Date: .....

CCASS-Form 94

TO: Depository and Participant Services
Hong Kong Securities Clearing Company Limited ("HKSCC")

1/F One & Two Exchange Square,
8 Connaught Place, Central,Hong Kong
Fax no.: 2539 0607

Request For CCASS Participants Shareholding Report - Standing Instruction

We write to request for the CCASS Participants Shareholding Report(s) ("PSH Report(s)") of the following listed company/securities as at the date(s) specified below and/or in the following frequency/pattern and agree to pay a fee of HK$500 per stock per report on the specified date by Faster Payment System (FPS):-

Stock Code	Stock Name	Report Format	
.....*( )	.....	☐ Electronic	☐ Printed Report
.....	.....	☐ Electronic	☐ Printed Report

(Please choose one of the report formats. In order to prevent security exposure, the PSH Report(s) in electronic format will be encrypted and saved with protected password. The password will be sent to the Requestor at the email address provided in this form after the reports are collected.)

Frequency : ☐ **Weekly**
☐ Mon ☐ Tue ☐ Wed ☐ Thur ☐ Fri

Effective Date : _____

Expiry Date : _____

☐ **Monthly**
☐ _____Day of Each Month
☐ End of Each Month

☐ **Others, please specify:** _____

In case the listed company has authorized a third party to collect the PSH Report(s), please fill in the following information:

We hereby authorize the following company to collect the PSH Report(s) and pay the required fee on our behalf:-

Company Name : .....

Contact Person :..... Telephone No. : .....

We agree that Hong Kong Securities Clearing Company Limited shall not be liable to us for any losses and / or damages arising from the release of the above information to us or to our agents or to any person purporting to act on our behalf.

Name of Listed Company : .....

Name of Requestor :.....

Position :.....

Contact Person / Tel No. :.....

Email Address :.....

Authorized Signature(s)
(with company chop, ONLY applicable if it forms part of your signing instruction)

(This field must be completed if the PSH Reports are saved in electronic format.)

**Notes:*
Please fill in the temporary counter of the stock that is undergoing share subdivision or consolidation on the specified shareholding date of the PSH report.
Please fill in the stock codes for RMB-traded shares and the HKD-traded shares of the Dual Counter stocks.

For the detailed procedures on requesting PSH Report via fax, please visit HKEX website via the link:
http://www.hkex.com.hk/Services/Settlement-and-Depository/Participants-Shareholding-Reports-(For-Listed-Issuers)?sc_lang=en

For HKSCC Use only		
Checked by:_____Date: _____	***Reviewed by:_____Date:_____***	***Inputted by:_____Date :_____***

Last update: Feb 2026