MAINTENANCE FUNCTIONS:**

- A. Get Authorisation Code  
To make enquiries on authorisation code

**AVAILABLE FUNCTION TIME:**

- The function must be performed between 7:00 a.m. and 7:00 p.m. Monday to Friday, and between 7:00 a.m. and 1:00 p.m. Saturday (except holidays).

**FUNCTIONAL DESCRIPTIONS:**

- Maker-checker mechanism is provided for CHANGE USER PROFILE and DELETE USER PROFILE functions. After a maker updates the record, the checker has to input the checker ID and authorisation code to effect the changes
- Authorisation code will be renewed at the beginning of each month.
- The checker can make use of this function to enquire the authorisation codes.

The access path for get authorisation code is:



**Section 8.4.8**  
Get Authorisation Code

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**GET AUTHORISATION CODE – Sample Screen:**

Maintain User Profile  
View Listings  
View Reports  
Reset Smartcard Pwd  
Get Authorisation Code

**Get Checker Authorisation Code** [Print](#) [Site Map](#) [Logout](#) [Change Password](#) **DACG 01**  
13-May-02 11:40:23

**Get Checker Authorisation Code - Prompt**

Get Authorisation Code [Help](#)

Maintain User Profile  
View Listings  
View Reports  
Reset Smartcard Pwd  
Get Authorisation Code

**Get Checker Authorisation Code** [Print](#) [Site Map](#) [Logout](#) [Change Password](#) **DACG 02**  
13-May-02 11:43:02

**Get Checker Authorisation Code - Detail**

Checker ID: B0080103  
Authorisation code: A3632571

[Help](#)

**DESCRIPTION OF FIELDS:**

<b><u>Field</u></b>	<b><u>Description/Format</u></b>
Get Authorisation Code	- Click the button to get authorisation code.
Checker ID	- Checker ID of the user.
Authorisation Code	- Authorisation Code of the user.