

Steps for Downloading News File and Trade File via Electronic Communication Platform (ECP) under Emergency Situations

For enquiries on this guideline or problems encountered, please contact our Participant General Enquiry Hotline on Tel: 2840 3626.

Step 1 - Log On the ECP

- 1.1 Open an IE browser and input the website address of the ECP at <https://www.ecp.hkex.com.hk>. The ECP login page will then be shown in a new window.
- 1.2 Login to the ECP by inputting the User ID and Password. Please note that only the User IDs with the “TO” User Group can download the news file and trade file (i.e. MxxxxxTOxxx).
- 1.3 After logging in to the ECP, a selection menu with 3 functions “Download Corner”, “Submission” and “Activity Enquiry” will appear at the top of the screen.

Step 2 - Download the News File and Trade File from the Download Corner

- 2.1 Click “Download Corner” on the ECP menu bar to view the news file and trade file available for download.
- 2.2 Click the hyperlink of the file to be downloaded under “Subject” and you can open or save the file.

Step 3 - Logout

- 3.1 You are required to log out once you have completed the download process. Click “Logout” under the “Links” menu on the left hand side of the screen to log out from the ECP.