

To : Clearing Operations – Operations Support & Security Administration
30/F, One Exchange Square, 8 Connaught Place, Central, Hong Kong
Email: emft_RAPCC@hkex.com.hk NGRM Hotline: (852) 2211-6828

From :

_____	_____
(Full Name of Participant)	HKSCC Participant ID
_____	_____
Name of Contact Person	Position
_____	_____
Email Address	Contact No

Important Notes:

1. Please refer [HKSCC Report Access Platform \(RAP\) Technical Guide](#) via HKEX website for technical details such as SSH keys standard and IP address requirement.
2. Please DO NOT attach Private Key in the zip file Xnnnnn.zip to HKSCC for registration. Clearing Participants should keep their Private Key confidential to prevent unauthorized usage.
3. Package public key file, fingerprint file and IP addresses (per steps 1, 2, 3) using zip utility according to the naming convention Xnnnnn.zip (where Xnnnnn is the Participant ID), together with the completed & duly signed Registration Form.
4. Clearing Participants must renew the public key **every two years**. Please refer to the HKSCC RAP Technical Guide for key renewal procedure.
5. HKSCC RAP client workstations' IP addresses must be within the same subset of SDNet/2 for HKSCC.

I. RAP User ID Registration

We hereby request HKSCC to setup a RAP User ID for retrieval of reports and data files according to the following procedures as prescribed by HKSCC.

Please “✓” against each of the following steps to confirm completion.

<input type="checkbox"/>	1. The Public Key file is saved with file name of Xnnnnn001.pub , where Xnnnnn is the Participant ID of our company
<input type="checkbox"/>	2. The Public Key Fingerprint file is saved with file name of Xnnnnn001.fpt
<input type="checkbox"/>	3. The IP addresses of each HKSCC RAP client workstation are filled in the excel template and saved with file name of Xnnnnn_IP address template.xls
<input type="checkbox"/>	4. All files in steps 1, 2 and 3 are zipped into a zip folder name as Xnnnnn.zip (sample zip file)
<input type="checkbox"/>	5. The zip folder together with this duly signed form are submitted to HKEX at emft_RAPCC@hkex.com.hk with email subject: HKSCC RAP – Xnnnnn (RAP User ID Registration)

