# **For Intended Recipients Only**

HKEX RULE ENFORCEMENT –

ANNUAL ATTESTATION & INSPECTION PROGRAMME 2018



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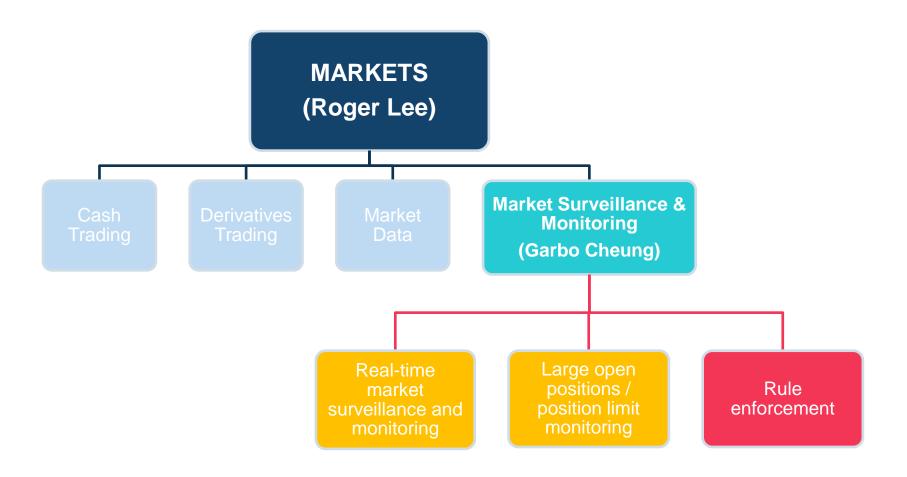
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- Client Margin Requirements HKFE Rules 617 and 619
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#### **Introduction to HKEX Rule Enforcement**





## **HKEX Rule Enforcement – Key Principles**

#### **Prevention**

- Enhance industry understanding of HKEX Rules through:
  - Briefing sessions
  - ✓ FAQs, guidance notes, circulars and reminders
  - ✓ Compliance Roundtable New
  - ✓ Regulatory Webcasts New

#### **Detection**

- Identify non-compliance through daily monitoring and self-reporting by EPs / CPs
- Introduced Annual Attestation and Inspection Programme (since 2017):
  - ✓ Self-attestation of compliance with HKEX Rules
  - ✓ Onsite inspection

#### Correction

- Pursue corrective actions, depending on seriousness of breaches and violations:
  - Rectification measures
  - Disciplinary actions



## **Annual Attestation and Inspection Programme**

#### **Self-Attestation of Compliance**

- Apply to all Exchange Participants<sup>1</sup> and Clearing Participants<sup>2</sup>
- Perform self assessment on compliance with relevant HKEX Rules
- Complete **Self-Attestation** Questionnaire prescribed by HKEX
- Submit the Questionnaire, along with any supporting documentation, via the **Electronic Communication Platform** (ECP)

#### **Onsite Inspection**

- Apply to selected Exchange / Clearing Participants based on risk assessment
- A more detailed evaluation of Exchange / Clearing Participants' compliance with the relevant HKEX Rules



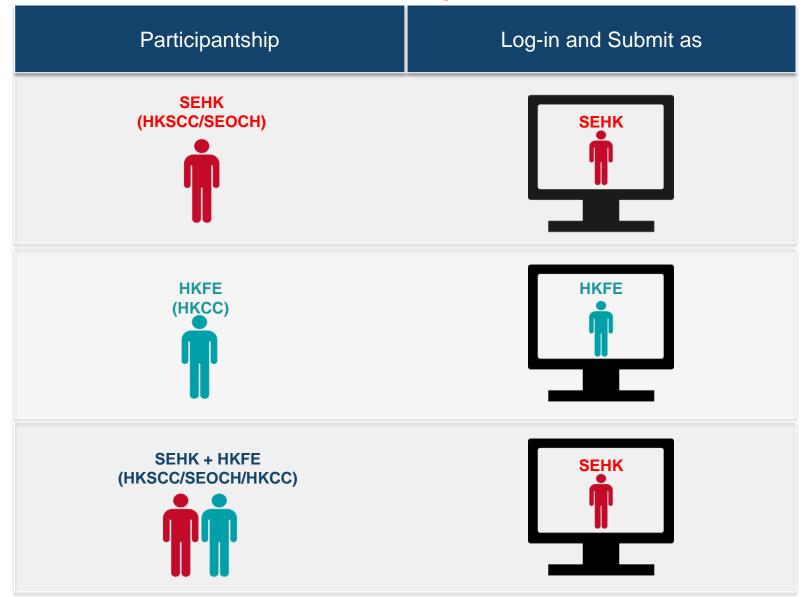




In consultation with the SFC, 3 priority areas have been identified for 2018

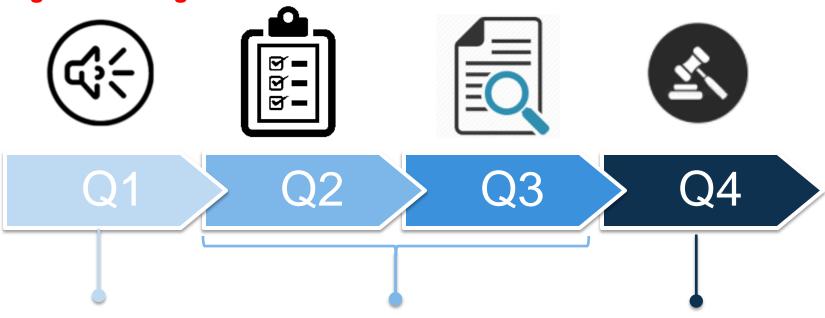


# **Submission of Self-Attestation of Compliance via ECP**





# **High Level Programme Timeline**



#### Market Announcement

- 2018 Priority Areas Programme
- Focus Group Meeting and EP Briefing Sessions

# **Self Attestation of Compliance & Onsite Inspection at EP Offices**

- Publish, review and follow-up on the Self-Attestation of Compliance
- Onsite inspection to be conducted by 4 batches (from May to October)

# Closing Meeting and Findings

- Corrective Actions
- Guidance Notes

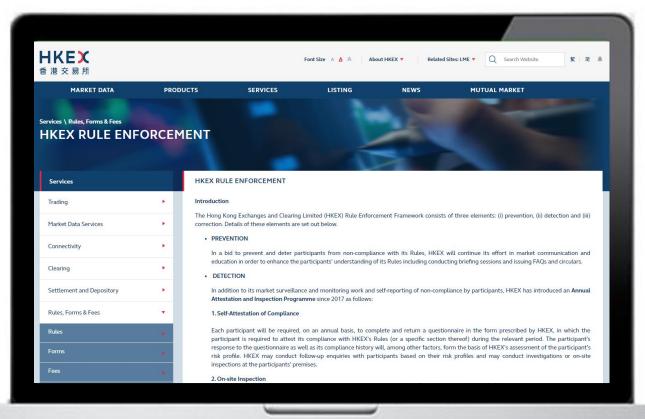
We have worked closely with the SFC on the inspection scope and schedule



## **HKEX Rule Enforcement Designated Website & Email Account**



https://www.hkex.com.hk/Services/Rules-and-Forms-and-Fees/HKEX-Rule-Enforcement?sc\_lang=en





surveillance@hkex.com.hk



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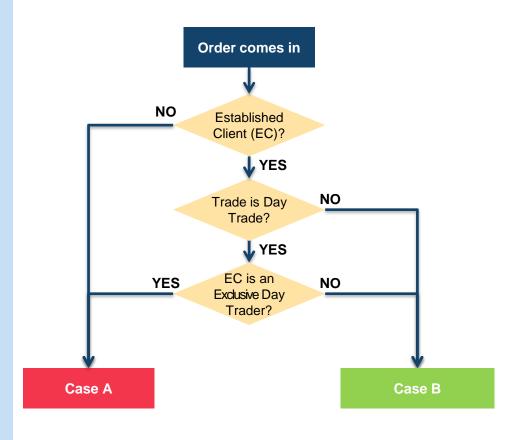
China Connect Northbound Trading



#### **Enforcement Focus**

# Client Margin Requirements - HKFE Rules 617 and 619

- Case A Duty of EPs to ensure that sufficient collateral to cover the minimum margin requirements is received from a Client before establishing any new positions for that Client (HKFE Rule 617(a))
- Case B EPs may nevertheless transact for an established Client even though adequate collateral to cover the Client's minimum margin requirement has not been received provided that such established Client satisfied certain requirements. (HKFE Rule 617(b))
- Duty of EPs to monitor Clients' ability to meet margin calls and notify the Exchange of any failure / default (HKFE Rule 619)



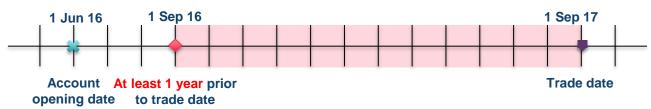


#### **Established Clients**

#### (1) A record of consistently meeting margin obligations and (2) maintaining a sound financial position

#### 1. Consistently Meeting Margin Obligations

Existing Clients



New Clients with accounts opened for less than one year



The relevant period during which a client should not have any unfulfilled margin calls, forced liquidation records or returned cheques

- For all Clients (1) existing trading relationship and (2) settlement pattern with the EP or its affiliates
- For new Clients letters, trading records and statements or other formal documentation issued by other licensed or regulated entities are also acceptable

#### 2. Sound Financial Position

- Demonstration of sound financial positions on an ongoing basis
- Internal or publicly available documents including bank statements, securities account statements, account opening documents, audited financial statements and credit rating reports; and/or any statements that prove the credit or financing facility available to the Client



# **Exclusive Day Trader**

Scenarios where an Established Client NOT considered as an Exclusive Day Trader

#### Scenario 1: No Day Trade during the preceding one month

 Established Clients that had not transacted any Day Trade<sup>3</sup> during the preceding one month before the proposed Day Trade shall not be regarded as an Exclusive Day Trader.

#### <u>OR</u>

#### Scenario 2: Has / Had Day Trade during the preceding one month

- I. Held overnight positions for at least
  - 10 Business Days during the preceding one year or
  - 1 Business Day during the preceding one month?
- II. Minimum margin requirements (per contract) applicable to the overnight positions is greater than or equal to minimum margin requirement (per contract) of the proposed Day Trade?
- If answers to the questions above are "yes", then the relevant established Clients shall not be regarded as an Exclusive Day Trader.



# **Frequently Asked Questions by EPs**

#### Is a client's declaration of good track record acceptable?

- Acceptable form of records includes:
  - Client's existing trading relationship and settlement pattern with the EP or its affiliates
  - For new Clients letters, trading records and statements or other formal documentation issued by other licensed or regulated entities
- A declaration of the client having a record of consistently meeting margin obligations issued by other licensed or regulated entities, not the client itself, is acceptable to HKEX. However, a mere client self-declaration is considered not a sufficient record.
- Nevertheless, EPs should demonstrate that they have exercised reasonable checking and due diligence in determining whether the documentation is sufficient to demonstrate the client has a record of consistently meeting margin obligations



# **Frequently Asked Questions by EPs**

#### **Minimum margin rates = initial margin or maintenance margin?**

The margin rate table lists the client minimum margin requirements for both initial margin and maintenance margin. In this regard, participants are reminded that the minimum margin rates determined by HKEX are for their financially strongest clients.

# What is "minimum margin requirement (per contract)" for the purpose of considering "exclusive day trader"?

- In consideration of the requirement of "exclusive day trader", the minimum margin requirements (per contract) applicable to the Futures/Options Contract(s) in respect of each of the overnight positions are the same or higher than that of the relevant Day Trade (per contract).
- In general, it means that the per contract minimum margin requirement of client's overnight position should be same or higher than that of the products which the client day trades without sufficient collateral is received



# **Case Study**

## Broker A and its ROs failed to ensure proper client margin management

#### **Facts**

- Client Registered Trader of Broker A had not had adequate margin to support his portfolio.
- Instead of restricting the Client Registered Trader's trading activities, one of Broker A's ROs lent him money to foot his margin shortfall.

#### HKFE / SFC Rule Breaches

- HKFE Rule 617/619: Failure to (i) assess appropriate level of margin requirement for, and (ii) enforce margin policy against, the Client Registered Trader.
- SFC Code of Conduct, General Principle 2 and paragraph 3.6: Failure to collect promptly from Clients any amounts due as margin reflecting a lack of due skill, care and diligence and failure to act in the best interests of its Clients and the integrity of the market

#### **Regulatory Action**

SFC suspended one of the ROs for eight months and reprimand another RO and fined her HK\$60,000 for their failures to competently manage the regulated activities of Broker A and its affiliates. SFC did not fine Broker A, because it had ceased business.



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# **Risk Management – Key Areas**

- Funding estimation procedures
- Liquidity support

Liquidity Risk

isk Risk

Credit

**Capital** 

- Client Assessment
- Credit Risk Monitoring
- Risk Reporting
- Risk Limit / Margin Call / Liquidation

- Ability to meet settlement obligations
- Effectiveness of position monitoring

Operational Risk

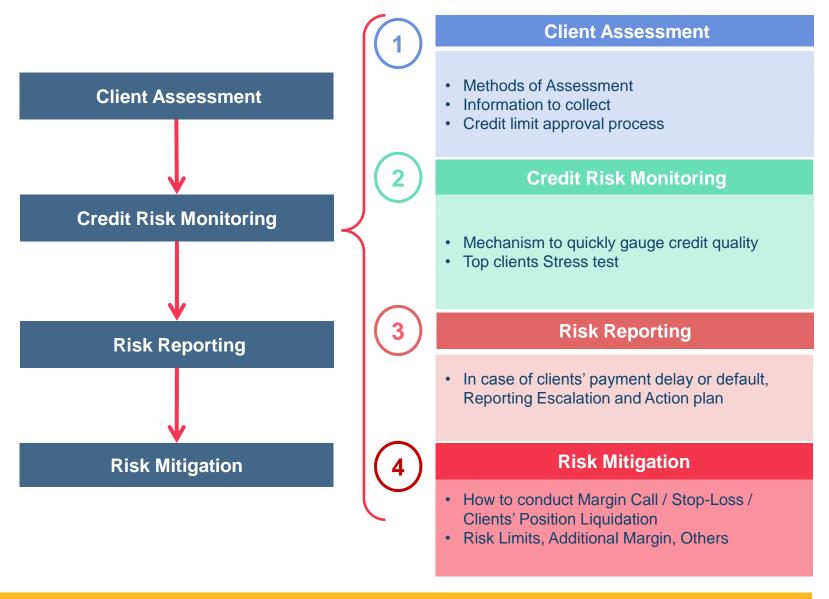
Market Risk

- Ability to meet financial requirements of clearing houses
- Capital support
- Fund Raising Capacity

- Market Risk analysis
- Concentration risk monitoring and control
- Stress-testing



# **Credit Risk Assessment**





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#### **Enforcement Focus**

# **SEHK Rules: Chapter 5, 14, 14A & 14B**

- Trade Through Exchange Participant (SEHK Rule 590)
- Daily Quota (SEHK Rule 1428(1))
- Turnaround trading (not allowed under SEHK Rule 14A06(4), Rule 14B06(5))
- Pre-trade checking # (SEHK Rule 1421(2) & 1424, 14A06(2A),(5)-(10), Rule 14B06(3), (6)-(12))
- Risk disclosure requirements (SEHK Rule 14A10, Rule 14B10)
- Foreign investors shareholding limit # (SEHK Rule 14A08, Rule 14B08)
- 5% shareholding disclosure requirement # (SEHK Rule 14A09, Rule 14B09)
- Off-Exchange trades or transfers prohibited (SEHK Rule 14A12, 14B12)
- Margin trading confined to Eligible SSE/SZSE Securities for Margin Trading # (SEHK Rule 14A15, Rule 14B15)
- Stock borrowing and lending (SEHK Rule 14A16, Rule 14B16)
- Naked short selling (not allowed under SEHK Rule 14A17, Rule 14B17)
- Investor eligibility requirement for trading in ChiNext shares # (SEHK Rule 14B06(16)-(18))



# **Trade Through Exchange Participant, Daily Quota**

Focus Area	Key Information	Compliance Reminder
Trade Through Exchange Participant 透過中華通交易所參與者買賣之交易所參與者	Applicable to EPs who do not wish to be registered as CCEPs but who wish to provide services to their clients to trade in China Connect Securities*  NOT applicable:  1) if EP conducts trading in China Connect Securities through CCEP for its own account  2) to non-Exchange Participants	<ul> <li>EP must first submit a declaration to SEHK declaring their readiness for Northbound trading before providing services to their clients to trade in China Connect Securities.</li> <li>TTEPs are required to abide by the SEHK Northbound trading rules as if they were CCEPs.</li> <li>CCEP should verify the EP's TTEP status during the KYC process.</li> <li>The latest list of TTEPs can be found on HKEX's website.</li> </ul>
Daily Quota 每日投資額度	Applied to Shanghai & Shenzhen connect NB trade: 13 billion SB trade: 10.5 billion  • Daily Quota Balance = Daily Quota – Buy orders + Sell Trades + Adjustments  • Calculated on "Net buy" and Real-time basis • No restrictions on sell orders • Reject new buy order if quota is fully utilized	Effective pre-trade control and/or post trade surveillance & monitoring system to ensure  No artificial, unauthorized or bulk input of buy orders  No input of buy orders at an artificially low price



# **Turnaround Trading, Pre-Trade Checking, Client Agreement & Risk Disclosure requirements**

Focus Area	Key Information	Compliance Reminder	
Turnaround Trading 回轉交易 Pre-Trade Checking	Turnaround (day) Trade is NOT allowed  Should not sell stock acquired on the same day  SEHK: pre-trade checks over the relevant EP's designated CCASS account/SPSA account  EPs: pre-trade checks at individual client level to ensure that its client has sufficient securities to cover the sell order quantity before order	Must put in place adequate and effective systems and controls (e.g. pre-trade checking at client level) to:  i. prevent day trading, and  ii. ensure sufficient funds (securities) to settle the payment (settlement) obligation whether as principal or as agent  iii. ensure accurate inputs of SPSA	
前端監控	placement	investor identification number for SPSA orders.	
Client Agreement & Risk disclosure requirements 客戶協議及風險 披露	Ensure clients (including but not limited to client which is an affiliate of CCEP/TTEP) acknowledged and are aware of the differences in the restrictions, requirements, conditions and risk associated with Northbound trading of China Connect Securities, as well as the scope of services available to clients.	<ul> <li>Should include in client agreements or other account opening documents sufficient provisions covering Northbound trading of China Connect Securities including the risks involved.</li> <li>State clearly the scopes of services provided to the clients and the corresponding terms and conditions where appropriate.</li> </ul>	



# **Client Agreement & Risk Disclosure requirements**

Client agreement should sufficiently cover the trading of China Connect Securities:





# **Client Agreement & Risk Disclosure requirements**

**Key information in relation to trading in China Connect Securities including but not limited to:** 

Trading and Settlement Arrangements	Risk Disclosures	
(a) Northbound trading is subject to daily quota	(e) Client's orders / order cancellation requests may not be able to send by EP in case of contingency and the client should still	
(b) Prohibition of day trading, over-the-counter (OTC) trades, block trades and naked short selling	bear the settlement obligations if the orders are matched and executed	
(c) Client must have proper stock transfer arrangement for the purpose of meeting the pre-trade checking requirement unless an SPSA arrangement is in place	(f) Client is provided with adequate disclosure with regards to the risks associated with Northbound trading, including but not limited to prohibition of trading China Connect Securities, being liable for breaching all applicable laws and regulations	
(d) Settlement arrangement under China Connect programme: Stocks will be settled on T-day and money will be settled on T+1 day	(g) Client is provided with adequate disclosure with regards to the risks associated with trading of ChiNext stocks	

#### **Client Acknowledgments**

- (h) Client is fully aware of and accepts the risk associated with Northbound trading. Client also understands that ChiNext stocks is limited to institutional professional investors and is fully aware of and accepts the risks involved in the trading of ChiNext stocks
- (i) Client must comply with all applicable laws of Mainland China relating to Northbound trading including foreign shareholding restriction (including the forced-sale arrangement); shareholding disclosure obligations and short-swing profit rules in China
- (j) Client's identity and other relevant information and materials may be provided to SEHK which may on-forward to other Mainland authorities for surveillance and investigation purposes
- (k) SEHK may, upon SSE's/SZSE's request, require the EP to reject orders from the client; to issue warning statements (verbally or in writing) to the client, and not to extend Northbound trading service to the client
- (I) HKEX, its subsidiaries and their respective directors, employees and agents shall not be responsible or held liable for any loss or damage directly or indirectly suffered by the EP, the client or any third parties arising from or in connection with Northbound trading



# **Shareholding Disclosure, Foreign Investors Shareholding Limit**

Focus Area	ŀ	Key information	Compliance Reminder		
5% Shareholding Disclosure Requirement 持股量披露	issued shares of a lashould report in writing inform the listed composition.  Foreign Investors 10% limit on sharehouse.	westor's holding* reached 5% of the Mainland listed co., and such investoring to the CSRC and SSE/SZSE, and pany within 3 working days  s shareholding limit: Iding by a single foreign investorite foreign shareholding#	Mistaken belief: Some CCEPs/TTEPs held the mistaken belief that they not obliged to monitor their client's holding in China Connect Securities as they may not be the client's sole custodian.  • Appropriate monitoring arrangement to comply and alert clients to comply with the 5%		
規定 Foreign	Aggregate Foreign Shareholding Level	Action to be taken by the Exchanges	shareholding disclosure requirements and the 10% single foreign investor's shareholding restriction		
Investors Shareholding	26%	SSE / SZSE will publish a notice on its website (as the case maybe)	Alert clients to the 30% aggregate shareholding limit and the forced-		
Limit	28%	HKEX will publish a notice on its website and reject further buy order	sale arrangements		
境外投資者 持股限制	>30% (if due to trading under Stock Connect)	On a last-in-first-out basis, SEHK will identify the relevant trades and EP and request the clients concerned to sell the shares within 5 trading days.  Otherwise, the EPs will be required to forcesell the shares for the clients	Appropriate measures including legally enforceable client agreements to enable timely execution of forced-sale arrangements		
	<26%	HKEX will announce acceptance of buy order			

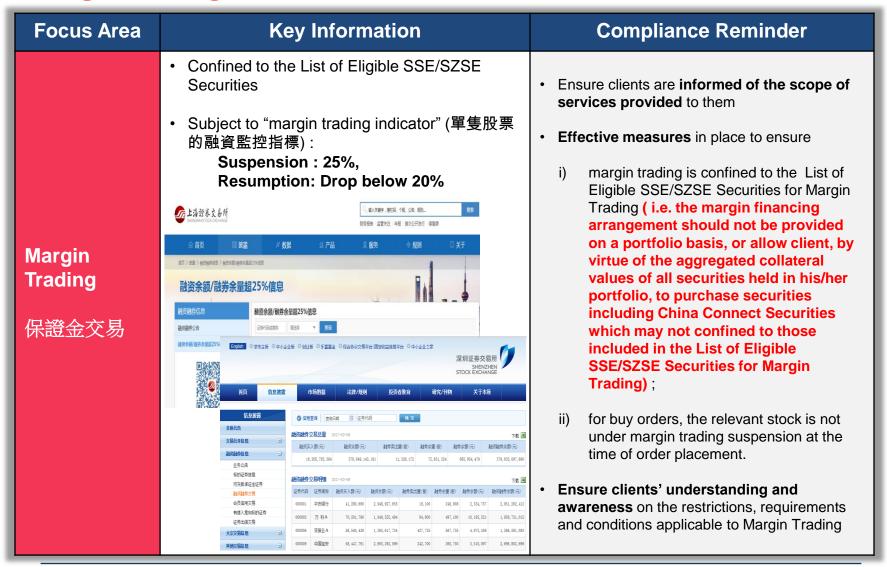


# **Off-Exchange Trades**

Focus Area	Key Information	Compliance Reminder
Off-Exchange Trades or Transfers Prohibited 禁止場外交易或 過戶	Off-exchange trades or transfers prohibited unless for the following purposes:  • Stock Borrowing and Lending as permitted under Stock Connect rules  • Transfers between Exchange Participants and their clients for the purpose of rectifying error trades  • Post-trade allocation to funds or sub-funds in different accounts by fund managers  • Transfers * in accordance with Rule 4110iii(e) to (j) of CCASS Rules	Should put in place reasonable and necessary controls that can effectively prevent off-exchange trades including but not limited to:-  i) Systems or controls to detect or prevent impermissible off-exchange trades/transfers;  ii) Establish appropriate and effective polices and procedures in relation to handling of error trade and permissible off-exchange trade/transfer; and  iii) Provide regular and mandatory staff training on China Connect related rules and regulations.  • Submission of documents required in the case of rectifying an error trade:  Error trade report & supporting documents explaining the nature of the error, how the error was made and providing details of the off-exchange trade/transfer to be processed



# **Margin Trading**





Margin Trading Indicator:

# **Stock Borrowing and Lending**

Focus Area	Key Information					Compliance Reminder	
	❖ Permitted Stock Lenders and Stock Borrowers:				•	Ensure clients are informed of the	
			١	Who can they	lend to?		scope of services provided to them
		Who can be lenders?	Clients	CCEPs	Trade-Through EPs	•	Provide the prescribed form of undertaking/confirmation to the Exchange
	EPs	(a) CCEPs	1	<b>V</b>	√		before providing SBL service
		(b) Trade-Through EPs	<b>V</b>	1	V	•	Ensure clients' understanding and awareness on the restrictions,
Stock		(c) Non-Registered EPs	x	√	<b>V</b>		requirements and conditions applicable to
Borrowing	Qls	(d) Qualified Institutions	X	1	$\sqrt{}$		SBL
and Lending (SBL)	❖ Eligible Permissible Purposes :				•	<ul> <li>Timely submission of the monthly SBL report to the Exchange (note: nil SBL activity return is required)</li> </ul>	
股票借貸	Covered Short Sell  Max. 1 calendar month of stock loan period						
		Pre-trade checking		lax. 1 d stock le period n-rene	oan and		



Note: Qualified Institutions include:

<sup>(</sup>i) HKSCC Participants (other than Investor Participants);

<sup>(</sup>ii) Funds, unit trusts or collective investment schemes managed by persons licensed or registered to carry out SFC's Type 9 (asset management) regulated activity; and

# **Short Selling**

Focus Area	Key Information	Compliance Reminder
Short Selling 賣空	<ul> <li>Naked Short selling prohibited</li> <li>Covered short sell allowed, subject to i) List of Eligible SSE/SZSE Securities</li> <li>ii) Short Selling Ratio Limit:         Based on HKSCC's holding of the Short Selling Security in the omnibus account maintained in ChinaClear         <ul> <li>1% Daily Limit;</li> <li>5% Cumulative Limit in any 10 consecutive trading days</li> </ul> </li> <li>System rejects the order if subsequent execution of such order will cause the Daily Limit or Cumulative Limit to be exceeded</li> <li>iii) Total open short positions of the stock's listed and tradable shares (上市可流通量)         <ul> <li>Suspension: 25%</li> <li>Resumption: Drop below 20%</li> </ul> </li> <li>iv) Short Sell Flagging; Multiples of 100 Shares and Tick Rule</li> </ul>	Ensure clients are informed of the scope of services provided to them     Should put in place reasonable and necessary controls that can effectively prevent mis-flagging of Short Sell orders and proper checking procedure to ensure sufficient borrowing to cover the Short Sell order     Where SBL by CCEP is involved in the Short Selling activity, the CCEP must provide prior confirmations and undertakings to the Exchange     Reporting requirements to the Exchange: Short Selling Weekly Report and Large Open Short Position Report      Appropriate arrangements in place to     i) Ensure client's understanding and awareness on the restrictions, requirements and conditions applicable to Short Selling  ii) require the client to inform / confirm that the order is a Short Selling order and keep such client confirmation properly;  iii) require the client to provide details on its return of stock loan for CCEP's compliance on the order price requirement* & reporting of open short positions



# **Trading in SZSE's ChiNext Shares**

Focus Area	Key Information	Compliance Reminder
	• Initially open for Institutional Professional Investors 機構專業投資者 (IPI)* only	Client Agreement should contain sufficient provisions covering the trading of ChiNext stocks including the risks involved
Investor Eligibility for Trading in ChiNext Shares 買賣深圳創業板 投資者資格規定	Existing SZSE stock codes: ChiNext Market start with "300"  300XXX   CCEP shall not accept any instruction to buy ChiNext shares or input any buy order for ChiNext shares for any clients unless it is reasonably satisfied that the client including the underlying client is an IPI.	<ul> <li>Effective controls on pre-trade and post-trade level to ensure compliance with the investor eligibility requirement for trading in ChiNext shares including but not limited to         <ol> <li>assess the clientele of intermediary clients; ii) regular review on the IPI status of their clients; and/or</li> <li>regular and appropriate post trade review which covers all clients including the underlying clients of intermediary clients.</li> </ol> </li> <li>CCEPs should already have appropriate controls in place to prevent non-compliance with the relevant requirements and necessary measures and prior arrangements with their clients to rectify breaches e.g. requesting the non-IPI to unwind positions of ChiNext shares as soon as possible</li> <li>In case of violations: self-report to SEHK &amp; rectify breaches promptly</li> </ul>



