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香港聯合交易所有限公司

(香港交易及結算所有限公司全資附屬公司)

**The Stock Exchange of Hong Kong Limited**

*(A wholly-owned subsidiary of Hong Kong Exchanges and Clearing Limited)*

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## 通告 CIRCULAR

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事項

Subject: **REMINDER REGARDING CONTINGENCY PLAN UPDATES**

查詢

Enquiry: **Participant General Enquiry Hotline (Tel : 2840 3626 E-mail : trd@hkex.com.hk)**

Contingency planning to ensure operations continuity is a normal business practice. Hong Kong Exchanges and Clearing Limited (HKEx) reviews its contingency plans from time to time to determine whether they need to be updated, and we would like to remind Exchange Participants (EPs) that they should have contingency plans and refresh them periodically.

EPs are requested to note that in the event of unusual circumstances, we shall communicate with EPs via the following channels:

1. the Exchange news via AMS/3 and the HKEx website; and
2. the media.

EPs are also being reminded the following with respect to on-floor and off-floor trading:

1. traders working in the Trading Hall are required to carry proper identification at all times. Any person unable to present a valid Access Card issued by HKEx will not be admitted to the Trading Hall. For security reasons, HKEx reserves the right to have its security guards or other duly authorised individuals search the bags or other belongings of any person entering the Trading Hall. To ensure that any increased security checks, which may be imposed ad hoc if needs arise, will not affect trading in the Trading Hall, traders are advised to arrive at the Trading Hall in time for such checks to be completed before trading begins; and
2. if EPs are unable to use their off-floor trading devices for trading, they should inform HKEx immediately via the Participant General Enquiry hotline or other phone number(s) announced by HKEx.

**Olivia Mak**  
**Vice President**  
**Cash Trading**

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